

**SOUTH ASIAN UNIVERSITY**

Rajpur Road, Maidangarhi, New Delhi-68.



**Tender Document**

**Name of Work: *Supplying and Installation of Pre-fabricated / Assembled Portacabin including masonry base at South Asian University campus, Maidangarhi, New Delhi 110068.***



**Part - A**

**Notice Inviting Tenders /Technical Bid**

**Part - B**

**Tender Conditions**

**Part - C**

**Financial Bid / BOQ**

**January, 2026**



**1.0 TABLE OF CONTENTS**

S.No.	Description	Page No.
1	Table of Contents	1
2	Notice Inviting Tender (Website Notification)	2
3	PART A : TECHNICAL / ELIGIBILITY BID	3
3.1	Information & instructions for Bidders for Tendering Forming Part of Bid Document & to be Posted on Website	4
3.2	List of documents to be filled in by the Bidders	7
3.3	Notice Inviting Tender - NIT Form, Eligibility Criteria	8
3.7	Contract Agreement (SAU Format)	14
4	Particulars of work/Additional criteria	17
5.0	Percentage Rate tender and contract for works	34
5.1	Letter of Acceptance	36
5.2	Performa of Schedules : A to F	37
6.0	PART- B :SPECIAL,ADDITIONAL CONDITIONS, PARTICULAR SPECIFICATIONS	43
6.1	Special Conditions	44
6.2	Particular Specification	52
6.3	Additional Conditions	53
7.0	PART-C - SCHEDULE OF QUANTITIES (SOQ)	54
7.1	Summary – Performa for Quoting % age above of Below	55
A	Schedule of Quantity A- DSR Civil items	56
B	Schedule of Quantity B- Non-DSR Civil items	58
7.4	CPWD GCC 2023 FOR Construction Works	These publications are available free of cost on CPWD website <a href="http://www.cpwd.gov.in">www.cpwd.gov.in</a> (not attached here). These are part of NIT.



**South Asian University****Rajpur Road, Maidangrahi, New Delhi - 68.****2.0. NOTICE INVITING TENDER ( Website Notification)**

Registrar, South Asian University (SAU), New Delhi-68, on behalf of the President, SAU, invites percentage rate bids in two bid system (Technical / Eligibility Bid and Financial Bid) from eligible Tenderers / bidders for the following work/s:

**NIT No.: 59/NIT/SAU/2026**

**Name of Work: *Supplying and Installation of Prefabricated / Assembled Portacabin Shops including masonry base at South Asian University campus, Maidangarhi, New Delhi 110068.***

Estimated Cost Put to Tender (ECPT)	<b>Rs.16,18,278/- (+) GST as applicable</b>
Earnest Money	Rs.40,000/- <i>SAU being an International Organization, will not accept the exemption granted to MSME Category and Hence they also need to deposit the EMD as above.)</i>
Performance Guarantee	5% of tendered value.
Security Deposit	2.5 % of tendered value.
Contract Period	Two Months
Last Date and Time for Submission of Bids	05.02.2026 ( 3.00 pm)

*Certified that this NIT contains Part-A from Page-1 to Page-42 & Part-B from Page-43 to Page-53 and Part –C page 54 to 63(Schedule of quantities).*

For detailed NIT/Tender Documents/Details/ downloads and for any other correction/amendments/modification/extension of time till the last date of submission of bids, please visit websites: [www.sau.int](http://www.sau.int)

*Tender submissions can only be made through offline mode in the office of the Supt. Engineer, at 1<sup>st</sup> Floor, Administration Building, SAU Campus, Rajpur Road, Maidangarhi, New Delhi-68.*

