



SOUTH ASIAN UNIVERSITY

Rajpur Road, Maidan Garhi

New Delhi – 110 068

Phone: +91 -11-20863540 www.sau.int

SAU / 9 / 76 / 2024 / 651

Date: 27.10.2025

NOTICE INVITING TENDER

Name of Work: Refurbishing of space of temporary kitchen for student's mess in existing structure at South Asian University campus maidan garhi New Delhi 110068
(Subhead: Providing & fixing smoke extraction system).

Sealed tenders are invited on behalf of the **Registrar, SAU**, from the agencies, who are dealing in similar nature of work, for the above cited work, so as to reach this office on or before 03.11.2025 up to 3.00 P.M. For more details, please refer attached terms and conditions along with schedule of quantity. Copy of this Notice Inviting Tender (NIT) can also be downloaded from SAU website; www.sau.int.

- Encl:**
- | | | |
|----|--|-----------|
| a) | Terms & conditions | (4 pages) |
| b) | Annexure-I & II | (1 pages) |
| c) | Schedule of Quantities for Quoting Rates | (2 page) |



[Signature] 27/10/2025
Deputy Director (Infrastructure)
South Asian University



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Name of Work:

Refurbishing of space of temporary kitchen for student's mess in existing structure at South Asian University campus maidan garhi New Delhi 110068
(Subhead: Providing & fixing smoke extraction system).

TERMS AND CONDITIONS

1. The quotation should be submitted by the bidder/agency **on or before 3.00 PM on 03.11.2025** at Engineering wing, 1st floor, Engineering wing, Administration Building, Gate No. 2, South Asian University, Maidangarhi, New Delhi 110068.
2. **Eligibility criteria:** (Bidder to attach following in support)
 - a) The bidder should have completed at least one similar work of value not less than Rs. 7.30 lacs or two similar works of value Rs. 5.45 lacs or three similar works of value not less than Rs. 3.60 lacs during the last seven years ending on the previous day of last date of submission of bids in any Govt. organization / PSU /reputed organization/ institution.
 - b) Similar works means Supply, installation, testing & commissioning of smoke extraction system for commercial kitchens.
 - c) The agency shall submit self-attested copy of GST registration certificate. PAN card along with the quotation.
3. The quotation should be submitted in sealed envelope cover. Name of work and contact details, e-mail etc of the bidder written clearly over it. Once tenders are submitted by bidder, further information shall be conveyed through SAU website / email only.
4. The intending bidders are requested to meet the concerned officer of SAU to visit the site before submitting their quotation.
5. SAU reserves the right to verify the particulars and documents furnished by the applicant independently. If any information furnished by the applicant is found incorrect at later stage, and it is found that the tenderer/bidder does not qualify as per the terms and conditions of tender, he shall be liable to be debarred from tendering/ bidding for works in South Asian University (SAU). His tender shall be cancelled and EMD forfeited.
6. The work will be awarded to the lowest bidder; however, it will not be binding on university.
7. SAU reserves its right not to accept any proposal/ quotation without assigning any reason.
8. The location of work is temporary kitchen at GF level in South Asian University, Rajpur Road, Maidangarhi Campus, New Delhi-110068.
9. **Time for Execution:** The time allowed to complete the work in all respect shall **not to exceed 21 days from the 5th day of the issue of letter of award**. The date of completion should strictly be adhered to, failing which the University reserves the right to charge suitable damages @ 2% per day of the balance work shall be deducted upto the limit of 20% of the order value. If and when required, the extension for date of completion should be obtained with proper justification in case of reasons beyond control.

