SOUTH ASIAN UNIVERSITY

Rajpur Road, Maidan Garhi, New Delhi

Tender Document

Name of Work: Annual repair & Maintenance of South Asian University at Rajpur Road Maidan Garhi, New Delhi-110068 (Sub Head: -Painting and other miscellaneous civil works in Club & Guest House)

Section - I

Notice Inviting Tender/ Technical Bid

Section- II

Financial Bid/ Schedule of Quantities

April, 2025

SOUTH ASIAN UNIVERSITY
SAU
SOUTH ASIAN UNIVERSITY
NEW DELHI

NOTICE INVITING TENDER (NIT)

N.I.T. No. **45/NIT/SAU/2025**

Name of Work: Annual repair & Maintenance of South Asian University at Rajpur Road Maidan Garhi, New Delhi-110068 (Sub Head: -Painting and other miscellaneous civil works in Club & Guest House)

Estimated Cost put to Tender	**Rs.14,45,593 /-**
Earnest Money	**Rs 29,000/- To be returned after receiving the performance guarantee.**
Performance Guarantee	**5% of tendered value.** (After recording of completion certificate for the work by the competent authority, the performance guarantee shall be returned to the contractor)
Security Deposit	**2.5% of tendered value to be refunded after Defect Liability Period of 1 years**
Time For Completion of work	**6 Months**
NIT No.	**45/NIT/SAU/2025**

Certified that this NIT contains Part-A from **Page 05 to Page 37**, Part-B from **Page 38 to Page 51**, Part-C from **Page 53 to Page 56** with modifications and corrections up to 17th April 2025

Prepared By

Vetted By:

SAU:

SAU

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SECTION-I

Notice Inviting Tender/Technical Bid

SOUTH ASIAN UNIVERSITY

Rajpur Road, Maidan Garhi, New Delhi-110068

2.0 NOTICE INVITING TENDER (website Notification)

The Registrar, South Asian University (SAU), Rajpur Road Maidan Garhi, New Delhi-110068 on behalf of the President,SAU invites percentage rate bids in Two bid system (Technical & Financial bid) from eligible Bidders for the following works

NIT NO: 45/NIT/SAU/2025

Name of Work: Annual repair & Maintenance of South Asian University at Rajpur Road Maidan Garhi, New Delhi-110068 (Sub Head: -Painting and other miscellaneous civil works in Club & Guest House)

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Earnest Money	**Rs. 29,000/- To be returned after receiving the performance guarantee.**
Performance Guarantee	**5% of Tender value.** (After recording of completion certificate for the work by the competent authority, the performance guarantee shall be returned to the contractor)
Security Deposit	**2.5% of Tender value. To be refunded after Defect Liability Period of 1 years**
Time For Completion of work	**6 Months**
NIT No.	**45/NIT/SAU/2025**
Last date and time for submission of Bids	**17.04.2025 (up to 3:00PM)**

For detailed NIT/ Bid Documents/ Details / downloads and for any other correction/ amendments/ modification / extension of time till the last date of submission of bids, please visit websites: www.sau.int

Bid submissions can only be made in hard copy in the office of the Executive Engineer, 4th Floor, Administration building, South Asian University, Rajpur Road, Maidan Garhi, New Delhi -110068 on or before 17.04.2025

Registrar

South Asian University

3.0 PART A

ELIGIBILITY CRITERIA

3.1 INFORMATION AND INSTRUCTIONS FOR BIDDERS FOR BIDING (FORMING PART OF BID DOCUMENT AND TO BE POSTED ON WEBSITE)

Applicable for inviting bid (Two bid systems)

The Registrar, South Asian University (SAU), Rajpur Road Maidan Garhi, New Delhi-110068 on behalf of the President,SAU invites percentage rate bids in Two bid system (Technical & Financial bid) from eligible Bidders for the following works:

3.1.1 **DETAILS OF WORK FOR WHICH BID HAS BEEN INVITED**:

1	NIT No.	**45/NIT/SAU/2025**
2	Name of Work & Location	**Annual repair & Maintenance of South Asian University at Rajpur Road Maidan Garhi, New Delhi-110068** (Sub Head: -Painting and other miscellaneous civil works in Club & Guest House)
3	Estimated Cost put to Bid	**Rs.14,45,593/-**
4	Earnest Money	**Rs 29,000/- Through online transfer only.**
5	Time for Completion of work	**06 Months**
6	Last date and time of submission of Bid along with original EMD and other documents as specifiedin the Bid document.	**17.04.2025 (3.00 pm)**
7.	Time & date of opening of bid	**17.04.2025 (3.30 pm)**

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1. The intending Bidder must read the terms and conditions of bid documents carefully. They should submit their bid only if they consider themselves eligible and would be able to submit all the documents required. The eligibility criteria are given under para 3.3 (1.4)
2. Information and Instructions for Bidders posted on website shall form part of Bid Documents so bidders are requested to keep a check on SAU website on regular basis (www.sau.int).
3. The full bid document consisting of plan, specifications, nature and scope of work, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents except CPWD GCC can be seen and downloaded from website www.sau.int free of cost.
4. The bid can be submitted only after transferring of EMD amount to the account (only online transfer) of South Asian University, Delhi within the period of bid submission accompanied with proof of deposition of EMD along with other desired documents. Bids not accompanied with EMD will be rejected straight away.
5. The bids can only be submitted in hard copy along with the proof of online submission of EMD as specified in the bid document within the period of bid submission.
6. List of documents to be submitted are mentioned separately at section 3.2
7. The **Part - C of Bid documents contains Schedule of Quantities (SOQ), consisting of DSR-Items based on CPWD DSR 2023**. Bidder shall quote definite percentage, above/below or at par at the designated place i.e. sheet of Abstract of Financial Bid. If any part of SOQ or the summary of items is left blank by the bidder, then it shall be considered as zero or at par.
8. The lowest quoted amount shall be considered as lowest bidder L-1. SAU reserve the right to negotiate with L-1 bidder on quoted rate up to the reasonable limit.
9. All the pages of documents need to be signed and stamped by the bidder and submit with the technical bid.
10. Procedure for two bid system:

The tenders are being invited in two bid systems, technical cum eligibility and financial bid. The technical bid and the financial bid should be sealed by the bidder in separate covers duly super scribed and both these sealed covers are to be put in a bigger cover which should also be sealed and duly super scribed.

Technical bid will be opened first and evaluated. The financial bid of only those bidders will be opened who will be found qualifying the technical/eligibility criteria.

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11. If any information furnished by the applicant is found incorrect at a later stage, **and it is found that the Bidder does not qualify as per the terms and condition of Bid,** he shall be liable to be debarred from bidding for works in South Asian University (SAU). His Bid shall be cancelled and EMD forfeited. SAU reserves the right to verify the particulars and documents furnished by the applicant independently.

12. **DISPUTE REDRESSAL MECHANISM: -**

a) In case of any dispute, differences or controversy of whatsoever nature between the parties however arising under or in relation to this work, the dispute shall in the first instance be attempted to be resolved amicably through discussions / negotiations/ between the authorized officers of the parties.

b) If the parties fail to resolve the dispute in amicable manner within 30 days from the point of contention communicated by either party, the unresolved dispute or difference shall be referred to a Sole Arbitrator to be appointed with consent of both the parties. In case the parties fail to appoint a sole Arbitrator within 30 days, the dispute shall be referred to an Arbitral Tribunal comprising of three Arbitrators wherein each party shall appoint one Arbitrator and the two appointed Arbitrators shall appoint the third arbitrator who shall act as the pressing Arbitrator. Arbitration proceedings shall be conducted under the aegis of Arbitration and Conciliation Act 1996 (with latest amendments) Venue of the arbitration proceeding shall be at a place mutually decided by the parties.