Part A



*Handwritten signature*  
SE / SAU

2

Registrar

**3. PART-A**

**TECHNICAL BID/ ELIGIBILITY CRITERIA**

<p>1. The bidder shall be a citizen of India and shall be a resident of India.</p>	<p>2. The bidder shall be a firm or a company or a partnership firm or a sole proprietorship concern or an individual.</p>
<p>3. The bidder shall be a firm or a company or a partnership firm or a sole proprietorship concern or an individual who is not a minor or a person of unsound mind or a person who is insolvent or a person who is a bankrupt or a person who is a defaulter.</p>	<p>4. The bidder shall be a firm or a company or a partnership firm or a sole proprietorship concern or an individual who is not a minor or a person of unsound mind or a person who is insolvent or a person who is a bankrupt or a person who is a defaulter.</p>
<p>5. The bidder shall be a firm or a company or a partnership firm or a sole proprietorship concern or an individual who is not a minor or a person of unsound mind or a person who is insolvent or a person who is a bankrupt or a person who is a defaulter.</p>	<p>6. The bidder shall be a firm or a company or a partnership firm or a sole proprietorship concern or an individual who is not a minor or a person of unsound mind or a person who is insolvent or a person who is a bankrupt or a person who is a defaulter.</p>
<p>7. The bidder shall be a firm or a company or a partnership firm or a sole proprietorship concern or an individual who is not a minor or a person of unsound mind or a person who is insolvent or a person who is a bankrupt or a person who is a defaulter.</p>	<p>8. The bidder shall be a firm or a company or a partnership firm or a sole proprietorship concern or an individual who is not a minor or a person of unsound mind or a person who is insolvent or a person who is a bankrupt or a person who is a defaulter.</p>
<p>9. The bidder shall be a firm or a company or a partnership firm or a sole proprietorship concern or an individual who is not a minor or a person of unsound mind or a person who is insolvent or a person who is a bankrupt or a person who is a defaulter.</p>	<p>10. The bidder shall be a firm or a company or a partnership firm or a sole proprietorship concern or an individual who is not a minor or a person of unsound mind or a person who is insolvent or a person who is a bankrupt or a person who is a defaulter.</p>
<p>11. The bidder shall be a firm or a company or a partnership firm or a sole proprietorship concern or an individual who is not a minor or a person of unsound mind or a person who is insolvent or a person who is a bankrupt or a person who is a defaulter.</p>	<p>12. The bidder shall be a firm or a company or a partnership firm or a sole proprietorship concern or an individual who is not a minor or a person of unsound mind or a person who is insolvent or a person who is a bankrupt or a person who is a defaulter.</p>
<p>13. The bidder shall be a firm or a company or a partnership firm or a sole proprietorship concern or an individual who is not a minor or a person of unsound mind or a person who is insolvent or a person who is a bankrupt or a person who is a defaulter.</p>	<p>14. The bidder shall be a firm or a company or a partnership firm or a sole proprietorship concern or an individual who is not a minor or a person of unsound mind or a person who is insolvent or a person who is a bankrupt or a person who is a defaulter.</p>



Part A

**3.1 INFORMATION AND INSTRUCTIONS FOR TENDERERS/ BIDDERS  
(FORMING PART OF TENDER / BID DOCUMENT)**

**(Applicable to two bid systems)**

Registrar, South Asian University (SAU), New Delhi-68, on behalf of the President, SAU, invites percentage rate bids in two bid system (Technical/ Eligibility Bid and Financial Bid) from eligible Tenderers/bidders for the following work/s:

**DETAILS OF WORK:**

1	NIT No.	<b>59/NIT/SAU/2026</b>
2	Name of Work & Location	Supplying and Installation of Prefabricated / Assembled Porta Cabin Shops including masonry base at South Asian University campus, Maidangarhi, New Delhi 110068.
3	Estimated Cost put to tender	Rs.16,18,278/- (+) GST as applicable.
4	Earnest Money	Rs.40,000/- (SAU being an International Organization, will not accept the exemption granted to MSME Category and Hence they also need to deposit the EMD as above.)
5	<u>Contract Period</u>	02 Months
6	Last date and time of submission of bids	<b>05.02.2026 ( 3.00 pm)</b>
7	Time & date of opening of Technical/ Eligibility Bid	<b>05.02.2026 ( 3.30 pm)</b>
8	Time & date of opening of Financial bid	<b>to be informed later</b>

1. The intending bidders must read the terms and conditions of NIT carefully. They should only submit their bids if they considers themselves eligible and would be able to submit all the documents required. The eligibility criteria are given under section 3.3.2
2. Information and Instructions for Bidders posted on website shall form part of Bid Documents so bidders are requested to keep a check on SAU website on regular basis ([www.sau.int](http://www.sau.int)).
3. The full bid document consisting of plans, specifications, the schedules of quantities and the set of terms and conditions of the contract to be complied with and other documents (except CPWD GCC) can be seen and downloaded from website [www.sau.int](http://www.sau.int) free of cost.



4. The bid can only be submitted in hard copy i.e. in sealed envelope in the office of the **Supt. Engineer, 1<sup>st</sup> Floor Administration Building, South Asian University Campus, Rajpur Road, Maidangarhi, Delhi-68**, after transferring of EMD amount to the account (only online transfer) of South Asian University, Delhi within the period of tender submission. **Bids not accompanied with EMD will be rejected straight away.**
5. On Tender opening date, the bidder may present to witness the tender opening process. The financial bid of only those bidder who qualify Technical eligibility criteria shall be opened.
6. List of documents to be attached is given separately at section 3.2.
7. The Part-C of tender documents contains Schedule of Quantities (SOQ), consisting of Schedule A - NDSR 2023 – Supplying and Installing Porta Cabin and other Items, Schedule B – DSR items-Providing masonry platform for Porta Cabin. **Contractor shall quote percentage, above, below or at par at one place in the overall Abstract of schedules (attached in Part -C) at the designated place.**
8. ***Contractor must ensure to quote percentage above or below. However, if a tenderer does not quote any percentage above/below/at par on the total amount of the tender or any section/sub head in percentage rate tender, the tender shall be treated as at par.***
9. The Technical/Eligibility bid shall be opened first on due date and time as mentioned above. The time and date of opening of Financial bid of contractors qualifying the Technical/ Eligibility bid shall be communicated to them at a later date.
10. All the pages of documents need to be signed and stamped by the bidder and submit with the technical bid.
11. **Procedure for two bid system:**

The tenders are being invited in two bid systems, technical cum eligibility and financial bid. The technical bid and the financial bid should be sealed by the bidder in separate covers duly super scribed and both these sealed covers are to be put in a bigger cover which should also be sealed and duly super scribed.

