



SOUTH ASIAN UNIVERSITY

Gaushala Road, Maidan Garhi

New Delhi – 110 068

Phone: +91 -11-35656572, +91-11-35656615 <https://sau.int>

**BID DOCUMENT
FOR
HIRING E-RICKSHAW**

Tender No.: SAU/EP/E-rickshaw/2025/03

Dated: 03 June 2025

Bid Submission Date & Time : 18 June 2025 before 3PM

Bid Opening Date & Time : 18 June 2025 at 3:30PM



SOUTH ASIAN UNIVERSITY

Gaushala Road, Maidan Garhi

New Delhi – 110 068

Phone: +91 -11-35656572, +91-11-35656615 <https://sau.int>

The University invites sealed bids (technical and financial separately) for hiring of 03 (three) E-rickshaw, as per following terms & conditions:

1. Service provider should have valid registration certificate of E-rickshaw from the Issuing Authority (attach proof).
2. Driver of E-rickshaw should have valid license from the Issuing Authority (attach proof).
3. Driver must have passed class 10th from a recognized Board (attach proof).
4. The services of all three e-rickshaw will be required all days in a week. The services of e-rickshaw will start daily at 8:30 A.M. and will close at 7:00 P.M. The e-rickshaw will run between Gaushala Road Satbari to South Asian University Campus at Gaushala Road, Maidan Garhi, New Delhi-110068. The services will also be used for delivery of office letters at Chattarpur Post Office. The lunch break will be of 1:00 hr. of each e-rickshaw, but at a time only one e-rickshaw will be on lunch break.
5. The driver of e-rickshaw shall be fully trained, properly dressed up, haircut, shaved, etc.
6. Payment will be made on fortnightly basis.
7. All pages should be signed and sealed properly.

	Name & address	Mobile No.	Email, if any
Owner			
Driver -1			Not required
Driver -2			Not required
Driver -3			Not required



SOUTH ASIAN UNIVERSITY

Gaushala Road, Maidan Garhi

New Delhi – 110 068

Phone: +91 -11-35656572, +91-11-35656615 <https://sau.int>

Financial Bid

Rate (Rs.) Per day/per e-rickshaw	Taxes, if any	Total

(Signature of Authorized Signatory)

Date:

Name of the bidder: _____

Complete Address: _____

Contact Nos. _____

Seal