13. Bidders must have mentioned their postal address and telephone number (s) of the chief Executive/ authorized person or attorney in the tender. The bid submitted by bidder will be rejected if he or his authorized person cannot be contacted on the last known address or on the intimated telephone number(s) after reasonable search in which event the EMD may be forfeited by the SAU.

a. Name of Agency; -

b. Contact Person: -

c. Registered Address: -

d. Contact Number; -

e. Mobile Number: -

f. E-mail id

Self-attested copies of all the documents shall be submitted and originals kept ready as these can be called for verification

Registrar,

For and on behalf of the President, SAU

3.2 LIST OF DOCUMENTS TO BE FILLED SCANNED AND UPLOADED BY THE BIDDERS

Forms as indicated in various Sections to be scanned and uploaded in JPG format or PDF format within the period of bid submission:

1.	Demand draft/ Pay order or Banker`s Cheque/ Fixed Deposit Receipt of a scheduled Bank/Bank Guarantee of any scheduled Bank towards EMD.
2.	Letter of transmittal (Section 4.3.1)
3.	Certificate of Financial Turnover from a chartered Accountant (Form `A`) (Refer Para 9(a) of section 4.3.2)
4.	Certificates of Works Experience (Form-C, D, & E). *(Section 4.3.3, 4.3.4 & 4.3.5)*
5.	Structure & Organization (Form -F) (Section 4.3.6)
6.	**Work Experience**: List of similar past works and performance on these works during last seven years but not more than 10 works.
7.	Certificate of Registration for Goods & Services Tax (GST) and acknowledgement of up to date filed return.
8.	Affidavit regarding execution of qualifying work as mentioned under Para 1.4(G)of section 3.3
9.	Affidavit as mentioned under Para1.3 of section 4.2 - Guidelines for Bidders
10.	Affidavit to the effect of not being black listed by any agency, as mentioned under Para1.4 of section 4.2 – Guidelines for Bidders
11.	Copy of PAN card & GST Registration of Delhi

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3.3 NOTICE INVITING TENDER – (Form CPWD-6)

The Registrar, South Asian University (SAU),Rajpur Road Maidan Garhi New Delhi - 110068 on behalf of the President, SAU invites percentage rate Bids in two bid system from eligible bidders, for the following works:

Annual repair & Maintenance of South Asian University at Rajpur Road Maidan Garhi, New Delhi-110068 (Sub Head: -Painting and other miscellaneous civil works in Club & Guest House)

NIT No:- 45/NIT/SAU/2025

(**Important;** The South Asian University is an International University established by eight member states of SAARC region. It has been established by an Act of Parliament in 2008 and granted the immunity and privileges at par with United Nations Organizations as per Ministry of External Affairs (MEA), Govt. of India, Gazette notification dated 15th January 2009. The University is being run by contribution from all member states, however fund for construction of permanent campus including this work at Maidan Garhi is being provided by Govt. of India and the wok is to be carried out as per General Financial Rules (GFR) as amended from time to time.

General Details:

1	1.1	The work is estimated to cost **Rs.14,45,593 /-.** The estimated cost is based on DSR 2023 however, is given merely as a rough guide. Intending bidder may submit the Bid after satisfying themselves that they fulfil the eligibility criteria:-
	1.2	Joint ventures are not accepted and the bidder shall not be allowed to sublet the work.
	1.3	An Intending Bidder is eligible to submit the Bid provided that he has definite proof from the appropriate authority, which shall be to the satisfaction of the competent authority, of having satisfactorily completed similar works of magnitude specified below.
	1.4	**Eligibility Criteria** Bidder/bidder who fulfill the following requirements shall be eligible to apply.
	A	Should have satisfactorily completed the works as mentioned below during the last Seven years ending **previous day of last date of submission of Bid.**
	i	The bidder should have completed at least one similar work of value not less than **Rs. 12 Lacs. or**

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	ii	The bidder should have completed at least two similar work of value not less than **Rs. 9 Lacs or**
	iii	The bidder should have completed at least three similar work of value not less than **Rs. 6 Lacs.**
	B	Similar works means internal & external painting work: Internal acrylic emulsion paint, external texture paint, and plastering.
	C	The bidder should have Average Annual Financial Turnover of Rs. 14 Lacs on Civil/Electrical works during the last five consecutive years ending March 2024. **Form 'A'**
	D	**Important Note**; -If after opening of financial Bid, it founds that the lowest bidder has not executed similar work given in above para, his bid will be rejected, earnest money deposit will be forfeited and will also be debarred from future bidding in SAU.
	E	The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of submission of bid.
	F	Components of work executed other than those included in definition of similar work shall be deducted while calculating cost of similar work. Bidder shall submit certified attested abstract of cost of work in support of this. The bidder may show separately the net value of similar work certified by client
	G	To become eligible, the Bidder shall have to furnish an affidavit as under: I / We undertake and confirm that eligible similar work(s) has / have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice, then **the SAU shall be at liberty to terminate/determine the contract prejudice to its right under other clauses of contract.** The bidder shall be debarred for Bidding in SAU in future. Also, if such a violation comes to the notice of SAU before date of start of work, the Engineer- in-Charge/SAU shall be at liberty to forfeit the entire amount of Earnest Money Deposit / Performance Guarantee
	H	The bidder's performance for each eligible work completed in the last seven years shall be certified by an officer not below the rank of Executive Engineer or equivalent.

	1.5	The intending bidder must read the terms and conditions of CPWD-6 carefully. He should submit his bid if he considers himself eligible and he can provide all the documents required. For establishing his eligibility etc.
2		Agreement shall be drawn with the successful Bidder on prescribed SAU agreement format attached with this document. Bidder shall quote his rates as per various terms and conditions of the said form, which will form part of the agreement.
3		The time allowed for carrying out the work will be (as given in the Bid notice) from the date of start as defined in Schedule "F" or from the first date of handing over of the site, whichever is later, in accordance with the phasing, if any, indicated in the Bid documents.
4		The site for the work is available. The bidder has to plan and execute work as per priorities decided and fixed by the SAU. The bidder is advised to visit the site of work, at his own cost, and examine it and its surroundings to satisfy himself and collect all information that he considers necessary for proper assessment of the work and for quoting his rates judiciously.
5		The Bid document consisting of specifications, schedule of quantities of items to be executed and the set of terms & conditions of the contract to be complied with and other necessary documents can be seen free of cost from website www.sau.int The Bid documents are based on CPWD standard publications like General Conditions of Contract 2023 and CPWD specifications 2019, which can be seen free of cost from website www.cpwd.gov.in.(CPWD website).

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6		Earnest Money Deposit (EMD); **Rs 29,000/-** The EMD amount is to be transferred to the SAU account directly and submit the transaction details along with the technical bid. The same will be get verified before opening of the financial bid. The bank details of SAU are as follows; Beneficiary Name : South Asian University Name of Bank : State Bank of India Bank Address : Old JNU Campus, New Delhi Beneficiary A/C No. : 30796569318 IFSC Code/ RTGS No. : SBIN0001624 MICR Code 110002056 PAN Number : Not Applicable in view of tax exemption. Bid documents of only those bidders who has submitted the proof of deposited EMD with other documents if found in order, shall be opened.
7		The Bid submitted shall become invalid, and EMD will be forfeited if: i. The bidder is found ineligible. ii. The bidder does not submit all the documents including PAN card, Goods and Service Tax (GST) registration as stipulated in the Bid document including the undertakings, as required/applicable if any and proof of deposition of EMD amount (bank transaction detail) along with the technical bid. iii. Any discrepancy is noticed between the documents as uploaded at the time of submission of bid and hard copies as submitted physically by the lowest bidder in the office of Bid opening authority. iv. If a bidder quote NIL percentage rate against any item on item rate Bid or does not quote any percentage above/below/at par on the total amount of the Bid or any section/sub-head in percentage rate Bid, the bid shall be treated as invalid and will not be considered as lowest bidder. **Note**:- After selection of the Lowest (L1) bidder, the EMDs of the unsuccessful bidders will be released without interest.

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8		The bidder whose bid is finally accepted, will be required to furnish performance guarantee of 5% (Five Percent) of the Bid amount within the period as specified in Schedule "F", as Banker's cheque of any scheduled bank / Demand Draft of any scheduled bank / Pay order of any Scheduled bank or Fixed Deposit Receipts of Scheduled bank. In case the bidder fails to deposit the said performance guarantee within the above said period including the extended period if any, the Earnest Money deposited by the contractor shall be forfeited automatically without any notice to the bidder. The Earnest Money deposited along with bid shall be returned after receiving the aforesaid performance guarantee. ***The bidder whose bid is accepted will also be required to furnish either copy of applicable licenses/registrations or proof of applying for registration with EPFO& ESIC including Provident fund code no. as applicable and also ensure the compliance of aforesaid provisions by the sub-contractors, if any engaged by the bidder for the said work*** ***The bidder shall also submit Programmed Chart (Time and Progress) within the period of 7 days.***
9		Intending Bidder are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their bids (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their Bid. A Bidder shall be deemed to have full knowledge of the site whether he inspects it or not and no extra claims / payments consequent on any misunderstanding or otherwise shall be allowed. The Bidder shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity, access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a Bid by a Bidder implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions if any, in this Bid document and local conditions and other factors having abearing on the execution of the work
10		The competent authority on behalf of the President, SAU does not bind itself to accept the lowest or any other Bid and reserves to itself the right to reject any or all the Bids received without assigning any reason. All Bids in which any of the prescribed conditions is not fulfilled or any condition including that of conditional rebate is put forth by the Bidder shall be summarily rejected.