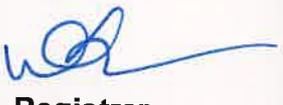
Technical bid will be opened first and evaluated. The financial bid of only those bidders will be opened who will be found qualifying the technical/eligibility criteria.
12. If any information furnished by the applicant is found incorrect at a later stage and it is found that tenderer/bidder does not qualify as per terms and condition of the tender, he shall be liable to be debarred from tendering/ bidding for works in South Asian University (SAU). His tender shall be cancelled and EMD forfeited. The SAU reserves the right to verify the particulars and documents furnished by the applicant independently.
13. Bidders must have mentioned their postal address and telephone number (s) of the chief Executive/ authorized person or attorney in the tender. The bid submitted by bidder will be rejected if he or his authorized person cannot be contacted on the last



known address or on the intimated telephone number(s) after reasonable search in which event the EMD may be forfeited by the SAU.

- a. Name of Agency: -
- b. Contact Person: -
- c. Registered Address: -
- d. Contact Number: -
- e. Mobile Number: -
- f. E-mail id

**Self-attested copies of all the documents shall be submitted and originals kept ready as these can be called for verification.**

*fa*   
**Registrar,**

For and on behalf of the President, SAU



**3. List of Documents to be filled and submitted by the Bidders**

<b>A</b>	<b>FOR REGISTERED / ENLISTED CONTRACTORS;</b>
1.	Copy of acknowledgement of transfer of EMD in SAU account.
2.	Valid certificate of enlistment under Building and Roads / appropriate category in CPWD/MES/Railways/Telecom or any other Govt. agency in appropriate class
3.	A) Certificate of Registration for Goods and Service Tax B) Acknowledgement of up to date filed return.
4.	Information of on-going litigations and litigations as mentioned under Para1.3 of section 4.2 – Guidelines for bidders
5.	Copy of Performance / Completion certificate of Two Works completed in last seven years.
6.	Copy of PAN card.
<b>B</b>	<b>FOR NON- REGISTERED / ENLISTED CONTRACTORS;</b>
1.	Copy of acknowledgement of transfer of EMD in SAU account.
2.	Letter of transmittal (4.3.1)
3.	Certificate of Financial Turnover from a Chartered Accountant (Form 'A'). (Refer to Para 9(a) of section 4.3.2)
4.	Copy of Net Worth Certificate <b>OR</b> Solvency Certificate from Scheduled bank (4.3.3 Form 'B' ).
5.	<b>Work Experience:</b> List of similar past works and performance on these works during last seven years, but not more than 3 works (Form 'C' )
9.	Completion Certificates of Works Experience
10.	Certificate of Registration for Goods and Service Tax and acknowledgement of up to date filed return.
11.	Affidavit regarding execution of qualifying works, as mentioned under Para1.5(vii) of section 3.3
12.	Affidavit as mentioned under Para1.5 of section 4.2 – Guidelines for bidders
13.	Affidavit to the effect of not being black listed by any agency, as mentioned under Para1.4 of section 4.2 – Guidelines for bidders
14.	Information of on-going litigations and litigations as mentioned under Para1.3 of section 4.2 – Guidelines for bidders
15.	Copy of PAN card.



### 3.3 NOTICE INVITING TENDER – (CPWD-6)

Registrar, South Asian University (SAU), New Delhi-68, on behalf of the President, SAU, invites percentage rate bids in two bid system (Technical/ Eligibility Bid and Financial Bid) from eligible Tenderers/bidders for the following work:

**Name of Work:** Supplying and Installation of Prefabricated / Assembled Porta Cabin Shops including masonry base at South Asian University campus, Maidangarhi, New Delhi 110068.

**(Important;** The South Asian University is in International University established by eight member states of SAARC region. It has been established by act of parliament 2008 and granted the immunity and privileges at par with united nations organizations as per ministry of External Affairs (MEA) , Govt. of India, Gazette notification dated 15<sup>th</sup> January 2009. The University is being run by contribution paid by member states., however the capital fund for construction of permanent campus including this work at Maidan Garhi is being provided by Govt. of India.

