

SOUTH ASIAN UNIVERSITY

Akbar Bhawan, Chanakyapuri, New Delhi



Stage - I **Expression of Interest (EOI)**

Name of Work: “Developing Concept, Design and Execution of Indoor and Outdoor Artworks for South Asian University (SAU) Permanent Campus at Maidangarhi, New Delhi 110068”



28TH OCTOBER 2021

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PRESS NOTICE

The Registrar, South Asian University (SAU), Akbar Bhawan, Chanakyapuri, New Delhi, 21 on behalf of the President SAU invites sealed EOI (Stage- I) for short listing of reputed and experienced /eligible agencies as per detailed NIT/ Tender documents for the following work:

“Developing Concept, Design and Execution of Indoor and Outdoor Artworks for the South Asian University (SAU) Permanent Campus, Maidangarhi, New Delhi 110068”

Any propriety/partnership firm/organization having partners as qualified Artists / Sculptors/ Art Professionals and having their own studio or any eligible Govt. or non-governmental organization/emporium/academies/ dealing exclusively in Arts works is also eligible to apply.

NIT NO: 31/NIT/SAU/2021

Estimated Cost	Rs.10 Crore(approx.) subject to finalization of details
Time for Completion	Two months for concept stage; Twelve months for Design and Execution in two or more phases/ categories.
Last Date and Time for Submission of EOI	30 th November 2021 (3.00 PM)

For further details, detailed RFP/NIT/Tender Documents/downloads and for any other correction/amendments/modification/ extension of time till the last date of submission of EOI/bids, please visit websites: www.sau.int or www.eprocure.gov.in or www.tenderwizard.com/SAU.

Registrar,
For and on behalf of the President, SAU

South Asian University

Akbar Bhawan, Chanakyapuri, New Delhi-110021

NOTICE INVITING e-TENDER EXPRESSION OF INTEREST (EOI) (SAU website/CPP Portal Notification)

The Registrar, South Asian University (SAU), Akbar Bhawan, Chanakyapuri, New Delhi, 110021 on behalf of the President SAU invites sealed EOI for short listing of reputed and experienced / eligible agencies (i.e. Artists, Art work centers/ galleries/ academies/ firms/ agencies/ emporia, sculptors, painters etc.) active in the field of Artworks for the work detailed below in individual or collaboration.

Any propriety/partnership firm/organization having partners as qualified Artists / Sculptors/ Art Professionals and having their own studio or any eligible Govt. or non-governmental organization/emporium/academies/ dealing exclusively in Arts works is also eligible to apply.

Preference will be given to the agencies duly experienced and capable of doing indoor and outdoor works in a large campus like SAU Campus.

NIT NO:	31/NIT/SAU/2021
Name of Work:	“Developing Concept, Design and Execution of Indoor and Outdoor Artworks for the South Asian University at Permanent Campus, Maidangarhi, New Delhi 110068”
Estimated Cost inclusive of all	Rs.10 Crore (approx.) subject to finalization of details
Time for Completion	Two months for concept stage; Twelve months for Design and Execution in two or more phases/categories.
Last Date and Time for Submission of EOI	30 th November 2021 (3.00 PM)

The aforesaid Artworks costing tentatively Rs.10 Crores **(subject to finalization of details)**(inclusive of the professional fees, agency charges, material, labour, all taxes, cost of packaging, material and transportation to the site, etc.) are to be provided and installed in SAU Campus, Maidangarhi, New Delhi. Artwork may be in the form of outdoor/indoor murals, artefacts, sculptures, mosaics, collage, paintings (directly on walls

or on canvas), tapestries, hanging artworks, installations, etc. or any other artwork of permanent nature on the selected internal walls of the buildings/ rooms/common areas/corridors and as an integral part of courtyards/open plaza of the building blocks as well as the landscaping areas surrounding the buildings as per the location/themes provided by the Project Architect. The materials to be used for the Artworks proposed/specified by the bidders should be readily available. The responsibility of arranging the required materials timely and completion of the said artworks timely rests with the bidder artist/ art agency. Brief details of work are given in **Annexure-I**.

