



# SOUTH ASIAN UNIVERSITY

Rajpur Road, Maidan Garhi

New Delhi – 110 068

Phone: +91 -11-20863540 [www.sau.int](http://www.sau.int)

SAU / 9A-185 / 2024 / 600

Date: 13.08.2025

## NOTICE INVITING TENDER

**Name of Work:** *Go South Asian University Campus, Maidan Garhi Delhi 68*  
*SH:* Supply & fixing of kitchen equipments for Cafeteria of Library building at SAU campus, Maidan Garhi, New Delhi 110068.

The Registrar, South Asian University, (SAU), invites percentage rate tender on behalf of the **President, SAU**, from the specialised agencies, who are dealing in similar nature of work, for the above cited work, so as to reach his office on or before 25.08.2025 up to 3.00 P.M. For more details, please refer attached terms and conditions along with schedule of quantity. Copy of this Notice Inviting Tender (NIT) can also be downloaded from SAU website; [www.sau.int](http://www.sau.int).

- Encl:**
- a) Terms & conditions (4 pages)
  - b) Schedule of Quantities for Quoting Rates (3 page)
  - c) Tentative kitchen area drawing (1 page)

*WJ*  
*13/8/25*  
Superintending Engineer  
South Asian University



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Name of Work: *40 South Asian University complex at South Asian University*  
SH: Supply & fixing of kitchen equipments for Cafeteria of Library building at SAU campus, Maidan Garhi, New Delhi 110068.

## TERMS AND CONDITIONS

1. The quotation should be submitted by the bidder/agency **on or before 3.00 PM on 25.08.2025** at Engineering wing, 4<sup>th</sup> Floor, Engineering wing, Administration Building, Gate No. 2, South Asian University, Maidangarhi, New Delhi 110068.
2. **Eligibility criteria:** (Bidder to attach following in support)
  - a) The bidder should have completed at least one similar work of value Rs.4.80 Lacs during the last seven years ending on the previous day of last date of submission of bids in any government organization / reputed PSU / institution.
  - b) PAN & GST registration certificate.
3. The tender should be submitted in sealed envelope Cover. Name of work, address, contact number, e-mail id of the bidder written clearly over it. Any information shall be conveyed through e-mail.
4. The bidders are requested to visit the site and inspect the areas of work before submitting their bids.
5. The work will be awarded to the lowest bidder, however it will not be binding on University.
6. SAU reserves its right not to accept any proposal/ quotation without assigning any reason.
7. The site of work is South Asian University, Rajpur Road, Maidangarhi Campus, New Delhi-110068.
8. The receipt of the work order should be acknowledged immediately by accepting the duplicate copy.
9. **Time for Execution:** The time allowed to complete the work in all respect shall **not to exceed 21 days from the date of the issue of work order**. The date of completion should strictly be adhered to, failing which the University reserves the right of not accepting the work and to charge suitable damages. If and when required, the extension for date of delivery should be obtained with proper justification incase of reasons beyond control. Beyond this period SAU is not bound to honour this order.
10. The payments shall be made strictly on the basis of the rates quoted in the bid and actual measurements. The agency is advised not to change anything over and above the amount stipulated in the order. In the event of there being any discrepancy, the matter should first be referred to the undersigned for issue of necessary amendments to the supply order before submission of the bill.
11. All the tools, machinery, etc. required by the agency shall be arranged by the bidders themselves to complete the work.
12. The Bidder / Representative shall visit the work site on daily basis to monitor the work and his staff to ensure smooth execution of work.







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13. For transportation of material, tools and labour for working, the bidder will not be paid anything extra on this account.
14. Any accident caused due to negligence or during the course of normal work etc., shall be responsibility of the bidder agency. The bidder shall be responsible for all compensation to the staff engaged by him.
15. Any damage to any existing installations during the execution of work shall be the responsibility of the bidder and the same shall be made good and nothing extra will be paid on this account.
16. Payment shall be made only after completion of the work.
17. **INVOICE:** The Agency shall submit the invoice in duplicate which is pre-receipted and affixed with stamps, wherever necessary. Invoice not conforming to Clause below are liable to be returned to the agency and responsibilities of delay in payment would rest with them.
18. **Taxes:** The South Asian University is an Inter-Governmental Organization established by the SAARC (South Asian Association for Regional Co-operation) Nations and has been extended the Privileges and Immunities under Section „3“ of the United Nations (Privileges and Immunities) Act, 1947 by the Government of India. The University is exempted from paying and collecting all Direct and Indirect Taxes in India. The contractor / agency therefore advised to settle his tax liability accordingly. In terms of Article 4(1) of the Agreement among SAARC Nations for establishment of South Asian University, “the (South Asian) University and its campuses and centres shall be exempted, in the state where they are located, from paying and from collecting all direct and indirect forms of taxes and duties for the establishment and operations of the University”. In terms of Section-3 of the South Asian University Act 2008 (Act No. 8 of 2009) passed by the Parliament of the Republic of India, notwithstanding anything contrary contained in any other law, the provisions of the above referred Agreement among SAARC Nations for establishment of South Asian University shall have the force of law in India.
19. **Goods and Services Tax (GST):**
  - a) SAU is entitled by Govt. of India for reimbursement of GST paid to the contractors to give effect to tax exemption status of the South Asian University for the work of its campus at Maidan Garhi, New Delhi.
  - b) The estimated rates in SOQ are market rates but without GST. The bidder may quote their rates without GST. Contractor has to pay GST as per applicable rates and he will be paid for the same by SAU.
  - c) As Goods and Services Tax (GST) is reimbursable to SAU, the Contractor shall mention UIN no; 0717UNO00175UNQ in all invoices raised to SAU. The invoice should be in conformity with the various provisions of respective GST Act.