#### General details;

1	1.1	The work is estimated to cost <b>Rs.16,18,278/- ( plus GST as applicable).</b>  The estimated cost is based on Prevailing Market rates for NDSR items and CPWD DSR 2023 Civil and DSR 2025 Electrical works. This estimated cost, however, is given merely as a rough guide.  Intending bidders may submit the bid only after satisfying themselves that they fulfill the following eligibility criteria:
	1.2	Joint ventures are not accepted. The bidder shall not be allowed to sublet the work.
2	2.1	<b>Eligibility Criteria :</b> <b>Both Registered / Enlisted and Non-Registered / Non-listed contractor / agency can submit their bid if they fulfill the following requirements shall be eligible to apply:</b>
	2.2	<b><u>ELIGIBILITY CRITERIA FOR REGISTERED / ENLISTED CONTRACTORS;</u></b>
	A	<b>Enlistment requirement-</b> The bidder must have registered in the appropriate class / category of Building and Roads / composite work in CPWD/MES/Railways as on date of last submission of the tenders. The bidder has to submit the definite proof in this regard. The agency should also have a valid electrical license, issued by statutory authorities.
	B	The agency must have executed one work of providing and fixing assembled porta cabin of value not less than 7.6 lacs or he may associate with an specialized porta cabin agency for execution of this work.

Part A



2.2		<b><u>ELIGIBILITY CRITERIA FOR NON- REGISTERED / NON-LISTED CONTRACTORS:</u></b>
		An intending bidder <b>WHO IS NOT REGISTERED IS ELEGIBLE</b> to submit the bid provided he has definite proof from the appropriate authority, which shall be to the satisfaction of the competent authority, of having satisfactorily completed similar works of magnitude specified below:
A		Should have satisfactorily completed the works as mentioned below during the last Seven years ending previous day of last date of submission of bids.;
		One similar work of value not less than <u>Rs 15.25 Lacs. Or</u>  Two similar works, each of value not less than <u>Rs 11.45 Lacs Or</u>  Three similar works, each of value not less than <u>Rs 7.6 Lacs.</u>
		<b>Similar work means</b> <i>Similar works means Providing and fixing assembled Porta cabin for any governmental institute / reputed Private institute etc.</i>
		<i>At least one work valuing upto 7.6 lacs should be executed in any Government Organization or PSU ( Public Sector Undertaking) or any International Organization established by the Government of India.</i>
	I.	<b>Important Note</b> -if after opening of financial bid, it is founds that the lowest bidder has not executed similar work given in above paras or does not fulfill eligibility criteria, his bid will be rejected, earnest money deposited will be forfeited and will also be debarred from future tendering in SAU.
	II.	The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of submission of bid.
	III.	Components of work executed other than those included in definition of similar work shall be deducted while calculating cost of similar work. Bidder shall submit certified attested abstract of cost of work in support of this. The bidder may show separately the net value of similar work certified by client.
	IV.	To become eligible, the bidder shall have to furnish an affidavit as under:  <i>I / We undertake and confirm that eligible similar work(s) has / have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice, then the SAU shall be at liberty to terminate/determine the contract prejudice to its right under other clauses of contract. The bidder/tenderer shall be debarred for bidding in SAU in future . Also, if such a violation comes to the notice of SAU before date of start of work, the Engineer-in-Charge/SAU shall be at liberty to forfeit the entire amount of Earnest Money Deposit / Performance Guarantee.</i>



		<i>be at liberty to forfeit the entire amount of Earnest Money Deposit / Performance Guarantee.</i>
	V.	The applicant's performance for each eligible work completed in the last seven years shall be certified by an officer not below the rank of Executive Engineer or equivalent.
	VI.	Should have an average annual financial turnover of <b>Rs.6 Lacs</b> on Civil Works during the immediate last three consecutive financial years ending 31st March 2025 (Scanned copy of Certificate from CA to be uploaded). (At the time of submission of bid, the contractor may upload Affidavit/ Certificate from CA mentioning Financial Turnover of immediate last 5 years ending March 2025. There is no need to upload entire voluminous balance sheet).
	VII.	Should not have incurred any loss (profit after tax should be positive) in more than two years during the last five years ending 31st March 2025. (Consecutive financial statements duly certified and audited by the Chartered Accountant to be uploaded.)
	VIII.	Should have a solvency of <b>Rs.8 Lacs</b> , certified by his banker <b>OR</b> Net Worth Certificate of <b>Rs.4 lacs</b> issued by certified chartered accountant with UDIN. The transmittal of solvency certificate should be addressed to the Registrar, SAU.
	F	To ensure timely completion and quality of workmanship/ maintenance, the University is inviting tenders in two bid system. Based on the past performance and soundness of the firm, University will qualify/shortlist the bidders for opening of financial bids.
	G	The intending bidder must read the terms and conditions of contract carefully. He should submit his bid only if he considers himself eligible and can provide all the documents required for establishing his eligibility etc.
	1.6	To ensure timely completion and quality of workmanship/ maintenance, the University is inviting tenders in two bid system. Based on the past performance and soundness of the firm, University will qualify/shortlist the bidders for opening of financial bids.
	1.7	The intending bidder must read the terms and conditions of contract carefully. He should submit his bid only if he considers himself eligible and can provide all the documents required for establishing his eligibility etc.
	1.8	<i>The scope also contains the landscaping work. For this bidder should have completed one work of value not less than 2.5 lacs or he may associate an landscape agency to execution of landscaping work.</i>
2		Agreement shall be drawn with the successful Bidder on prescribed SAU agreement format attached with this document. Bidder shall quote his