Important Note:

1. **Stage-I, EOI is only for shortlisting of agencies for Stage-II - RFP in which only the agencies shortlisted in Stage-I will be allowed to participate.**
2. **The artworks are to be designed as per the directions of the Arts Committee of SAU and some of the artworks preferably to be procured/ executed through artists of the other South Asian countries.**
3. The Scope of Work and details, information to be submitted mandatorily along with the application/ EOI, can be downloaded from www.tenderwizard.com/SAU, www.eprocuregov.in and www.sau.int
4. The applications/ EOI along with the details/information duly supported with the required documents needs to be submitted/uploaded in www.tenderwizard.com/SAU on or before **30th November 2021 (3.00 PM)**
5. Agency/applicant not registered on the website mentioned above, www.tenderwizard.com/SAU are required to get registered beforehand. If needed they can seek help in this regard from the website of M/s Tenderwizard.
6. The intending applicant may have **valid Class-III digital signature** to submit the online application.
7. Agency/applicant can upload documents in the form of **JPG** format and **PDF** format.
8. **If any interested applicant is not able to apply/submit online due to some technical reasons, EOI submissions can also be made physically, to the Office of the Registrar, South Asian University, Akbar Bhawan, Chanakayapuri, New Delhi 110021 on or before the due date and time for application/bid submission and scanned copy of the same must be sent by email at University's email address; registrar@sau.int. Due care has to be taken that the hard copy and the soft copy are same, failing which only online documents only will be considered.**

Registrar,
For and on behalf of the President, SAU

Expression of Interest (EOI)

Name of work: Developing Concept, Design and Execution of Indoor and Outdoor Artworks for South Asian University (SAU) Permanent Campus at Maidangarhi, New Delhi 110068.

(Important; The South Asian University is an International University established by eight member states of SAARC region. It has been established by act of parliament 2008 and granted the immunity and privileges at par with United Nations Organizations as per Ministry of External Affairs (MEA), Govt. of India, Gazette notification dated 15th January 2009. The University is being run by contribution paid by member states, however the capital fund for construction of permanent campus including this work at Maidangarhi is being provided by Govt. of India and the work is to be carried out as per latest General Financial Rules (GFR)". The University is to provide world class educational and research facilities and professional faculty to students and researchers from SAARC member countries and will be unique center of learning, research and creativity for the citizenry of the region.)

A. Brief details of the Campus and Buildings

The work is to be executed at South Asian University Permanent Campus which is located in MAIDAN GARHI Village, New Delhi 110068 near village - Rajpur Khurd and can be accessed from the Chattarpur - Fatehpur Beri Road.

The permanent campus of the South Asian University is under construction in Maidangarhi, New Delhi on a 93.68 acre plot in phases. Currently 5 Buildings have been completed under Package-II, (namely, Faculty of Life Sciences and Earth Sciences, 3 blocks of Staff Housing and Club & Guest House) having total built up area of 1,07,708 sq.m. Another 7 buildings will be completing by September 2021 under Package-III (namely, Administration building, Library, Institute of South Asian Studies, Faculty of Law and Humanities, Faculty of Physics, Chemistry, IT and Mathematics, Faculty of Art and Design and the Convention Center, Utility buildings including external development and landscaping) with total built up area of 129,612 sq.m. The part campus in which these buildings are located covers nearly 50 acres of area. SAU reserves the right to get the full or part Arts works done through one or more agencies depending on their qualification/capability; in phases/categories/areas as per priority.

The artworks are to be executed as per DUAC requirements/norms and in two or more Phases/categories. Phase-1 will be for the completed 5 buildings of Package-II and surrounding/connected external areas of the campus. Phase-II, for faculty of Law and Humanities, Faculty of Physics, Chemistry, IT & Mathematics and Administration building. Rest of the buildings and remaining areas, will be taken up in subsequent phases. Time for completion of artwork in each phase/category is about 3 to 4 months while total time allowed is as mentioned in the Press Notice/EOI. The details of phasing/categories/priorities shall be decided by SAU during RFP stage.