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11		Canvassing whether directly or indirectly in connection with Bids is strictly prohibited and the Bids submitted by the Bidders who resort to canvassing will be liable to rejection
12		The competent authority on behalf of the President, SAU reserves to himself the right of accepting the whole or any part of the Bid and the Bidder shall be bound to perform the same at the rate quoted.
13		The Bidder shall not be permitted to bid for works in SAU if any of his near relative is posted as an Officer in any capacity (Class IV or above) in SAU or Ministry of External Affairs, Govt. of India. He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any officer in the SAU or in the Ministry of External Affairs. Any breach of this condition by the Bidder would render him liable to bid and shall also be debarred from future contracts
14		No Engineer of Gazetted rank or other Gazetted Officer employed in Engineering or Administrative duties in an Engineering department of the Government of India is allowed to work as a contractor for a period of one year after his retirement from Government service, without the prior permission of the Government of India in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a person who has not obtained the permission of the Government of India as aforesaid before submission of the Bid or engagement in the contractor's service as the case may be.
15		The Bid for the works shall remain open for acceptance for a period of **Sixty (60)** days from the last date of opening of Bids/bids.Further; (i) If any Bidder withdraws his Bid before the said period or issue of letter of acceptance, whichever is earlier or makes any modification in the terms and conditions of the Bid/bid which is not acceptable to the SAU then the SAU shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said earnest money as aforesaid. Further the bidder shall not be allowed to participate in the rebidding process of the work. (ii) if any Bidder withdraws his Bid or makes any modification in the terms & conditions of the Bid which is not acceptable to the department after expiry of 7 days after last date of submission of bids, then the SAU shall without prejudice to any other right or remedy, be at liberty to forfeit 100% of the earnest money absolutely irrespective of letter of acceptance for the work is issued or not.

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		(iii) In case of forfeiture of earnest money as prescribed in Para (i) and (ii) above, the bidders shall not be allowed to participate in the rebidding process of the same work.
16		After acceptance of the Bid by Competent Authority, SAU shall issue letter of acceptance/intent/award on behalf of the President, SAU.
17		The work shall be treated as complete only when all the components of the work are complete, commissioned and handed over to SAU. The Completion Certificate of the work shall be recorded by authorized person of the University of the rank not less than Executive Engineer.
18		The Employer (SAU) reserves the right to increase or decrease the scope of work before or after the award of work without assigning any reason to the bidder /contractor. No claim on any account whatsoever in any manner, in this regard shall be entertained by the employer (SAU).

Registrar
South Asian University

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4.0 PARTICULARS OF WORK

4.1. BRIEF PARTICULARS OF THE WORK

Salient details of the work for which Bids are invited are as under:

Name of Work	**Annual repair & Maintenance of South Asian University at Rajpur Road Maidan Garhi, New Delhi-110068** (Sub Head: -Painting and other miscellaneous civil works in Club & Guest House)
Estimated Cost	**Rs.14,45,593 /-**
Period of Completion	**06 Months**

1.	The site for the work at South Asian University Campus is located in Rajpur Road Maidan Garhi, New Delhi-110068, near Rajpur Khurd village and can be accessed from the Chattarpur-Fatehpur Beri Road
2.	Since the work is to be executed on the external/internal walls on varying heights and in the balconies of club and Guest house and hostels of the University, the Bidder may inspect the site/area for ascertaining the site conditions, approaches for work, surroundings etc. No claim whatsoever in this regard shall be entertained by the University.
3	The existing paint on external and internal walls can be seen to match the quality and color. The bidder may see the same before quoting his rates.
4	• Brief scope of work (as per SOQ) includes: *(The brief scope of work given below is for guidance purpose only and does not absolve the Contractor from his responsibilities and duties or scope of work as per this content, even if not indicated here)* • Patch repair with plaster on External and internal walls with cement and fine/coarse sand. • White cement based putty on new /plastered surface. • Premium Acrylic emulsion paint on internal walls wherever required and premium textured paint or coat of paint on existing textured paint on external walls as required with priming coat. • Epoxy paint on M.S. railings, benches . • OTTOCENTO two tone velvet tapestry finish paint of interior grade on walls. • Miscellaneous civil work like stone/tile fixing, replacement of broken glasses, replacement of doors and windows accessories etc. as per item and rate of DSR 2023 (without GST)

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5.	Work shall be executed according to CPWD Specification 2019, CPWD General Conditions of Contract (GCC 2023, construction works) available free of cost at www.cpwd.gov.in) The Bidder may also obtain the addressof the outlets from the CPWD website or by Engineer-in-Charge
6.	The location plan, plans & elevations etc. are available for inspection in the office of the Executive Engineer, South Asian University, Rajpur Road, Maidan Garhi,New Delhi-110068 on any working day between 10 AM to 5 PM.

4.2. ADDITIONAL GUIDELINES (Information and instruction to the bidders)

1.0		**GENERAL:**
	1.1	Letter of Transmittal and forms for deciding **eligibility** should be submitted along with all other Bid documents.
	1.2	References, information and certificates from the respective clients certifying suitability, technical knowledge or capability of the Bidder should be signed by an officer not below the rank of Executive Engineer or equivalent.
	1.3	The bidder must submit information of on-going litigations and litigations in which he is involved in the past seven years. In the event that the applicant has no litigations either in process or in the past seven years, an affidavit to this effect, duly notarized must be submitted in original.
	1.4	The Bidder should not have been blacklisted by any State/Central Government Department or PSU or Autonomous bodies. The bidder must submit a duly notarized affidavit to this effect. Bids received without this declaration shall stand automatically rejected.
	1.5	The Bidder must submit an **undertaking** that up to date tax returns have been filed along with copies of such returns submitted to the concerned IT department/ Commercial Tax department
	1.6	Minimum requirement of Technical Staff for this work is given in **Clause 32** of Schedule 'F'.
2.0		**DEFINITIONS:**
	2.1	In this document the following words and expressions have the meaning hereby assigned to them:
	2.2	**EMPLOYER:** Means the **South Asian University (SAU)**, acting through **its Authorized representative,** or **successor thereof.**
	2.3	**BIDDER:** Means the individual, proprietary firm, firm in partnership, limited company (private or public) or corporation. ***Joint ventures, consortium and special purpose vehicles are not accepted as bidders.***
	2.4	**"Year"** means "Financial Year" unless stated otherwise.

	2.5	**"SAU"** means South Asian University, Delhi-110068
	2.6	**"Engineer - in - charge"** means Executive Engineer or any authorized representative of SAU or his successor thereof.
	2.7	The words **"Tenderer" and "Bidder" holds the same meaning so is the word "Tender" and "Bid"**. The term, contract/agreement, contract agreement wherever used (interchangeably) in this Bid documents means the same
3.0		**METHOD OF APPLICATION:**
	3.1	The tenders are being invited in two bid systems, technical cum eligibility and financial bid. The technical bid and the financial bid should be sealed by the bidder in separate covers duly super scribed and both these sealed covers are to be put in a bigger cover which should also be sealed and duly super scribed. Technical bid will be opened first and evaluated. The financial bid of only those bidders will be opened who will be found qualifying the technical/eligibility criteria.
	3.2	If the Bidder is an individual, the application shall be signed by him above his full type written name and current address.
	3.3	If the Bidder is a proprietary firm, the application shall be signed by the proprietor above his full typewritten name and the full name of his firm with its current address.
	3.4	If the Bidder is a firm in partnership, the application shall be signed by all the partners of the firm above their full typewritten names and current address, or, alternatively, by a partner holding power of attorney for the firm. In the latter case a certified copy of the power of attorney should accompany the application. In both cases a certified copy of the partnership deed and current address of all the partnersof the firm should accompany the application.
	3.5	If the Bidder is a limited company or a corporation, the application shall be signed by a duly authorized person holding power of attorney for signing the application accompanied by a copy of the power of attorney. The Bidder should also furnish a copy of the Memorandum of Articles of Association duly attested by a Public Notary.

4.0		**FINAL DECISION MAKING AUTHORITY**
		The Employer reserves the right to accept or reject any Bid and to annul the process and reject all Bids at any time without assigning any reason there of or incurring any liability to the Bidders.
5.0		**PARTICULARS OF THE WORK ARE PROVISIONAL**
		The particulars of the work given in Section - 4.1 (Brief Particulars of work) are provisional. They are liable to change and must be considered only as advance information to assist the Bidders. **Site Visit;** Please refer point no 4 of Tender notice.
6.0		**INITIAL CRITERIA FOR ELIGIBILITY:** Initial eligibility criteria are given at clause 3.3.1 of document.
	6.1	**EXPERIENCE IN WORKS HIGHLIGHTING EXPERIENCE IN SIMILAR WORKS** Bidder should furnish the following information:
	6.2	List of works of similar nature successfully completed during the last seven years (in form -"C") for determining the eligibility criteria. Work order/ award letter copies to be submitted as proofs.
	6.3	List of the projects under execution or awarded (in Form- "D"). **The Bidder should list all work in this category but not more than Ten.**
	6.4	Particulars of completed works and the performance of the bidder duly authenticated/certified by an officer not below the rank of Executive Engineer or equivalent should be furnished separately for each eligible work completed **(Form-'E')**
	6.5	Balance sheet of last five financial years ending March 2025 needs to be submitted in **Form 'A'** duly certified by chartered accountant.
7.0		**ORGANISATION INFORMATION** Bidder is required to submit the information in respect to his organization (in forms- "F" & "G").
8.0		**LETTER OF TRANSMITTAL** The Bidder should submit the letter of transmittal attached with the Bid document

9.0 EVALUATION CRITERIA

The details submitted by bidders will be evaluated in the following manner:-

(a) The initial criteria prescribed in para 3.3.1 in respect of experience, financial turnover etc.