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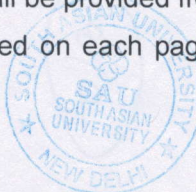
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- d) The agency shall file GST returns in a timely manner so that the GST reimbursement claims of SAU are not being dishonoured. If this happens the amount will be deducted from the dues of the contractor.
20. Water & electricity shall be allowed to use from nearest available source for execution of work. Drinking water shall be provided to team of agency, no deduction shall be made for these.
21. The agency has to vacate and hand over the godown, storage space, if any provided by SAU, immediately after completion of the term contract.
22. The Agency shall adhere to the rules, regulations and instructions given by SAU from time to time.
23. Quantity given in schedule of quantity (SOQ) is approximate. The agency shall not deviate the quantity without prior approval of the competent authority.
24. **Earnest Money Deposit:-** EMD of Rs 19,200/- shall be deposited by the bidder as per the bank details mentioned below. The same shall be refunded without interest to the unsuccessful bidders after finalization of the tender / cancellation by SAU.
- The bank details of the SAU for deposition of EMD is as below:
- |                     |  |
|---------------------|--|
| Beneficiary Name    | : South Asian University                   |
| Name of Bank        | : State Bank of India                      |
| Bank Address        | : NIHFWS, Munirka, New Delhi               |
| Beneficiary A/C No. | : 31238978138                              |
| IFSC Code/ RTGS No. | : SBIN0001624                              |
| MICR Code           | : 110002056                                |
| PAN Number          | : Not Applicable in view of tax exemption. |
- The agency may also furnish the bank details for refund of EMD.
25. The proof of deposition of EMD shall be attached with the tender / quotation.
26. **Performance security:** Performance Security @ 5% of the contract value shall be deposited by the bidder within 5 days of award of work in the bank account of SAU. PBG should remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the supplier including warranty obligations. After submission of PBG the EMD deposited shall be refunded to the agency or the EMD shall become part of PBG.
27. **Security Deposit:** @ 2.5% of the base amount of bill paid shall be deducted and released after completion of DLP of one year.
28. **Defect Liability Period;** Defect Liability Period (DLP) shall be of one calendar year from the date of completion of work. The security deposit shall be
29. **Labour Cess:** NIL.
30. **Water & Electricity** for the work shall be provided free of cost.
31. Bidder to submit this NIT duly signed on each page and by filling best rates for each item without GST.







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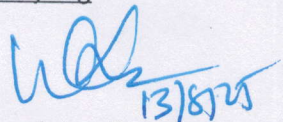
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## 32. DISPUTE REDRESSAL MECHANISM: -

- a) In case of any dispute, differences or controversy of whatsoever nature between the parties however arising under or in relation to this work, the dispute shall in the first instance be attempted to be resolved amicably through discussions / negotiations/ between the authorized officers of the parties.
- b) If the parties fail to resolve the dispute in amicable manner within 30 days from the point of contention communicated by either party, the unresolved dispute or difference shall be referred to a Sole Arbitrator to be appointed with consent of both the parties. Arbitration proceedings shall be conducted under the aegis of Arbitration and Conciliation Act 1996. Venue of the arbitration proceeding shall be at a place mutually decided by the parties.

33. In case of any query please email to [manori@sau.int](mailto:manori@sau.int); [vikrant@southasianuniversity.org](mailto:vikrant@southasianuniversity.org)

