



South Asian University

(A University established by SAARC Nations)
Akbar Bhawan, Chanakyapuri, New Delhi-110021, India
Tel. : 91-11-2412 2512-14 Fax : 91-11-2412 2511
Website : www.southasianuniversity.org

File no. SAU/9A-130/2020/

23rd October 2020

Minutes of Pre-Bid Meeting dated 21st October 2020

Name of work: - Landscaping, Horticulture and Irrigation Works including two year maintenance at South Asian University(SAU) Campus, Maidan Garhi, New Delhi 110068.

NIT No:- 28/NIT/SAU/2020

The Pre-bid meeting for the above work was held in FSI Hall of South Asian University (SAU) at Akbar Bhawan, New Delhi 110021 on 21-10-2020 at 03:00 PM to clarify the issues raised by various bidders. The following attended the Pre bid meeting.

A) **SAU nominated members:** The President, SAU nominated a committee to attend and resolve the pre bid related issues and accordingly the following were present in Pre-Bid meeting.

1. Mr. Keshav Datt, Dir. Finance, SAU
2. Mr. K N Rai, member BWC
3. Mr. Dineshwar Gaur, SE(C), SAU
4. Ms. Nidhi Anand, Sr. Architect, MEA member
5. Mr. Manoranjan Dabur, Ex. Dy. Dir. Hort., CPWD
6. Mr. M.P.Kediyal, EE (C), SAU
7. Ms. Manori Yapabandara, AD(I) SAU
8. Ms. Sridevi V.K. – PA representative.

B) **Bidders / Representatives:** The following bidders were present during pre-bid meeting and raised their queries;

1. **Ms Ravi Dayal >> M/s Rocks n Roots**, D3/3552, Vasant Kunj, New Delhi-70.
2. **Mr Sanjeev Kumar Sharma >> M/s Garden Art Nursery**, B-72, Chattarpur Enclave, Phase-II, New Delhi-74.
3. **Mr Sanjay Tyagi, Evergreen.**
4. **Mr S.M.Moin, Balaji Developers.**
5. **Ms. Swati Singh, Pioneer Horticulturist**, Vishal, sec-2, Noida, UP.
6. **Mr. Mukesh Singh**, B-113, West Jyoti Nagar, Delhi-94.

During the discussion in pre-bid meeting, common points for all bidders and general features of NIT were discussed and explained to them. The clarifications as given during the meeting, to the queries raised by the bidders are being hereby firmed up and uploaded in the Tender Wizard/ other websites in which the NIT was published, as "Minutes of Pre-bid Meeting dated 21st October 2020" along with (Annexure-I). All the queries of bidders were clarified and those points/queries not accepted by SAU, shall be dealt as per the terms and condition of the NIT.



The bidders are advised to go through the minutes of pre bid meetings attached herewith as **Annexure-I**. The revised NIT (R01) and BOQ (R01) will be uploaded on 23-10-2020 and the bidder may submit their quote in revised BOQ (R01) only. **The tender submitted in the initial BOQ shall not be accepted and shall be rejected.**

The bid shall be accepted only through online mode on **www.tenderwizard.com/SAU**. The last date and time of submission of online bid remains unchanged i.e. **3.00 PM on 04-11-2020** and **the technical bid shall be opened at 3.30pm on same day.**

Attached – Minutes of Pre bid Meeting dated 21st October 2020 (Annexure-I).

Sd/-
Registrar
South Asian University, Delhi



[Handwritten signature]
28/10/20

South Asian University
Akbar Bhawan, New Delhi 110021

Annexure-I

Minutes of Pre-Bid Meeting dated 21st October 2020

Name of work: - "Landscaping, Horticulture and Irrigation Works including two year maintenance at South Asian University(SAU) Campus, Maidan Garhi, New Delhi 110068".

Sr. No	NIT Clause and Pg no	Quarries Raised by the Bidders	Clarifications
1	General	The phasing of work in priority areas was clarified to the prospective bidders with layout plan.	No change required.
2	Section 3.3, page 12 of NIT	Eligibility criteria was discussed. The same was clear to the bidders.	No change in NIT Conditions.
3	Section 6.2, Sr. no 6.2.2/6 page 78 of NIT	Mr. Dayal from Rocks n Roots requested to remove the condition of stock of additional 10% trees/plants to be kept of same height at site nursery for replacement of casualties. All other agencies present also had similar views.	After detail deliberation, committee decided to modify the para 6.2.2/6 as under. "In Case of mortality of tree plants, shrubs, climbers, ground covers etc, the plants of same species, height and quality shall be replaced by the contractor at his own cost. To avoid delay in replacement, the contractor has to keep additional 5% tree plants of height given in BOQ, and adequate no's of other plants i.e. Shrubs, climbers, ground covers etc. at site nursery for quick replacement. Nothing extra shall be paid on this account ".



4	Clause 7 Page 55	Minimum bill value for submission mentioned is 20 Lacks. All agencies requested to review it during maintenance period and asked for monthly billing.	After discussion, it was decided to pay on quarterly basis during maintenance period. Condition accordingly inserted in the BOQ (schedule C).
5	Clause 32 page 59	All agencies requested to review the requirement of two engineers during execution of schedule A&B.	After discussion, it was agreed that, one Project Manager would be sufficient and Asstt Project Manager (diploma holder) can be deleted. NIT condition modified accordingly.
6	Clause 32 page 59	Deployment of Technical Manpower- Rate of recovery	Recovery for Supervisor, for maintenance work in schedule –C revised to Rs.30,000/- per month instead of Rs 20,000/- per month. NIT modified accordingly.
7	P 72, 6.1.40	All agencies inquired about availability of water during plantation and maintenance phase.	Tender conditions are very clear in this regard. It was clarified that SAU does not have any arrangement as of now for water. Hence, the bidder/ contractor have to make arrangement of suitable water of their own.
8	Additional Condition	The issue of Supply of trees, plant, shrubs, climbers, ground covers etc.	Clause no 12 inserted in conditions at page no 95; The contractor will supply the tree plants, shrubs, climbers, ground covers etc in phased manner according to the progress of preparation at site for plantation and as per pre-approved supplying plan by SAU.
9	BOQ item no 1, 1E1 / DSR 2.35 page 109	BOQ item needs revision: Supplying & Stacking of Selection No.1 doob grass at site fresh & free from weeds having proper roots in green including loading, unloading, carriage and all taxes paid etc. and as per direction of the officer in charge.(grass to be supplied in Turf)	BOQ item revised as under: “Supplying & Stacking of Selection No.1 grass at site, fresh, healthy, free from weeds, properly mowed and having proper roots in green including loading, unloading, carriage and all taxes paid etc. and as per direction of the officer in charge.(grass to be supplied in Turf)”



EE(C)/SAU