(b) The bidder qualifying initial criteria as above will be evaluated for the following criteria by scoring method on the basis of documents submitted by bidder with tender.

Sr. No	Parameters	Evaluation Criteria	Minimum marks for qualification in each category
a)	Technical submission		
	1. Execution of painting works in prestigious organization. i) International Organization - 20 marks ii) Institute of Repute - 15 marks iii) Central Govt. Offices - 10 marks iv) Any other recognized Institute - 05 marks	20 marks	10 marks
	2. Presentation of documents and or inspection of work	30 marks	20 marks
	3. Value of similar completed single works in last 7 years of i) cost more than 48 lacs - 10 marks ii) cost more than 36 lacs - 5 marks iii) cost more than 24 lacs - 4 marks iv) cost more than 12 lacs - 3 marks	10 marks	3 marks
	4. Financial capacity (Average turnover of last five years) i) more than 42 lacs. - 10 marks ii) more than 28 lacs. - 5 marks iii) more than 14 lacs. - 3 marks	10 marks	3 marks

	5. Performance of work (30 marks) i) Outstanding - 30 marks ii) Very Good - 25 marks iii) Good - 15 marks iv) Poor - 0 marks	30 marks	25 marks
	Max. Mraks	100	61 marks

Note:- 1. However the bidder who is getting at least 70 % marks on (a) above will be eligible for opening of financial bid.
2. The department has however reserve the right to restrict the list of such qualified bidders to any number deemed suitable by it.

10. Opening of Financial bid:- After evaluation of bid documents, list of shortlisted bidder will be prepared . Thereafter the financial bid of only qualified and technically accepted bidders shall be opened at notified time, date & place in presence of representatives of bidders.

11. **Award Criteria**

I. The Employer reserves the right, without being liable for any damages or obligation to inform the Bidder to:
a) Amend the scope of work and value of contract.
b) Reject any or all of the applications without assigning any reason.

II. The work shall be awarded to lowest bidder however university is not bound to do so.

12. **ESSENTIAL SUBMISSIONS AND INFORMATION**
The Bidder shall provide copies of work orders as well as completion certificates from the past Employers as documentary proof for having executed similar works. However, decision with regard to eligibility of the **bidder/ successful Bidder** will be taken by the University, only after necessary documents provided by the bidder have been examined

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4.3 SECTION-III INFORMATION REGARDING ELIGIBILITY CRITERION

4.3.1. Letter of Transmittal

From:

To,

The Registrar,
South Asian University,
Rajpur Road, Maidan Garhi,
New Delhi – 110068

Subject : Annual repair & Maintenance of South Asian University at Rajpur Road Maidan Garhi, New Delhi-110068 (Sub Head: -Painting and other miscellaneous civil works in Club & Guest House)

Having examined the details given in **Bid Notice and Detailed Bid** document available on designated websites for the above work, I/we hereby submit the relevant information.

1. I/We hereby certify that all the statement made and information supplied in the enclosed forms A to H and accompanying statement are true and correct.
2. I/We have furnished all information and details necessary for eligibility and have no further pertinent information to supply.
3. I/We submit the certificates as per the form"E" in support of our suitability, technical knowledge and capability for having successfully completed the following works:-

S.N.	Name of work	Amount	Certificate issued by
1.			
2.			
3.			

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4. Eligibility/Bid documents are submitted and **Earnest Money amounting to Rs.29,000/-** in the prescribed form has been deposited, proof isherewith under sealed envelope.
5. Financial Bid is submitted.

Enclosures: -

Seal of Bidder

Date of submission

SIGNATURE(S) OFBIDDER(S)

FORM 'A'

4.3.2 FINANCIAL INFORMATION

Name of the firm/contractor.....:-

I. Financial; Analysis-Details to be furnished duly supported by figures in balance sheet/profit & loss account for the last five consecutive financial years duly certified & audited by the Chartered Accountant, as submitted by the applicant to the Income Tax Department (Copies to be attached)

Figures in Lakhs Rs.

Sl. No.	Particulars	Financial Years				
		2019-20	2020-21	2021-22	2022-23	2023-24
i)	Gross Annual turnover					
ii)	Turnover on construction works					
iii)	Profit / Loss					

The bidder should not have incurred loss more than two years out of 5 years.

SIGNATURE OF BIDDER(S)

Signature of Chartered Accountant with Seal

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FORM „C"

4.3.3 DETAILS OF ALL WORKS OF SIMILAR NATURE COMPLETED DURING THE LAST SEVEN YEARS

Name of the Firm / Bidder.....

Sr no	Name of work /project and location	Owner or sponsoring organization	Cost of work in Rs, Crores	Date of commencement as per contract	Stipulated date of completion	Actual date of completion	cases pending / in progress with details*	Litigation arbitration	(Postal & E- mail) / telephone number of officer to whom reference may be made	Name and Address	Remark
1	2	3	4	5	6	7	8	9	10	11	12

* Indicate the gross amount claimed and amount awarded by the arbitrator.

SIGNATURE OF BIDDER(S) WITH STAMP

Form „D"

4.3.4 Projects Under Execution or Awarded; (The bidder may furnish the details of not more than ten works)

Name of the Firm/Contractor: _____

SIN.	Name of work /project and location	Owner or sponsoring organization	Cost of work in Rs, Crores	Date of commencement as per contract	Stipulated date of completion	Up to date percentage progress	Slow progress if, and reason there off	(Postal & E- mail) / telephone number of officer to whom reference may be made	Name and Address	Remark
1	2	3	4	5	6	7	8	9		10

SIGNATURE OF BIDDER(S) WITH STAMP

FORM "E"

4.3.5 Performance report of works to be considered for Eligibility

Name of the Firm/Bidder: _____

1.	Name of work / Project &Location		
2.	Agreement No.		
3.	Estimated Cost		
4.	Bided Cost		
5.	Date of Start		
6.	Date of completion		
	i)	Stipulated Date of Completion (as mentioned in work order)	
	ii)	Actual Date of Completion	
7.	i)	Status of Compensation (Not Levied / Levied / Not Decided)	
	ii)	Amount of compensation levied for delayed completion, if any	
8.	Amount of reduced rate items, if any.		
9.	Whether any litigation / arbitration case pending / in progress in respect of this work.		
10.	Performance Report		
	1)Quality of Work		Very Good / Good / Fair / Poor
	2)Financial Soundness		Very Good / Good / Fair / Poor
	3) Technical Proficiency		Very Good / Good / Fair / Poor
	4)Resource fullness		Very Good / Good / Fair / Poor
	5)General Behavior		Very Good /Good / Fair / Poor
11	Remarks(if any):		

Dated:	Engineer-in-Charge Equivalent to EE with stamp

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FORM "F"

4.3.6 Structure & Organization of the Firm/Bidder

1.	Name & Address of the bidder	
2	Telephone No. / Email ID / Telex No. / Fax No.	
3	Legal status of the bidder (attached copies of original document defining the legal status).	
(i)	An Individual	
(ii)	A Proprietary Firm	
(iii)	A Firm in Partnership	
(iv)	A Limited company or Corporation	
4.	Particulars of registration with various Government bodies (attach attested photo-copy).	
	ORGANIZATION / PLACE OF REGISTRATION	
	1.	
	2.	
	3.	
5	Names and Titles of Directors & Officers with designation to be concerned with this work.	
6.	Designation of Individualsauthorized to act for the organization.	

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7.	Was the bidder ever required to suspend Horticulture work for a period of more than six months continuously after commencing the Work? If so, given the name of the project and reasons of suspensionof work	
8	Has the bidder, or any constituent partner in case of partnership firm, ever abandoned the awarded work before its completion? If so, give name of the project and reasons for abandonment.	
9.	Has the bidder, or any constituent partner in case of partnership firm, ever been debarred/ black listed for Biding in any organization at any time? If so, give details	
10.	Have the bidder, or any constituent partner in case of partnership firm, ever been convicted by a court of law? If so, give details.	
11.	In which field of the bidder has specialization and interest?	
12.	Any other information considered necessary but not included above.	