		rates as per various terms and conditions of the said form, which will form part of the agreement.
3		The time allowed for carrying out the work, will be from the date of start as defined in schedule 'F' or from the first date of handing over of the site, whichever is later.
4	i	The bidder is advised to visit the site of work, at his own cost, and examine it and its surroundings to satisfy himself and collect all information that he considers necessary for proper assessment of the work and for quoting his rates judiciously.
	ii	The work is to be carried out under the supervision and guidance of Engineering Wing of South Asian University.
	iii	Deleted
5		The tender document is based on latest CPWD standard publications like General Conditions of Contract for construction works, Delhi Schedule of Rates and specifications for electrical works with amendments / correction slips up to the last date of submission of bids can be seen free of cost from " <a href="http://www.cpwd.gov.in">www.cpwd.gov.in</a> " the CPWD website.
6		<p>Earnest Money Deposit (EMD);</p> <p>The EMD amount is to be transferred to the SAU account directly and submit the transaction details along with the technical bid. The same will be get verified before opening of the financial bid.</p> <p>The bank details of SAU are as follows;</p> <p>Beneficiary Name : South Asian University</p> <p>Name of Bank : State Bank of India</p> <p>Bank Address : Old JNU Campus, New Delhi</p> <p>Beneficiary A/C No. : 30796569318/34238978138</p> <p>IFSC Code/ RTGS No. : SBIN0001624</p> <p>MICR Code : 110002056</p> <p>PAN Number: Not Applicable in view of tax exemption.</p> <p><b><i>(SAU being an International Organization, will not accept the exemption granted to MSME Category and Hence they also need to deposit the EMD as above.)</i></b></p>
7		Bid documents of only those bidders, who has submitted proof of online transfer of EMD in the bank account of SAU with other document, shall be considered for evaluation.
8		<p>The bid submitted shall become invalid and EMD shall not be refunded, if:</p> <p>i) The bidder is found ineligible.</p> <p>ii) The bidder does not submit all the documents including PAN</p>



		<p>card, Goods and Service Tax (GST) registration, as stipulated in the tender document including undertakings, as required /applicable and proof of deposition of original EMD.</p> <p>iii) Any discrepancy is noticed between the documents submitted by the bidder in the office of tender opening authority.</p> <p><u>Note:- After selection of the Lowest (L1) bidder, the EMDs of the unsuccessful bidders will be released without interest.</u></p>
9		<p>The tenderer whose bid is finally accepted, will be required to furnish <b>Performance guarantee (PG)</b> of 5% (Five Percent) of the bid amount within the period specified in schedule F as Banker's cheque of any scheduled bank / Demand Draft of any scheduled bank / online transfer Pay order of any Scheduled bank. In case the contractor fails to deposit the said performance guarantee within the period as indicated in schedule 'F' including the extended period if any, the Earnest Money deposited by the contractor shall be forfeited automatically without any notice to the contractor.</p> <p>The Earnest Money deposited along with tender shall be returned after receiving the aforesaid performance Guarantee or it may be adjusted against PG.</p>
10		<p>Intending Bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their bids as to the nature of the ground and sub-soil, the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid. Bidders shall be deemed to have full knowledge of the site whether he inspects it or not and no extra claims/ payments consequent on any misunderstanding or otherwise shall be allowed. The bidders shall be responsible for arranging and maintaining at his own cost all materials, tools &amp; plants, electricity, access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a bid by a bidder implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions if any, in this tender document and local conditions and other factors having a bearing on the execution of the work.</p>
11		<p>The competent authority on behalf of SAU does not bind itself to accept the lowest or any other bid and reserves to itself the right to reject any or all the bids received without assigning any reason. All bids in which any of the prescribed conditions is not fulfilled or any condition including that of conditional rebate is put forth by the bidders shall be summarily rejected.</p>
12		<p>Canvassing whether directly or indirectly, in connection with bids is strictly prohibited and the bids submitted by the Bidders who resort to</p>