  
13/8/25  
Superintending Engineer  
South Asian University



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# SCHEDULE OF QUANTITIES

S No	DESCRIPTION OF GOODS	MODEL/SIZE/CAPACITY	QTY	Unit	Rate	Amount
Supply, installation, testing & commissioning of equipments as per details below.						
1	SINGLE BURNER COOKING RANGE : high pressure burners, unit with a fully welded metal construction in accordance with general specifications, featuring a framework made of SS 304 For large vessels	600 X 600 X 850 mm	2	Each	10 000	20 000
2	DOSA PLATE complete with stand burners etc complete	1500 X 600 X 850 mm	1	Each	55 000	55 000
3	HOT BAIN MARIE SS 304 Grade. (6 x 1/2 150GN and 4 x 1/1 150GN) along with suitable sized pans	-	1	Each	38 000	38 000
4	TEA/COFFEE DISPENSER ; commercial grade dispensing premix coffe / tea / soup etc (Nescafe / Atlantis)	TABLE TOP	1	Each	20 000	20 000
5	VISICOOLER ; 2-door, approx 450 liters capacity, 0 to 10°C temperature range, dimensions: 540 x 750 x 1900 mm. (Celfrost / Voltas )	APPROX 450 LTR	2	Each	35 000	70 000
6	2+1 BURNER CHINESE RANGE; 2 high pressure burner and one small sized Unit with a fully welded metal construction in accordance with general specifications, featuring a framework made of SS 304	1500 X 600 X 850 mm	1	Each	25 000	25 000
7	THREE SINK UNIT ; SS 304 Three Sink Unit With Splash-back & goose neck heavy taps with accessories to connect PVC connections 16 SWG	1500 X 600 X 850 mm	1	Each	24 000	24 000
8	CLEAN DISH TABLE; Unit with a fully welded metal construction in accordance with general specifications, featuring a framework made of SS 304 (16SWG)	1500 X 600 X 850 mm	2	Each	30 000	60 000
9	POT RACK - 3 SHELF; Unit with a fully welded metal construction in accordance with general specifications, featuring a framework made of SS 304 16SWG	1200 X 600 X 1500 mm	2	Each	32 000	64 000
10	WORK TABLE; Unit with a fully welded metal construction in accordance with general specifications, featuring a framework made of SS 304	1500 X 600 X 850 mm	6	Each	30 000	1 80 000

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S No	DESCRIPTION OF GOODS	MODEL/SIZE/CAPACITY	QTY	Unit	Rate	Amount
11	DEEP FREEZER ; Door orientation, Top Opening ; Temprature Range in Deg C -24°C TO +8°C ; Net Capacity, 484 Liters (Bluestar / Voltas / Godrej)	500 LTR APPROX	1	Each	26 000	26 000
12	4 DOOR Refrigerator ; 4 doors, steel cover, commercial grade, temperature display and autocut function on the door complete as required.	1000 LTR APPROX	1	Each	1 25 000	1 25 000
13	DRY GRINDER commercial grade	TABLE TOP	1	Each	20 000	20 000
14	WET GRINDER commercial grade (Laxmi)	10 LTR	1	Each	35 000	35 000
15	IDLI STEAMER ; 4 TRAY ELECTRIC - 96 IDLIS, leak proof, easy to clean, temperature control, SS body complete	TABLE TOP	1	Each	42 000	42 000
16	HOT CASE ; control knobs, LED indicators etc, Electric 600W Food Display Warmer 75 Liters Hot Case   Commercial Food Pizza Pastry Patty Catering Hot Box Countertop Warmer Case 4 Layers - Black complete	TABLE TOP	1	Each	20 000	20 000
17	MICROWAVE OVEN ; 28 Litres, Convection Microwave for Baking, Cooking, Defrosting, Grilling, Heating & Roasting Controls: Touch Controls Interior: Stainless Steel (LG / Samsung )	TABLE TOP	1	Each	20 000	20 000
18	INSECTOCUTER ; Electric 220 Volt operated, Insect Killer Machine UV Bulbs - ( Yellow ) complete as required with 4 tubes	WALL HANGING	6	Each	5 500	33 000
19	Digital WEIGHING SCALE ; Auto Shut Off, Backlit Display, LCD screen, Lightweight, Non Slip Platform, Tare Function upto 5Kg	5 KG	1	Each	1 500	1 500
20	SANDWICH GRILLER ; Body Material: Stainless steel. Plate Material: made of aluminum with a non-stick teflon coating. Power: Electric, temperature Control: Features adjustable temperature settings Capacity: Designed to grill multiple sandwiches simultaneously, with some models accommodating 2 jumbo sandwiches.	JUMBO	1	Each	8 000	8 000
21	ONION / POTATO BIN of size mentioned with mesh all around to store vegetable	600 X 600 X 600 mm	2	Each	15 000	30 000
22	POTATO PEELER machine ; single phase, SS material	5 KG	1	Each	18 000	18 000



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S No	DESCRIPTION OF GOODS	MODEL/SIZE/CAPACITY	QTY	Unit	Rate	Amount
23	DOUBLE DEEP FAY FRYER ; SS 304 construction forms the frame, complemented by thermoset plastic knobs featuring practical screen-printed edges. Dual Tank	6 LTR + 6 LTR	1	Each	10 000	10 000
24	WALL SHELF; SS grade 304 16 SWG	1500 mm X 300 mm	4	Each	4 000	16 000
					TOTAL-----A	960,500.00
					Percentage below / at par / above on 'A'	
	write in clear figures, no cutting / overwriting is allowed.					
	Write in words i.e above / at par / below >>>>					
					NET TOTAL	
						plus GST
	<b>Note &gt;&gt;</b>					
a	The contractor shall submit a detailed drawing for approval of SAU of all equipments with dimensions & location before dispatch of equipments.					
b	Suitable height SS table (16 SWG, 304 grade) required for small equipments shall be provided and shall include in the item rate. Nothing extra payable on this account.					



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