The art works on selected internal walls of the building rooms/common areas/corridors, courtyards/open plaza and landscaped areas would be conceptualized/planned/ designed and executed in consultation with the appointed Project Architects (PA) and under the guidance of the Art committee of the South Asian University which will have the mandate to monitor, guide and implement the Art work scheme of the campus in accordance with GFR 2017 of GOI.

The interested applicants/ bidders may visit the project site to gather knowledge/ information to get acquainted with site and surrounding conditions.

B	DEFINITIONS:
1	In this document the following words and expressions have the meaning hereby assigned to them:
2	EMPLOYER: Means the South Asian University (SAU) , acting through the PA/PMC/Authorized representative of SAU , or successor thereof .
3	Agency: Means the individuals, proprietary firm, firm in partnership, limited company (private or public) Government Emporia/ Art Galleries, Centers or Academies corporation in accordance and conformity to terms and conditions of this EOI. <i>Joint ventures, consortium and special purpose vehicles are not accepted.</i> The word, applicants/ bidders or firms is synonymous with agency until stated/ otherwise.
4	“Year” means “Financial Year” unless stated otherwise.
5	“SAU” means South Asian University, New Delhi
6	“PMC” means Project Management Consultant, if any deputed by SAU for the above work.
7	“PA” means Project Architect appointed by SAU for the above work.
8	“Consultant” means PA/ Project Architect of SAU.
9	GFR means General Financial Rules, 2017 published by Govt. of India.
10	“DUAC” means Delhi Urban Arts Commission
11	“MEA” means Ministry of External Affairs
12	“RFP” means Request for Proposal
13	“EOI” means Expression of Interest
14	“GOI” means Government of India

C. Details/ Information to be submitted by Applicant at stage of Expression of Interest (EOI), Stage-I; As the University intends to short list the agencies to whom the detailed Request for Proposal (RFP), format of financial bid to execute the work will be issued, the interested firms/ agencies may submit the following documents in given Forms, with in due date.

1. Name and complete address including telephone No. and E-mail address etc. in Form –A.
2. Name and complete address of the studio along with the facilities available in the studio. SAU may call more details, as may be required.
3. Details of completed art works and their completion certificates during last seven years ending **31st October 2021** in Form-B.
4. Details of ongoing artworks, cost, client details in Form-C. Applicant may also submit photographs, award letters, progress reports etc. if any.
5. Details/ drawings with sufficient photographs (from different directions/angles) of at least three similar nature of Artworks costing not less than Rs.100 Lacs each completed satisfactorily during last seven years ending **31st October 2021** anywhere in India. The photographs submitted should exhibit the Artworks in totality. SAU can call any other details if so required.
6. Annual turnover of the agency on Artworks during the past five years ending 31st March 2020, in Form-D.(Certificate of CA required)
7. The applicant/bidder/agency should not have incurred any loss (profit after tax should be positive) in more than two years during the last five years ending 31st March **2021**. Certificate of CA to be submitted.
8. Net Worth certificate (duly signed by CA) of the agency. (it should not be older than six months).
9. Details of co-professional and skilled person/artists working with agency (who have not attended the age of 75 years) in Form –E.
10. Details as mentioned in Sl. No. 3 & 4 in EOI document above shall also include the followings:
 - a. Portfolio of the artist/art company with qualification and experience of the artists.
 - b. Copy of work order or, award letter issued by the client.
 - c. Copy of completion certificate/ completion report/performance certificate issued by the client indicating all details including the amount of work done and agency fee/ remuneration paid by the client.
 - d. Was any penalty imposed for delay or any other reason? If yes give details.
 - e. Has any issue in the project been referred to arbitration? If yes give details, including the amount and final decision.
 - f. Was any unique problem faced? If yes specify in brief including remedial action taken to resolve the problem.
 - g. Any award or recognition received should be presented.
11. The interested agencies may submit the requisite documents within due date. Nothing will be entertained thereafter. The EMD of agencies not shortlisted will be returned without interest after the shortlisting procedure is complete. The EMD of shortlisted agencies/applicants will be retained and become a part of stage II (RFP) till its finalization.