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10. The payments shall be made strictly on the basis of the rates quoted in the bid and actual measurements. The agency is advised not to charge anything over and above the amount stipulated in the order. In the event of there being any discrepancy, the matter should first be referred to the undersigned for issue of necessary amendments to the work order before submission of the bill.
11. All the lead or lift etc. required by the agency shall be arranged by the bidders themselves to complete the work without any damage.
12. The Bidder / Representative shall visit the site and also monitor the execution of work till end to ensure smooth execution and quality of construction.
13. For transportation of material, labour & loading /unloading the bidder will not be paid anything extra on this account.
14. Any accident caused due to negligence or during the course of execution etc., shall be responsibility of the bidder agency. The bidder shall be responsible for all compensation to the staff engaged by him.
15. Any damage to any existing installations or building structure, during the execution shall be the responsibility of the bidder and the same shall be made good and nothing extra will be paid on this account.
16. Payment shall be made only after completion of work and submission of valid tax invoice with all relevant details.
17. **INVOICE:** The Agency shall submit the invoice in duplicate which is pre-receipted and affixed with stamps, wherever necessary. Invoice not conforming to Clause below are liable to be returned to the agency and responsibilities of delay in payment would rest with them.
18. **Taxes:** The South Asian University is an Inter-Governmental Organization established by the SAARC (South Asian Association for Regional Co-operation) Nations and has been extended the Privileges and Immunities under Section "3" of the United Nations (Privileges and Immunities) Act, 1947 by the Government of India. The University is exempted from paying and collecting all Direct and Indirect Taxes in India. The contractor / agency therefore advised to settle his tax liability accordingly. In terms of Article 4(1) of the Agreement among SAARC Nations for establishment of South Asian University, "the (South Asian) University and its campuses and centres shall be exempted, in the state where they are located, from paying and from collecting all direct and indirect forms of taxes and duties for the establishment and operations of the University". In terms of Section-3 of the South Asian University Act 2008 (Act No. 8 of 2009) passed by the Parliament of the Republic of India, notwithstanding anything contrary contained in any other law, the provisions of the above referred Agreement among SAARC Nations for establishment of South Asian University shall have the force of law in India.
19. **Goods and Services Tax (GST):**
 - a) SAU is entitled by Govt. of India for reimbursement of GST paid to the contractors to give effect to tax exemption status of the South Asian University for the work of its campus at Maidan Garhi, New Delhi.





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- b) The estimated rates are as per **market rates** but without GST. The bidder may quote their rates without GST. Contractor has to pay GST as per applicable rates and he will be paid for the same by SAU.
- c) As Goods and Services Tax (GST) is reimbursable to SAU, the Contractor shall mention UIN no; 0717UNQ00175UNQ in all invoices raised to SAU. The invoice should be in conformity with the various provisions of respective GST Act.
- d) The agency shall file GST returns in a timely manner so that the GST reimbursement claims of SAU are not being dishonored. If this happens, the amount of GST will be deducted from the dues of the contractor.
20. The agency has to vacate and hand over the godown, storage space, if any provided by SAU, immediately after completion of the term contract.
21. The Agency shall adhere to the rules, regulations and instructions given by SAU and Statutory Authorities from time to time.
22. Quantity given in schedule of quantity (SOQ) is approximate. The agency shall not deviate the quantity without prior approval of the competent authority.
23. **Earnest Money Deposit:- EMD of Rs. 18,750/-**
- It shall be deposited by the bidder as per the bank details mentioned below. The same shall be refunded without interest to the unsuccessful bidders after finalization of the tender / cancellation by SAU.
- | | |
|---------------------|--|
| Beneficiary Name | : South Asian University |
| Name of Bank | : State Bank of India |
| Bank Address | : NIHFV, Munirka, New Delhi |
| Beneficiary A/C No. | : A/c # 30796569318 |
| IFSC Code/ RTGS No. | : SBIN0001624 |
| MICR Code | : 110002056 |
| PAN Number | : Not Applicable in view of tax exemption. |
24. The proof of deposition of EMD shall be attached with the tender/quotation. The agency may also furnish the bank details for refund of EMD.
25. **Performance Security- @ 5%** of the tendered amount, EMD will be adjusted against the Performance Guarantee and balance amount shall be deposited in SAU account through online transfer within 7 days of issue of letter of acceptance. The same shall be refunded after sixty days beyond the date of completion of all contractual obligations including warranty obligations.
26. **Security Deposit - @ 2.5%** from the bill shall be deducted.
27. **Defect Liability Period-** The security deposit shall be returned after completion of the Defect Liability Period (DLP) of one calendar year.
28. **Labour Cess-** No labour cess shall be deducted.
29. **Water – NIL** charges.

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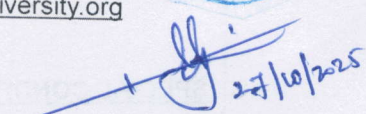
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30. **Electricity-** 1% of gross value of bill shall be deducted as electricity charges if contractor is not able to make its own arrangement for electricity.
31. Bidder to submit this NIQ in hard copy duly signed on each page and by filling best rates without GST.
32. **DISPUTE REDRESSAL MECHANISM:** -
- a. In case of any dispute, differences or controversy of whatsoever nature between the parties however arising under or in relation to this work, the dispute shall be resolved amicably through discussions / negotiations/ between the authorized officers of the parties.
33. **General condition of Contract:** The work shall be carried out as per latest and relevant CPWD specification applicable as on last date of submission of tenders.
34. **Scope of Work:** List attached at Annexure-I
35. **Special condition of work:** List attached at Annexure-II.
36. **Schedule of Quantities (SOQ) / Bill of quantities (BOQ):** Attached
37. In case of any query please email to manori@sau.int; vikrant@southasianuniversity.org