Signature of Bidder with stamp

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5.1 Proforma of Schedule

SCHEDULE "A"	
Schedule of Quantities or SOQ **(The term schedule of quantities (SOQ) or BOQ means the same wherever mentioned in this NIT).**	From Page No. 53 to Page No.56
SCHEDULE 'B'	
Schedule of materials to be issued to the contractor by SAU	NIL
SCHEDULE 'C'	
Tools and Plants to be hired to the contractor:	**NIL**
SCHEDULE "D"	
Extra schedule for specific requirements / documents for the work, if any	**Nil**
SCHEDULE "E"	
Reference to General Condition of contract (GCC):	CPWD General Conditions of Contract 2023 for Maintenance works as amended as per applicability to SAU requirements and amended/modified up to the previous day of the last date of submission of the Bid The Standard CPWD GCC is amended from time to time through issue of OMs under series DG/CON which areavailable on CPWD official website at http://www.cpwd.gov.in/Documents/Official Circulars/ DG CON.
Name of work	**Annual repair & Maintenance of South Asian University at Rajpur Road Maidan Garhi, New Delhi-110068** (Sub Head: - Painting and other miscellaneous civil works in Club & Guest House of South Asian University)

Estimated cost of work	**: Rs.14,45,593/-**
(i) Earnest Money	**:Rs.29,000/- (To be refunded after receiving of PerformanceGuarantee.)**
(ii) Performance Guarantee	**: 5% of accepted Bided value** (After recording of completion certificate for the painting work by the competent authority, the performance guarantee shall be returned to the contractor, without any interest)
(iii) Security Deposit	**: 2.5% of accepted Bided value of work to be deducted from each running bill and final bill**

SCHEDULE -"F"

General Rules & Directions: -

Officer inviting Bid:	**: Registrar, South Asian University**

Definitions:

I	Engineer-in-Charge	**Executive Engineer or any Authorized Representative of SAU**
ii	Accepting Authority	**President SAU**
iii	Percentage on cost of materials and Labour to cover all overheads and profits	**15%**
iv	Standard Schedule of Rates	**CPWD DSR 2023 with amendments up to previous day of uploading of Bids by SAU.**
V	Department	**South Asian University (SAU)**
Vi	Contract Form	**Proforma attached**

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.Clause 1	
i) Time allowed for submission of Performance Guarantee from the date of issue of letter of acceptance	**:15 (Fifteen) days**
ii) Maximum allowable extension with late fee @ 0.1% per day of performance guarantee amount beyond the period provided in (i) above.	**:7 (Seven) days**
iii) Time allowed for submission of programme chart (Time and Progress) and applicable labour licenses, registration with EPFO, ESIC and BOCW Welfare Board or proof of applying thereof from the date of issue of letter of acceptance.	**: 30 Days**
Clause 2	
Authority for fixing compensation under Clause 2	**: President, South Asian University or successorthereof**
Clause 2A	
Whether Clause 2A shall Be applicable (Early Completion)	**: Not Applicable**
Clause 5	
i) Number of days from the date of issue of letter of acceptance for reckoning date of start	**: 10 (Ten) days or date of handing over of site whichever is later**
Mile stone :- As decided by SAU	
Authority to Decide:	
i) Extension of time	**: President, SAU**
(ii) Rescheduling of mile stones	**: President, SAU**
(iii) Shifting of date of start in case of delay in handing over ofsite	**: President, SAU**

Clause 6, 6A	
Clause applicable - (6 or 6A)	**: 6A (Computerized Measurement Book)**
Clause 7 Gross work to be done together with net payment/adjustment of advances for material collected if any, since the, last such payment for being eligible to interim payment.	**5 Lacs**
Clause 7A (EPFO, ESIC and BOCW); No running account bill shall be paid for the work till the applicable labour license, registration with EPFO, ESIC and BOCW are submitted by the contractor to Engineer-In -Charge.	**: Not Applicable**
Clause 10A List of testing equipment to be provided by the contractor at site lab.	: NA
Clause 10B	
Whether Clause 10 B (ii) & (iii) is applicable; Mobilization advance and advance for T & P.	**Not Applicable**
Clause 10 C (escalation)	**Not Applicable**
Component of labour expressed as percent ofvalue of work	**25%**
Clause 10CA	**Not Applicable**
Clause 10CC; **(Payment due to increase/decrease in the price of other material other than 10CA.**	**Not Applicable**

Clause 11	
Specification & Mode of Measurement to be followed for execution of work	CPWD Specifications 2019 vol I & II with up to date corrections steps till previous day of **last date of submission of Bids and as detailed in nomenclature of items.** Specifications mean amended/ modified up to last date of submission of Bid/bid
Clause 12 (Extra/ deviation)	
Type of Work	**Civil works-Original**
Maximum percentage for quantity of items of work to be executed/Deviation Limit beyond which clauses 12.2 & 12.3 shall apply for painting work determined in accordance with Clauses 12.2, 12.3	Please refer percentage below
All BOQ items	**:50% (Fifty Percent) for maintenance works**
Clause 16	
Competent Authority for deciding reduced rates	: President SAU or Successor thereof.
Clause 17	
Defects Liability Period	**: 12 Months after completion of work**

Clause 18 List of mandatory minimum machinery, tools & plants to be deployed by the Contractor at site:- **Not Applicable**

Note:

1. Any scaffolding gondola Jhulla etc. required for external painting will be provided by the contractor at no extra cost and as per the actual requirement at site.
2. Scaffolding at any specific location if required will be paid extra only if prior approval of Engineer -In- Charge is available for such.

Clause 19: Penalty for each default in following cases	
Clause 19C (safety provisions)	Rs 500/- for each default
Clause 19D (labour report)	Rs 500/- for each default

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Clause 19G (labour health and welfare)	Rs 500/- for each default
Clause 19H (labour hutment)	**(not allowed for the work)**

Clause 25

Constitution of Dispute Redressal Committee (DRC)	**: South Asian University (SAU)**
Chairman	**VP/OSD/Chief Liaison Officer, SAU, orequivalent officer in SAU**
Member	**Director Finance, SAU**
Member	**External Technical Expert/ BWC member**
Presenting Officer	**Executive Engineer SAU.**

1. The above constitution of Dispute Redressal Committee is subject to change, for which necessary notification shall be issued by the competent authority of the SAU (i.e. the President SAU), as may be required.

2. The Chairman of committee or President, SAU may substitute any member and co-opt other member if required.

Clause 32

S. No	Minimum qualification of Technical Representative	Designation	Minimum experience (Years)	No's	Rate at which recovery shall be made from the contractor in the eventof not fulfilling provision of Clause 32
1	Supervisor	Technical Representative	5	1	Rs.20,000/-PM

1.The contractor shall submit a proof of employment or affidavit/undertaking of the technical representative(s) and shall produce evidence at any time if so required by the Engineer-in-charge.

2.The deployment schedule of technical staff will be in accordance to sequence of work

Clause 38 Variation in theoretical quantities **Not Applicable**

6.0 Part B
Special conditions & Additional conditions

6.1 SPECIAL CONDITIONS

1. The work shall be carried out as per **CPWD specifications for works-2019 Vol. I & II** with up to date correction slips unless otherwise specified in the nomenclature of individual item or in the specifications and special conditions, where specifications are silent, the decision of Engineer- in-Charge shall be final and binding on contractors.

i. **Note:** The CPWD GCC maintenance works 2023 suitably amended by SAU will not be issued along with the Bid **document but same shall assumed to be part of the agreement to be drawn and signed by both the parties after acceptance of Bid.**

2. All painting material as mentioned in BOQ under head supply of items will be arranged by contractor and kept in store of SAU in advance and in joint custody before starting the work with tax invoice.

3. 80 % of Payment against the supply of the material will be made to the contractor and balance shall be paid according to progress of the work

4. In case of any discrepancy in the item given in the schedule of quantities appended with the Bid the final decision will be taken by the Engineer-in-Charge.

5. The bidder shall study carefully, specifications, schedule of quantities and conditions of the Bid documents to fully appreciate the scope of work before quoting his rates.

6. The bidder are advised to get acquainted with the proposed work and its site and also study the specifications and special conditions carefully before Biding. No claim of any sort shall be entertained on account of any site conditions and ignorance of specifications and special conditions.

7. The rates quoted by the bidder shall be taken as net and nothing extra shall be paid onany account i.e. royalty, cartage, sales tax and stacking at required places & working in restricted area etc.

8. The rates for different items of work shall apply for all heights and depths, leads and lifts unless otherwise specified in the agreement or specifications applicable to the agreement.

9. Any damage done by the contractor to any existing work during the course of execution of the work shall be made good by him at his own cost.