D. Important Points to Note;

1. The Employer, i.e. the South Asian University reserves the right to verify the particulars furnished and to inspect the studio of the applicants as well as the Artworks completed by the applicants during the process of short listing. The applicants shall facilitate such inspections; however any expenditure in respect of to and fro travelling of the inspectors will be borne by the Employer.
2. The Employer also reserves its right to deny short listing to any or all the applicants and to restrict the list of short listed applicants to any number deemed suitable by the University, without assigning any reason. The University also reserves the right to annul the EOI/RFP at any stage in part or full without assigning any reason thereof and no communication will be made in this regard.
3. If any information/detail furnished by the applicant is found incorrect at any later stage, then the applicant shall be liable to be debarred from submitting EOI/RFP, Tender / taking up any work in the South Asian University. His offer/tender shall be cancelled and EMD forfeited. The SAU also reserves the right to verify the particulars and documents furnished by the applicant independently.
4. More information can be asked from the applicants/ bidders to establish credential.
5. In stage-II (RFP), the Employer also reserve it's right to ask anyone or all shortlisted applicants separately to submit a) Technical bid (concept, design) and b) Financial bid, in two separate sealed envelopes for the purpose of final selection of the agency/professional. The University will process and evaluate the same as per RFP terms and conditions.
6. The shortlisted applicant/applicants who has/ have been asked to submit the RFP and financial bid in Stage - II may have to deposit Earnest Money Deposit (EMD) up to 2% of estimated cost as per RFP document (refundable after finalization of RFP and non-interest bearing) in the form of demand draft/Banker's cheque from a Nationalized/scheduled Bank only in favour of the South Asian University, New Delhi and payable at New Delhi along with the aforesaid bids. No other mode/form of payment including bank guarantee will be acceptable. EMD of unsuccessful applicants would be return back within one month of signing of the agreement with the successful applicant/applicants. EMD of successful applicant shall be treated as part of Performance Guarantee and will be refunded after successful completion of the work/job.
7. The Earnest money deposit (EMD) shall be forfeited by the Employer i.e. SAU (apart from other action as decided by SAU) in the following events:-
 - a) If it is proved that the applicant tries to influence the evaluation process.
 - b) If the applicant has submitted misleading information.
 - c) If the proposal is modified in a manner not acceptable to the Employer after opening of proposal during the validity period or any extension thereof.
 - d) If the proposal is withdrawn during the validity period or during the extension agreed by the applicant.

8 The artworks shall be “PUBLIC ART FORMS” and “ORIGINAL WORKS”. It should not be a copy/ replica of any other work. The applicant/bidder shall have to suitably indemnify the University against any claim/ allegation of plagiarism by anyone. If the applicant/bidder is not able to successfully defend any such claim/ allegation, SAU shall be at liberty to take any suitable actions against them as decided by the Artworks Committee of SAU, including forfeiture of Performance Bank Guarantee/ Security deposit/ bank Guarantee (BG/SD/PG), debarring etc. but not limited to the same. The intending applicants/ bidders must read the conditions of the EOI/RFP document carefully, before applying/ bidding for this work.

The brief scope of proposed artwork (Stage – II) is as under. This is however only for information and guidance of applicants at Stage - I.