		canvassing will be liable to rejection.
13.		The competent authority on behalf of SAU reserves to himself the right of accepting the whole or any part of the bid and the bidders shall be bound to perform the same at the rate quoted.
14.		The employer (SAU) reserves the right to increase or decrease the scope of work before or after the award of work without assigning any reason to the bidder/ contractor. No claim on any account whatsoever in any manner, in this regard shall be entertained by the employer (SAU).
15.		The agency must read carefully complete NIT including Brief Particulars of work and Guideline for bidders.
16.		After acceptance of the bid by competent authority, SAU shall issue letter of acceptance/Intent/award on behalf of the President, SAU. After the work is awarded, the contractor will have to enter into contract agreement with SAU.
17.		<p>This notice inviting tender/bid shall form a part of the contract document. The successful bidder / tenderer, on acceptance of his bid by the Accepting Authority shall within 15 days from the letter of acceptance, sign the agreement consisting of :</p> <p>a) <i>The Notice Inviting Bid, all the documents including special conditions, additional conditions, particular specifications, Schedule of quantities (SOQ), drawings, forming part of the bid as uploaded at the time of invitation of bid and the rates quoted online at the time of submission of bid and acceptance thereof together with any correspondence leading thereto.</i></p> <p>b) <i>An agreement on standard SAU Format on a non-judicial Stamp paper of appropriate value. ( format available with SAU/attached)</i></p>
18.		<p><b>Payment Terms &amp; Conditions:</b></p> <p>c) <i>The Payment shall be made after completion of work on submission of the Tax invoice duly supported with Abstract of cost, actual measurements and other supporting documents, within a period of up to 30 days from the date of correct and complete submission by the agency.</i></p> <p>d) <i>No intermediate payment shall be made to the agency for work upto Rs. 5 lacs.</i></p> <p>e) <i>Running account bill / interim payment shall be paid to contractor, only on the recommendation of Engineer-in charge.</i></p> <p>f) <i>Advance payment against bill submitted by the agency can be considered on submission of request supported with requisite documents only on the recommendation of the Engineer-in charge.</i></p> <p>g) <i>Water Charges, electricity charges, retention money shall be deducted from the bills of contractor as per condition of the contract.</i></p> <p><i>In case of any dispute or clarity regarding payment terms CPWD GCC shall be followed.</i></p>



### **3.7 SAU CONTRACT AGREEMENT ( Format )**

This agreement made this day of **XX Month XX** , Year **XXXX**, between the **South Asian University**, established through the South Asian University Act 2008 (No. 8 of 2009 dated 11<sup>th</sup> January 2009) by the Republic of India, having its office at Rajpur Road, Maidangarhi, New Delhi 110068 (hereinafter referred to as the “**the Employer**” which expression shall include its administrators, successors, executors and assignees) of the one part, and **XXXXX**(hereinafter referred to as the ‘Contractor’ which expression shall unless the context requires otherwise include its administrators, successors, executors and permitted assignees) of the other part.

WHEREAS, SOUTH ASIAN UNIVERSITY, is desirous of “**Supplying and Installation of Prefabricated / Assembled Porta Cabin Shops including masonry base at South Asian University campus, Maidangarhi, New Delhi 110068**”. (hereinafter referred to as the “**PROJECT or the WORK**”) and has accepted a tender submitted by the contractor for the execution and completion of such work/ Project and the remedying of defects there in as per condition of contract.

This agreement is signed between (NAME ), **Registrar, SAU** (for and on behalf of the employer ) and **XXXX** (Authorized Signatory of Contractor) for and on behalf of the contractor.

NOW THEREFORE THIS DEED WITNESSETH AS UNDER:

#### **ARTICLE 1.0 – AWARD OF CONTRACT**

##### **1.1 SCOPE OF WORK**

Supplying and Installation of *Prefabricated / Assembled Porta Cabin Shops including masonry base at South Asian University campus, Maidangarhi, New Delhi 110068* as per the terms and conditions of the agreement / contract.

In this agreement, words and expression shall have the same meaning as the respectively assigned to them in the condition of contract herein after referred to.

#### **ARTICLE 2.0 – CONTRACT DOCUMENTS**

2.1 The contract shall be performed strictly as per the terms and conditions stipulated herein and in the following documents attached herewith (hereinafter referred to as “Contract Documents”).

- a) Agreement Form
- b) Letter of Acceptance
- c) Letter of Commencement of Works duly accepted by the contractor.
- d) Tender Document Published on [www.sau.int](http://www.sau.int), consisting of:

- i. PART A : TECHNICAL / ELIGIBILITY BID

Part A



- ii. PART- B : SPECIAL, ADDITIONAL CONDITIONS AND PARTICULAR SPECIFICATIONS
- iii. PART-C - SCHEDULE OF QUANTITIES
- iv. CPWD GCC for Maintenance works shall be deemed to be part of agreement. (Term SE, CE, ADG, wherever mentioned in the GCC may be read as “appropriate authority in South Asian University, New Delhi”).
- v. Tender Drawings uploaded on website shall be deemed to be part of agreement.
- vi. Any Corrigendum/amendment issued by SAU
- vii. Financial Bid submitted by contractor
- viii. Documents submitted by the contractor and other correspondence with SAU.
- ix. Contractors Acceptance/ Performance Bank Guarantee
- x. Power of Attorney document submitted by contractor

### **ARTICLE 3.0 – CONDITIONS & COVENANTS**

3.1 The scope of work shall also include all such items which are not specifically mentioned in the Contract Documents and drawings but which are reasonably implied for satisfactory completion of the entire scope of work envisaged under this contract unless otherwise specifically excluded from the scope of work in the Letter of acceptance and Letter of Commencement.