10. Material of as approved by Engineer-in-Charge shall only be used. Only articles classified, as 'first quality' by the manufacturer shall be used unless otherwise specified. In case articles bearing ISI certification are not available in the market, quality of samples brought by the contractor shall be judged by standards laid down in the relevant CPWD specifications. For the items not covered by CPWD specifications relevant BIS standards shall apply. The sample of materials to be brought to site for use in work shall be got approved from the Engineer-in-Charge before actual execution of work.

11. The contractor shall submit a detailed programme of work within 07 days of the date of issue of letter of intent. Detailed programme should include all the time lines, cash flow, material procurement, manpower deployment. Program must show clearly the critical path to complete the project in time.

a. The Engineer-in-Charge can modify the programme and the Contractor shall have to work accordingly. During review of work progress, Engineer in Charge can ask to modify the programme. Contractor shall resubmit the modified programme in 2 days.

b. The quantities of each item shall not be exceeded beyond the agreement quantities without prior permission of Engineer-in-Charge.

12. The Contractor shall make his own arrangement for getting the permission to ply the trucks from the traffic police.

13. No payment shall be made to the Contractor for any damage caused by rain, snow fall, floods or any other natural causes whatsoever during the execution of work. The damage caused to work shall have to be made good by the contractor at his own cost and no claim on this account shall be entertained.

14. Other agencies may also simultaneously be executing the work of electrification, Horticulture or external services and other building works for the same building along with this work. The contractor shall afford necessary facilities for the same and no claim in the matter shall be entertained. The Contractor shall especially co-ordinate with the other agency carrying out his work.

15. Some restrictions may be imposed by the security staff etc. on the working and or movement of labour and materials, etc., the Contractor shall be bound to follow all such restrictions / instructions and nothing shall be payable on this account.

16. The Contractor shall take all precautions to avoid accidents by exhibiting necessary caution boards. He shall be responsible for all damages and accidents caused due to negligence on his part. No hindrance shall be caused to traffic during the execution of the work by storing materials on the road, VIP's corridor extra.

17. The Contractor shall be fully responsible for the safe custody of the material issued or brought byhim to site for doing the work.

18. Any scaffolding gondola Jhulla etc. required for external painting will be provided by the contractor at no extra cost and as per the actual requirement at site.

19. Scaffolding at any specific location if required will be paid extra only if prior approval of Engineer -In- Charge is available for such.

20. Testing of materials: -

i. The contractor shall arrange transportation of all tests samples including materials required for testing under the agreement to the laboratory as approved by the Engineer-in-Charge for which nothing extra shall be paid.

ii. All the testing charges for the samples sent to outside approved laboratories shall be borne by the contractor/ SAU in the manner indicated below:

a) By the contractor, if the results show that the material does not conform to relevant specifications and BIS codes or any other relevant code for which confirmatory test is carried out.

b). By the SAU, if the results show that the material confirms to relevant specifications and BIS codes or any other relevant code for which confirmatory test is carried out.

21. The contractor shall procure the required materials in advance so that there is sufficient time for testing of the materials and clearance of the same before use in the work. The contractor shall provide at his own cost suitable weighing and measuring

arrangements at site for checking the weight / dimensions as may be necessary for execution of work. The sealed samples are to be handed over to the testing lab by contractor in the presence of Engineer- in-charge of work.

22. The rate for all items of work, shall unless otherwise clearly specified include cost of all labour, material and other inputs involved in the execution of the items.

23. There may be any difference or discrepancy between the description of items as given in the schedule of quantities, specifications for individual items of work (including special conditions, particular specifications) and I.S. Codes etc., the following order of preference shall be observed.

a. Description of items as given in Schedule of quantities/BOQ
b. Particular Specifications / Technical Specifications
c. Special Conditions
d. Additional conditions
e. CPWD Specifications.
f. General Conditions of Contract for CPWD
g. Indian Standards Specifications of B.I.S.
h. General / Prevalent Industry Practice/ direction of Engineer In Charge.

Any reference made to any Indian Standard Specifications and other specifications mentioned in the respective items in these documents, shall imply to the latest version of that standard, including such revisions / amendments as issued by the Bureau of Indian Standards up to last date of receipt of Bids. The contractor shall keep at his own cost all such publications of relevant Indian Standards applicable to the work at site.

24. The malba /garbage generated at site due to construction activities shall be removed from the site immediately & shall be disposed off by the contractor to the approved dumping site identified by the Engineer-in-charge free of cost.

25. The contractor shall clean the site thoroughly of scaffolding materials, rubbish, equipment's left out of his work and dress/clean the site around the building to the complete satisfaction of the Engineer- in-charge before the work is treated as completed.

26. Maintenance of Register of Tests- All the registers of tests carried out at Construction Site or in outside laboratories shall be maintained by the contractor which shall be issued to the contractor by Engineer-in-Charge.

27. **Maintenance of Material at Site (MAS) Register-** All the MAS Registers shall be maintained by Contractor which shall be issued to the contractor by Engineer-in-Charge.

28. Contractor shall be responsible for safe custody of all the test registers.

29. The several documents forming the Bid are to be taken as mutually complementary to one another. Detailed drawings shall be followed in preference to small scale drawings and figured dimensions in preference to scale dimensions.

30. The Contractor(s) shall take instructions from the Engineer-in-Charge regarding collection and stacking of materials at any place. The stacking shall take place as per stacking plan however, if any change is required, the same shall be done with the approval of Engineer-in-Charge.

31. The Contractor shall bear all incidental charges for cartage, storage and safe custody of materials, if any as to those materials also arranged by the contractor.

32. PREVENTION OF NUISANCE AND POLUTION CONTROL; The contractor shall take all necessary precautions to prevent any nuisance or inconvenience to the owners from pollutants like smoke, dust, noise. The contractor shall use such methodology and equipment so as to cause minimum environmental pollution of any kind during and minimum hindrance to road users or other services running adjacent/near vicinity. The contractor shall make good at his cost and to the satisfaction of the Engineer-in-Charge, any damage to roads, paths, drainage works, building, plumbing & sanitary pipeline whatsoever caused due to the execution of the work or by work force thereon by the contractor. All waste or superfluous materials shall be carried away by the contractor, without any reservation, entirely to the satisfaction of the Engineer-in-Charge and disposed at designated place only. The Contractor shall take all precautions to abide by the environmental related restrictions imposed by any statutory body having jurisdiction in Delhi as well as prevent any pollution of streams, ravines, river bed and waterways

The contractor shall follow the guidelines of South Delhi Municipal Corporation, Delhi Pollution Control Board, National Green Tribunal and all other concerned government departments and statutory bodies regarding the above work.

33. Proper safety measure like safety belts, netting or barrier will be used by the Contractor for safe execution of work. Nothing extra shall be payable on this account. The Contractor shall maintain it during the complete period of execution and realign it if required, for execution of works. A suitable penalty/fine per day may be levied for not maintaining the above safety gadgets in good condition or breach of any of the above conditions as per the direction of Engineer-in-charge.

34. The Contractor shall take all precautions to avoid accidents by exhibiting necessary caution boards in day and night. In case of any accident of labours /contractual staff the entire responsibility will rest on the part of the Contractor and any compensation under such circumstances, if becomes payable, shall be entirely borne by the contractor.

35. The contractor shall be responsible for the watch and ward/guard of the safety of all equipment, services provided by him against pilferage and breakage during the period of installations and thereafter till the work is physically handed over to SAU.

36. RESPONSIBILITY

a) The Contractor shall protect and indemnify SAU and its officials & employees against any claim and /or liability arising out of violations of any such laws, ordinances, orders, decrees, by himself or by his employees or his authorized representatives. Nothing extra shall be payable on these accounts.

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b) The Contractor shall assume all liability, financial or otherwise in connection with this contract and shall protect and indemnify SAU from any and all damages and claims that may arise on any account.

c) The Contractor shall be responsible for any liability imposed by law for any damage to the Work or any part thereof or to any of the materials or other things used in performing the Work or for injury to any person or persons or any property damage in or based under Work limit.

37. SUPERVISION OF WORK

The Contractor shall depute Supervisor & skilled workers as required for the work. He shall submit organization chart along with details of supervisory staff. It shall be ensured that all decision making powers shall be available to the representatives of the Contractor.