1. **Developing Concept, Design and Execution of Indoor and Outdoor Artworks for South Asian University (SAU) Permanent Campus at Maidangarhi, New Delhi 110068 as per DUAC requirements.**
2. The scope is inclusive of the professional fees, agency charges, material, labour all taxes, cost of packaging, material and transportation to the site, etc.
3. Artwork shall be of nature of Public Art as per DUAC norms and may be in the form of outdoor/indoor murals, artefacts, sculptures, mosaics, collage, paintings (directly on walls or on canvas), tapestries, hanging artworks, installations, etc., or any other artwork of permanent nature on the selected internal walls of the buildings/ rooms/common areas/corridors and as an integral part of courtyards/open plaza of the building blocks as well as the landscaping areas surrounding the buildings as provided by the PA.
4. This work includes preparation and submission of concept on a minimum scale of 1:50 (or larger scale required for proper appreciation by a common person) as per the proposed theme, suggesting materials to be used, cost of execution, method of execution and time for completion of actual execution, (however, the time finalized by the University shall be final), making presentations to the South Asian University (Employer) during evaluation of the bids will be required by the bidders and submission of PPT presentation/ photos/ videos of the same.
5. A proposal of different categories of Artworks for the SAU Campus in the budget estimate.
6. Preparation and submission of preliminary full scale design/ model based on the concept approved by the Employer at bid stage as decided by Arts committee of SAU.
7. Budget Estimate/ Cost: -Category/ Phase wise as desired by SAU
8. Assisting SAU while obtaining the approval form Delhi Urban Arts Commission (DUAC) for artworks and other statutory/local bodies as may be necessary.
9. Maintenance and defect liability up to 2 years.

STRUCTURE & ORGANISATION OF THE APPLICANT

1.	Name & Address of the agency/bidder	
2	Telephone No. / Email ID / Telex No. / Fax No.	
3	Legal status of the agency/bidder	
(i)	An Individual	
(ii)	A Proprietary Firm	
(iii)	A Firm in Partnership	
(iv)	A Limited company or Corporation	
4	Registration detail of organization	
5	GST no	
6	Pan no	
7.	Particulars of registration with various Government bodies if any	
	ORGANIZATION / PLACE OF REGISTRATION	
	1.	
	2.	
	3.	
7	Names and Titles of Directors & Officers with designation to be concerned with this work.	
8.	Designation of Individuals authorized to act for the organization.	
9	Any other information considered necessary but not included above.	

Signature of Applicant(s) with stamp

DETAILS OF SIMILAR ART WORKS OF SIMILAR NATURE COMPLETED DURING THE LAST SEVEN YEARS ENDING OCTOBER 2021

Name of the Applicant/ Agency:.....

Sr. no.	Name of work /project and location	Client/Owner organization	Cost of work in Rs. Lacs	Date of commencement as per contract	Stipulated date of completion	Actual date of completion	Litigation arbitration , cases pending / in progress with details*	(Postal & E- mail) / telephone number of officer to whom reference may be made	Brief detail about work	Whether completion certificate/ performance certificate issued by client available or not	Remark
1	2	3	4	5	6	7	8	9	10	11	12

*Indicate the gross amount claimed and amount awarded by the arbitrator.

SIGNATURE OF Applicant(s) with Stamp

Projects under Execution or Awarded (The agency/ bidder may furnish the details of not more than ten works)

Name of the Applicant /Agency:.....

Sr. No.	Name of work/project and location	Owner or sponsoring organization	Cost of work in Rs. Lacs As per contract(letter required)	Date of commencement as per contract	Stipulated date of completion	Up to date percentage progress	Slow progress if, and reason there off	(Postal & E- mail) / telephone number of officer to whom reference may be made	Brief details of work	Remark
1	2	3	4	5	6	7	8	9		10
1										
to										
10										
SIGNATURE OF Applicant(s) with Stamp										

FINANCIAL INFORMATION

Name of the Applicant / Agency:.....

S. No.	Particulars	Financial Years (Figures in Rs. Lakhs)				
		2016-17	2017-18	2018-19	2019-20	2020-21
(i)	Gross Annual Turnover					
(ii)	Turnover on Art Works					
(iii)	Profit / Loss					
Average financial turnover of art work during last three years, 2018-2019 to 2020-2021.						

SIGNATURE OF Applicant(s) with Stamp

4.3.7 Details of manpower (Artists) with agency:

Name of the Applicant/ Agency:

Sr. no.	Field of Experience	Total Number	Name	Qualifications (certificate required)	Total experience	Professional/ experience and details of work carried out	Remarks
1	2	3	4	5	6	7	9

SIGNATURE OF Applicant (s) with Stamp

Note: Forms B, C & E are sample formats, the applicants/ agencies may add further information related to their eligibility while submitting the documents.