3.2 Contractor shall adhere to all requirements stipulated in the Contract documents.

3.3 Time is the essence of the Contract and it shall be strictly adhered to. The progress of work shall conform to agreed works schedule/contract documents.

3.4 The rates and prices quoted include all constructional plant, labour, supervision, materials, erection, maintenance, Insurance, profit etc. together with all the general risks, liabilities and obligations set out or implied in the contract.

3.5 The contractor shall adhere to all Labour Laws of Government and as per Contract Documents.

3.6 The total contract price for the entire scope of this contract as detailed in Letter of Acceptance is Rs.XXX (Rupees XXXX only), which shall be governed by the stipulations of the contract documents.

### **ARTICLE 4.0 – Settlement of Disputes and Arbitration**

4.1 In case of Any dispute, differences or controversy of whatsoever nature between the parties however arising under or in relation to this work, the dispute shall in the first instance be attempted to be resolved amicably through discussions / negotiations/ between the authorized officers of the parties.

4.2 If the parties fails to resolve the dispute in amicable manner within 30 days from the point of contention communicated by either party, the unresolved dispute or difference  
Part A



shall be referred to a Sole Arbitrator to be appointed with consent of both the parties. Arbitration proceedings shall be conducted under the aegis of Arbitration and Conciliation Act 1996. Venue of the arbitration proceeding shall be at a place mutually decided by the parties.

**5.0 Obligation of the Contractor:**

5.1 The contractor shall ensure full compliance with tax laws of India with regard to this contract and shall be solely responsible for the same. The contractor shall submit copies of acknowledgements evidencing filing of returns every year and shall keep the Employer fully indemnified against liability of tax, interest, penalty etc. of the contractor in respect thereof, which may arise.

**6.0 Notice of Default**

6.1 Notice of default given by either party to the other party under the Agreement shall be in writing and shall be deemed to have been duly and properly served upon the parties hereto, if delivered against acknowledgment due or by FAX or by registered mail duly addressed to the signatories at the address mentioned herein above.

IN WITNESS WHEREOF, the parties through their duly authorized representatives have executed this deed (execution whereof has been approved by the Competent Authorities of both the parties) on the day, month and year mentioned in first para above at New Delhi.

Binding Signature of the Contractor

Binding signature of the Owner

(XXX) (XXX)

Registrar

For and on behalf of:

For and on behalf of:

**M/s XXX (Contractor)**

**M/s SOUTH ASIAN UNIVERSITY**

WITNESS:

WITNESS:

1.

1.

2.

2.



**4.0 PARTICULARS OF WORK****4.1 BRIEF PARTICULARS OF THE WORK**

Salient details of the work for which bids are invited are as under:

<b>Name of Work</b>	:	<b><i>Supplying and Installation of Pre-fabricated / Assembled Portacabin including masonry base at South Asian University campus, Maidangarhi, New Delhi 110068</i></b>
<b>Estimated Cost</b>	:	<b>Rs. 16,18,278/- ( plus GST as applicable)</b>
<b>Contract Period</b>	:	<b>Two Months</b>

1) The site for the work is at South Asian University Campus is located in MAIDAN GARHI Village, New Delhi 110068 near village-Rajpur Khurd and can be accessed from the Chattarpur-Fatehpur Beri Road.

2) **Brief scope( as per SOQ) includes:**

*(The brief scope of work given below is for guidance purpose only and does not absolve the contractor from his responsibilities and duties or scope of work as per this content, even if not indicated here)*

1. *Supplying and Installing Factory Made / site assembled Porta Cabin shops of clear internal size 10' x 12' x 10' height -4 no's, with roof projecting 1'6" beyond wall external face including masonry base and and other related ancillary activities related to the work, as detailed in the BOQ.*
2. *Smooth and timely execution of works as mentioned in the Schedule of quantities including all and as per direction of the Engineer-in-charge.*

Work shall be executed according to latest CPWD Specifications for civil and electrical works, (available free of cost at [www.cpwd.gov.in](http://www.cpwd.gov.in)). The bidder may also obtain the address of the outlets from the CPWD website or Engineer-in-Charge.