38. RATES: The rates quoted by the Contractor are deemed to be inclusive of;

a) The site clearance, setting out work, taking spot levels, location assessment survey with, all safety and protection devices,compulsory use of helmet and safety shoes, and other appropriate safety gadgets by workers, imparting continuous training for all the workers, barriers, preparatory works, working during monsoon or odd season, working beyond normal hours; working at all depths, height, lead, lift, levels and location, implementation of green building norms and any other unforeseen but essential incidental works required to complete this work. Nothing extra shall be payable on this accountand no extension of time for completion of work shall be granted on these accounts.

b) Unless otherwise specified in the schedule of quantities, the rates for all items of work shall be considered as inclusive, for which no extra payment shall be made. This shall also include water encountered from any source such as rains water pipe, soil pipe and/or due to any other cause whatsoever.

c)The rates for all items of work, shall unless clearly specified otherwise, include cost ofall operations and all inputs of labour, material, T & P, wastages, watch and ward, all incidental charges, all taxes, cess, duties, levies etc. except GST, required for execution of the work except which are exempted as specified in the Bid documents.

d) Taxes: The South Asian University is an Inter-Governmental Organization established by the SAARC (South Asian Association for Regional Co-operation) Nations and has been extended the Privileges and Immunities under Section „3" of the United Nations (Privileges and Immunities) Act, 1947 by the Government of India. The University is exempted from paying and collecting all Direct and Indirect Taxes in India. The contractor / agency therefore advised to settle his tax liability accordingly.

In terms of Article 4(1) of the Agreement among SAARC Nations for establishment of South Asian University, "the (South Asian) University and its campuses and centers shall be exempted, in the state where they are located, from paying and from collecting all direct and indirect forms of taxes and duties for the establishment and operations of the University". In terms of Section-3 of the South Asian University Act 2008 (Act No. 8of 2009) passed by the Parliament of the Republic of India, notwithstanding anything

contrary contained in any other law, the provisions of the above referred Agreement among SAARC Nations for establishment of South Asian University shall have the force of law in India.

e) Goods and Services Tax (GST):

i. SAU is entitled by Govt. of India for reimbursement of GST paid to the contractors to give effect to tax exemption status of the South Asian University for the work of its campus at Maidan Garhi, New Delhi-110068

ii. The estimated rates in SOQ are as per prevailing market rates/DSR 2023 but without GST. **The agency may quote their rates without GST. Contractor has to pay GST as per applicable rates and he will be paid for the same by SAU.**

iii. As Goods and Services Tax (GST) is reimbursable to SAU, the Contractor shall mention UIN no; 0717UNO00175UNQ in all invoices raised to SAU. The invoice should be in conformity with the various provisions of respective GST Act.

iv. The agency shall file GST returns in a timely manner so that the GST reimbursement claims of SAU are not being dishonored. If this happens the amount will be deducted from the dues of the Contractor.

v. **Labour Cess;** Labour Cess shall not be deducted from the value of work done

39. WATER/ ELECTRICITY; Contractor shall make his own arrangement for electricity/water. Nothing extra shall be paid for this account. In case of difficulty in obtaining an electricity connection from independent source (BSES), the agency may request SAU to provide electricity connection from SAU on payment basis through sub meter as per actual consumption on BSES rates prevailing at that time. Alternatively, the power will be supplied by SAU and recovery shall be made @ 1% of gross value of work. Similar deduction will be made @ 1% of gross value of work for using water from SAU sources.

40. **CLEANLINESS OF SITE**

i. The contractor shall take instructions from the Engineer- In Charge regarding collection and stacking of material at any place. No wastage/material shall be stacked on areas like other buildings, roads, services, approach roads etc.

41. if the desired quality of paint is not achieved in the calculated qty of paint material then additional material needs to be procured and applied to reach at acceptable quality without any additional cost.

42.. Special Conditions to Comply Directives of Hon'ble National Green Tribunal and EIA Guidance Manual

1. The contractor shall not store/dump construction material or debris on metalled road.
2. The contractor shall get prior approval from Engineer-in-Charge for the area where the construction material or debris can be stored beyond the metalled road. This area shall not cause any obstruction to the free flow of traffic/inconvenience to the pedestrians. It should be ensuredby the contractor that no accidents occur on account of such permissible storage.
3. The contractor shall ensure that all the trucks or vehicles of any kind which are used for work purposes/or are carrying construction material like cement, sand, paint and other allied material are fully covered. The contractor shall take every necessary precaution that the vehicles are properly cleaned and dust free to ensure that en-route their destination, the dust, sand or any other particles are not released in air/contaminate air.
4. The contractor shall provide mask to every worker working on the construction site and involvedin loading, unloading and carriage of construction material and construction debris to prevent inhalation of dust particles.
5. The contractor shall provide all medical help, investigation and treatment to the workers involvedin the construction of building and carry of construction material and debris relatable to dust emission.
6. The contractor shall ensure that C&D waste is transported to the C & D Waste site only and due record shall be maintained by the contractor.
7. The contractor shall comply all the preventive and protective environmental steps as stated in the MoEF guidelines, 2010.
8. The contractor shall use vehicles having pollution under control certificate. The emissions can be reduced by a large extent by reducing the speed of a vehicle to 20 kmph. Speed bumps shall be used to ensure speed reduction. In cases where speed reduction cannot effectively reduce fugitive dust, the contractor shall divert traffic to nearby paved areas.
9. The contractor shall ensure that the construction material is covered by tarpaulin. The contractorshall take all other precaution to ensure that no dust particles are permitted to pollute air quality as a result of such storage.
10. Health and safety norms of CPWD (as given in the GCC) should be followed during the work.
11. Proper measures should be adopted to control dust emissions during work.

12. Ambient noise levels should conform to prescribed residential standards both during day and night hours. Adequate measures should be made to reduce ambient air and noise level during work and operation phase. So as to conform to the norms stipulated by CPCB/DPCC. Ambient air and noise monitoring should be done by an accredited lab and data should be submitted along with compliance report in every six months.
13. Advanced equipment may be used to minimize the pollution.

NOTE: - Failure to adhere to any of the above mentioned items, shall be deemed as a violation of contract and the contractor shall be held liable for penalty as per terms of the agreement.

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6.0 Part B

6.1 ADDITIONAL CONDITIONS

The additional conditions shall be read along with the General conditions of contract, schedule of quality (SOQ), particular specification, and other documents related to works.

1. The contractor shall prepare one sample of all items which should be got approved from the Engineer-in-Charge. Only on acceptance of sample work, contractor will be allowed to commence the work and sample is to be preserved by contractor till the whole work is completed. The quality of work should be as per approved samples.
2. The contractor and/ or his authorized representative should inspect the site order book every day and get the compliance noted by them.
3. The dismantling wherever required shall be done in a manner so that no other portions of the building or its fixtures are damaged. If any damage is done to the building it shall be made good by the contractor at his own cost and no claim whatsoever shall be entertained on this account.
4. Due to Security reason the contractor shall have to arrange time table of labour according to the requirement of security staff and the instructions of the Engineer-in-Charge. The contractor should see the site before Biding.
5. Entry passes for labours and supervisory staff of the agency shall be arranged by the Department on receipt of details and materials as required by the Security staff.
6. The contractor shall be responsible for behavior and conduct of his worker. No worker with doubtful integrity or having a bad record shall be engaged by the contractor.
7. Defective work, sub-standard work or work not done according to the specifications of the contract shall be liable for summarily rejection and shall not be measured and paid for. This shall be without prejudice to taking any other action against the contractor in accordance with the other terms and conditions of the contract.
8. The agency shall submit documentary proof of procurement from the mentioned agencies i.e. Bill/ Invoice etc.
9. The agency has to deploy workers in day as well as night shift depending on the exigencies of work. Mostly the work will be carried out till late hours. Nothing extra shall be payable to the agency on this account.
10. The contractor shall be fully responsible for any damage to the property and work for which the payment has been advanced to him under the contract and he shall make good the same at his risk and cost. The contractor shall be fully responsible forsafety and security of his material, T&P, Machinery brought to the site by him.
11. The Contractor must note that noise at night is prohibited as the residents are living in the residential units.

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PARTICULAR SPECIFICATIONS – Annual repair & Maintenance of South Asian University at Rajpur Road Maidan Garhi, New Delhi-110068 (Sub Head: -Painting and other miscellaneous civil works in Club & Guest House)

1. Scope

a) **Work location** - The Contractor shall remove all loose plaster /loose paint coat etc. from external and internal walls of club & Guest house and hostel/housing buildings for re-plastering the affected area for making surface smooth for primer coat and painting.

b) **Allocation** – The tower or block will be allocated to contractor for work by the South Asian University. The contractor will depute his workers and related equipment's at allocated tower.

c) **External and Internal wall painting: -** The Internal walls of the buildings shall be painted (after removal of loose plaster/paint) with matching premium acrylic emulsion paint of approved make with necessary surface preparation with sand paper, applying putty and under coat of approved cement primer. The contractor shall make all necessary arrangement like gondola/ painting trolleys/ scaffolding/ Jhulla etc. for painting at height.The External paint with textured paint of approved make with complete surface preparation as per site condition.

d) **Painting of Balcony Railings: -** The MS railings of balconies will be painted with epoxy paint of approved make after cleaning of surface to be painted.

e) All the civil work as per DSR 2023 will be carried out as directed by Engineer - In - Charge

f) Hand Over all the work to authorized representative of Engineer-in-charge / South Asian University.