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Annexure-I

A. Scope of Work

1. Breaking of walls & making good the same. Nothing extra on this account is payable.
2. All civil work for proper supports etc for installation of machines. Nothing extra on this account is payable.
3. Proper supports for ducting etc complete including hangers / fastner as required.
4. Execution of work strictly as per site conditions and instructions of the Engineer-in- Charge.
5. Transportation, lifting, and handling of materials to site without any damage to existing structures.
6. Monitoring and supervision throughout the execution to ensure quality and timely completion.

B. List of Approved Makes (Revised):

- | | | |
|------------------|---|----------------------|
| 1. Ducting sheet | : | TATA / Jindal |
| 2. Motor | : | CG / ABB / Kirloskar |
| 3. Starter Panel | : | L&T / HPL |

Annexure-II

C. SPECIAL CONDITION

1. Any damage to existing structure during execution/delivery of material shall be make good by the agency without any extra cost.
2. The rates are inclusive of supplying of material & labour at desired location and no extra amount will be paid in lieu of any extra lead or lift.
3. No cartage/freight is applicable and will be inclusive in rates.
4. All material will be delivered after due approval of sample by Engineer In Charge or their representative of SAU.
5. The agency shall be solely responsible for safety & security of their material/work till handover of completed work. Special care shall be taken while loading and unloading. The university in no way be responsible for any accident or mishappening on the university site or any injury caused to any worker of the agency during the course of construction in the university premises.
6. The agency shall be responsible for maintaining office decorum and good behaviour and character of the staff engaged by him.
7. All types of tools, ladders, loading unloading shall be arranged by the agency for executing the work.

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SCHEDULE OF QUANTITIES

Name of Work : Refurbishing of space of temporary kitchen for student's mess in existing structure at South Asian University campus maidan garhi New Delhi 110068 (SH: Providing & fixing smoke extraction system).

S. No.	Item Description	Qty	Unit	Rate	Amount
1	Supply, installation, balancing and commissioning of GSS sheet metal rectangular/round ducting fabricated at site complete with neoprene rubber gaskets, elbows, splitter dampers, vanes, hangers, supports etc. as per approved drawings and specifications of following sheet thickness complete as required. (Thickness 0.60 mm sheet / 24G)	122	sq mtr		
2	Supplying & fixing of powder coated extruded aluminium Return Air Grills with louvers but without volume control dampers complete as required	6	sq mtr		
3	Supplying , Installing, testing of hood of stainless steel of 304 grade, 22 G (0.8mm), with grease tray oil collecting filters, with flame proof lights to lightup cooking area. etc complete as required of total length approx size 41 X 2.5 X 1.5 X .5 FEET (this can be in 2 or 3 parts as per site requirement)	1	Job		
4	Supply, installation, testing & commissioning of industrial wet type air washer of approx 7000 CFM capacity for kitchen exhaust and following specifications complete as required.	1	Job		
a	MS supports / suitable sized floor mounted MS stand as per site condition, connections to ducting, starting equipment, electrical connections all complete				
b	Double Skin Air Washer fabricated out of Extruded Aluminium hollow Profile Common base frame for Motor and Blower Galvanised Steel frames, Aluminium or G.I. drain pan to ensure proper drainage of condensate Induction motor with TEFC Squirrel cage for 50/60 cycle, 415 10% volts with AC supply in 3 phase or 1 phase Motor make: CG/ ABB / KIRLOSKAR Microvee filter, Cellulose pad/ Spray type (single bank/ double bank) humidification systems Evaporative cooling pads, Spray type humidification systems are fabricated out of G.I/ M.S. Header and PVC Nozzle				

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S. No.	Item Description	Qty	Unit	Rate	Amount
5	Supply, installation, testing & commissioning of dry type air scrubber of approx 12000 CFM capacity including hanging MS supports / suitable sized floor mounted MS stand as per site condition, connections to ducting, starting equipment, electrical connections all complete etc complete as required. And as per broad specs mentioned below	1	Job		
a	Fume & mist elimination efficiency: >90% for collection of dry and wet dust like oil mist, cooking fumes and various pollutants. Application is kitchen exhaust, Plate type structure filter cell, ensuring extremely high efficiency of fume & mist elimination.				
NET AMOUNT (without GST)					
GST shall be paid extra					
Signature & stamp of bidder					
Note : The bidder may quote his rates without GST					



[Handwritten Signature]
28/10/2025

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