2. Conditions

a) The contractor shall prepare and submit to the Engineer-In-Charge work execution plans" before the start of construction, clearly stating measures to stop the source of the spill, to contain the spill, to dispose the contaminated material and hazardous wastes, and stating designation of personnel trained to prevent and control spills. Hazardous wastes include pesticides, paints, cleaners, and petroleum products.

b) Contractor shall procure and place all buckets of each kind of paint of approved brand in the store of SAU as per BOQ along with tax invoice in advance before starting the work at site

c) 70 % payment of procured paint material will be made to the contractor and balance will be paid according to work progress.

d) Contractor shall collect & submit the relevant material certificates for materials.

e) Where possible, the contractor shall select materials / vendors, manufactured regionally, within a 100-km radius of the project site.

f) Material as per IS/ approved brand should be used for works

g) If desired quality of pant does not meet with the specified consumption of material, then additional coat of paint will be applied without any extra cost.

3. MATERIALS & FIXTURES FOR THE PROJECT

a) Contractor will produce wherever feasible certificate regarding distance of the source of the relevant material.

b) Reconciliation of all material will be submitted by the contractor along with the bills.

c) Painting sample shall be got approved from Engineer In-charge before starting the work.

d) The contractor shall ensure that required paint coating thickness should be meet as per specification. The contractor shall get prior approval from the Engineer in Charge before the fixing of any such material.

e) All miscellaneous civil work will be carried out with specialized workers/ agecies

4. CONSTRUCTION WASTE

a) All debris generated during execution shall be carefully segregated and stored in a demarcated waste yard. Clear, identifiable areas shall be provided for each waste type. Employ measures to segregate the waste on site into inert, chemical, or hazardous wastes.

b) All waste material shall be disposed of, as per the instructions of the Engineer in Charge, with necessary activities of sorting, crushing, etc.

c) No empty bucket/cane of paint shall be taken away from the site, without the prior approval of the Engineer in Charge.

d) The contractor shall recycle any material as empty paint container etc. with approval of Engineer In charge.

e) No material will be taken out by the contractor without prior permission of Engineer-In- Charge

f) If and when debris/ malba is taken out of the site, after prior permissions from the Engineer in Charge, the contractor shall ensure the safe disposal of all wastes and will only dispose of any such waste in approved dumping sites.

6.2 LIST OF APPROVED MAKES

Note: Contractor shall quote for the best of the materials as specified below, the contractor shall obtain prior approval from Engineer-In charge before placing order for the specific material / agencies

The Engineer in charge reserves the right to select any of the makes/ brands indicated in the list of approved brand / make. The Bidder shall quote his rates on the basis of the price for the best quality product of the brand / make stipulated for the item of work in the schedule of quality / specification /list of approved brand / make.

In case of non-availability of any of the approved / specified materials / agency, during the execution of the work, the Engineer-in Charge may approve suitable equivalent brand / agency and his decision shall be final and binding on the contractor and the prices variations if any shall be adjusted accordingly.

S.no.	Item Description	Brand / Manufacturer
1.	Cement	Ultratech /Ambuja /ACC / BIRLA/ L&T
2.	Ceramic Tiles	Kajaria / H & R Johnson/ NITCO/ Somany / Orient
3.	Vitrified Tiles	Kajaria/ H & R Johnson/ NITCO/RAK CERAMICS/RESTILE
4.	All type of Glasses	AIS/ST. GOBAIN/ MODIGUARD/PILKINGTON
5.	Epoxy Paint	ICI/NEROLAC/ASIAN PAINTS
6.	All Hardware and fittings for all types of glazing/doors/windows etc.	DORMA/HAFELE/GEZE
7	Internal & External paint	Asian Paints/ Nerolac/ ICI/ Burger

SECTION-II

Financial Bid/Schedule of Quantities

7.0 PART C

SCHEDULE OF QUANTITIES

BOQ (CLUB & GUEST HOUSE)						
S.NO.	DSR ITEM NO.	Description	Unit	Qty	Rate(In Rs.)	Amount (In Rs.)
1	14.1	Repair to plaster of thickness 12mm to 20mm in patches of area 2.5 sq. Meters and under including cutting the patches in proper shape, raking out joints and plastering the surface of walls complete including disposal of rubbish to the dumping ground all complete as per direction of Engineer-In -Charge) **(Labour & material)**				
	14.1.1	With cement mortar 1:4 (1 Cement : 4 Fine Sand)	Sqm	226	446.90	100999
	14.1.2	With cement mortar 1:4 (1 Cement : 4 Coarse Sand)	Sqm	300	457.60	137280
2	**Supplying of following paint material in sealed containers and in desired packing from approved brand and manufacturer /authorized dealers with proper tax invoice and having manufactured not earlier than 3 months. Approved brand shall be first quality paint of Berger/ICI/Asian/Nerolac. the rates are inclusive of supplying of material carriage and handling at site complete.**					
a. (i)	Water thinkable cement primer having VOC content less than 50 grams/liter		liter	21	46.46	976
(ii)	Cement primer for exterior paint on walls		liter	120	93.68	11242
b.	Premium acrylic emulsion paint of interior grade and required shade, having VOC (Volatile Organic Compound) content less than 50 grams/ liter		liter	200	250.23	50046
c.	Textured exterior paint of required shade		liter	770	215.63	166035
d.	Epoxy paint of required shade for steel work		liter	104	270.16	28097
e.	White cement based putty		Kg	760	20.91	15892

3	**13.80 (AR)**	Applying white cement based putty of average thickness 1 mm, of approved brand and manufacturer, over the plastered wall surface to prepare the surface even and smooth complete **(Only labour)**	Sqm	500	97	48500
4	**13.85(AR)**	Applying priming coat with primer of approved brand and manufacturer having low VOC (Volatile Organic Compound content				
	13.85.3	with water thinnable cement primer on wall surface having VOC content less than 50 grams/liter **(only labour)**	sqm	300	57.27	17181
5	**13.83(AR)**	Wall painting with premium acrylic emulsion paint of interior grade, having VOC (Volatile Organic Compound) content less than 50 grams/ litre, of approved brand and manufacture, including applying additional coats wherever required, to achieve even shade and colour. **(only labour)**				
	13.83.1(AR)	One coat	Sqm	4700	69.15	325005
	13.83.2 (AR)	Two Coat	sqm	200	102.48	20496
6	**13.110.2 (AR)**	Finishing walls with textured exterior paint of required shade old work (one or more coats applied @ 1.82 ltr/10 sqm)**(only labour)**	sqm	3000	50.45	151350
7	**13.45.1 (AR)**	Finishing walls with textured exterior paint of required shade New work (Two or more coats applied @ 3.28 ltr/10 sqm) over and including priming coat of exterior primer applied @ 2.20kg/10 sqm **(only Labour)**	sqm	546	92.33	50412
8	**13.87.1**	white washing with lime to give an even shade old work (Two or more coats) **(Labour & material)**	sqm	1011	18.64	18845
9	**Derived from 13.52.1**	Finishing with Epoxy paint (one or more coats) at all locations prepared and applied as per manufacturer's specifications excluding priming coat, preparation of surface, etc. complete on steel work **(only Labour)**	sqm	384	56.82	21819

10	Non DSR	Ottocento - Providing and applying of OTTOCENTO vapour permeable water based special two-tone velvet tapestry finish of interior grade, made up of special metallic pigment by OIKOS India, after cleaning the surface and removing any loose or flacking materials, apply two coats of OTTOCENTO special effect finish by OILOS India on two coats of Supercolour Base coat by OIKOS India over one coat of Quartz Primer by OIKOS India in approved colour and shade to achieve desired finish, excluding the cost of surface preparation but including the cost of scaffolding, apply by trowel and scraper and appropriate tools, all complete as per the manufacturer's specifications and the directions of Engineer-in-Charge. **(Labour & Material)**	Sqm	300	500	150000
		SUB- TOTAL(In Rs.)				**13,14,175**
11	DSR	Miscellaneous DSR 2023 items (without GST) 10% of total amount	L.S.			**1,31,418**
		TOTAL (In Rs.)				**14,45,593**

Note: - The estimated rates in SOQ are as per prevailing market rates/ DSR 2023 but without GST. The agency may quote their rates without GST. Contractor has to pay GST as per applicable rates and he will be paid for the same by SAU.

	Percentage to be quote by the Bidder above/below/at par of the total amount (in %) in words	
	Percentage to be quote by the Bidder above/below/at par of the total amount (in %) in figure	
	Total quoted amount in words	
	Total quoted amount in figure	

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