*Wah*  
*SE, 2019*

**4.2 ADDITIONAL GUIDELINES FOR BIDDERS ( Information and instructions to the bidder)**

1.0		<b>GENERAL:</b>
	1.1	Letter of Transmittal and forms for deciding <b>eligibility</b> should be submitted along with all other Bid documents.
	1.2	References, information and certificates from the respective clients certifying suitability, technical knowledge or capability of the Bidder should be signed by an officer not below the rank of Executive Engineer or equivalent.
	1.3	The bidder must submit information of on-going litigations and litigations in which he is involved in the past seven years. In the event that the applicant has no litigations either in process or in the past seven years, an affidavit to this effect, duly notarized must be submitted in original.
	1.4	The Bidder should not have been blacklisted by any State/Central Government Department or PSU or Autonomous bodies. The bidder must submit a duly notarized affidavit to this effect. Bids received without this declaration shall stand automatically rejected.
	1.5	The Bidder must submit an <b>undertaking</b> that up to date tax returns have been filed along with copies of such returns submitted to the concerned IT department/ Commercial Tax department
	1.6	Minimum requirement of Technical Staff for this work is given in <b>Clause 32 of Schedule 'F'</b> .
<b>2.0</b>		<b>DEFINITIONS:</b>
	2.1	In this document the following words and expressions have the meaning hereby assigned to them:
	2.2	<b>"EMPLOYER"</b> Means the <b>South Asian University (SAU)</b> , acting through its <b>Authorized representative, or successor thereof.</b>
	2.3	<b>"BIDDER"</b> Means the individual, proprietary firm, firm in partnership, limited company (private or public) or corporation. Joint ventures, consortium and special purpose vehicles are not accepted as bidders.
	2.4	<b>"Year"</b> means <b>"Financial Year"</b> unless stated otherwise.
	2.5	<b>"SAU"</b> means South Asian University, Delhi-110068



2.6	"Engineer-in-Charge" means Superintending Engineer or any authorized representative of SAU or his successor thereof.
2.7	The words "Tenderer" and "Bidder" holds the same meaning so is the word "Tender" and "Bid". The term, contract/agreement, contract agreement wherever used (interchangeably) in this Bid documents means the same
3.0	<b>METHOD OF APPLICATION:</b>
3.1	The tenders are being invited in two bid systems, technical cum eligibility and financial bid. The technical bid and the financial bid should be sealed by the bidder in separate covers duly super scribed and both these sealed covers are to be put in a bigger cover which should also be sealed and duly super scribed. Technical bid will be opened first and evaluated. The financial bid of only those bidders will be opened who will be found qualifying the technical/eligibility criteria.
3.2	If the Bidder is an individual, the application shall be signed by him above his full type written name and current address.
3.3	If the Bidder is a proprietary firm, the application shall be signed by the proprietor above his full typewritten name and the full name of his firm with its current address.
3.4	If the Bidder is a firm in partnership, the application shall be signed by all the partners of the firm above their full typewritten names and current address, or, alternatively, by a partner holding power of attorney for the firm. In the latter case a certified copy of the power of attorney should accompany the application. In both cases a certified copy of the partnership deed and current address of all the partners of the firm should accompany the application.
3.5	If the Bidder is a limited company or a corporation, the application shall be signed by a duly authorized person holding power of attorney for signing the application accompanied by a copy of the power of attorney. The Bidder should also furnish a copy of the Memorandum of Articles of Association duly attested by a Public Notary.
4.0	<b>FINAL DECISION MAKING AUTHORITY</b>

		The Employer reserves the right to accept or reject any Bid and to annul the process and reject all Bids at any time without assigning any reason there of or incurring any liability to the Bidders.
5.0		<b>PARTICULARS OF THE WORK ARE PROVISIONAL</b>
		The particulars of the work given in Section - 4.1 (Brief Particulars of work) are provisional. They are liable to change and must be considered only as advance information to assist the Bidders. Site Visit; Please refer point no 4 of Tender notice.
6.0		<b>INITIAL CRITERIA FOR ELIGIBILITY:</b> Initial eligibility criteria are given at clause 3.3.1 of document.
	6.1	<b>EXPERIENCE IN WORKS HIGHLIGHTING EXPERIENCE IN SIMILAR WORKS</b> Bidder should furnish the following information:
	a	List of works of similar nature successfully completed during the last seven years (in form -"C") for determining the eligibility criteria. Work order/ award letter copies to be submitted as proofs.
	b	List of the projects under execution or awarded (in Form- "D"). <b>The Bidder should list all work in this category but not more than Ten.</b>
	c	Particulars of completed works and the performance of the bidder duly authenticated/certified by an officer not below the rank of Executive Engineer or equivalent should be furnished separately for each eligible work completed ( Form-'E')
6.5		<b>FINANCIAL INFORMATION</b>
	a	Balance sheet of last five financial years ending March 2025 needs to be submitted in Form 'A' duly certified by chartered accountant.
	b	Solvency Certificate in "Form B", Name and address of the bankers, identification of individuals, familiar with applicants financial standing and a bankers statement on availability of credit.
7.0		<b>ORGANISATION INFORMATION</b> Bidder is required to submit the information in respect to his organization (in forms- "F" & "G").

7.1	<b>PLANT &amp; EQUIPMENT</b> Bidders should furnish the list of plant and equipment to be used in carrying out the work (in Form “H”). Details of any other plant & equipment required for the work not included in form “H” and available with the bidder may also be indicated.
8	<b>LETTER OF TRANSMITTAL</b> The Bidder should submit the letter of transmittal attached with the Bid document

9.0	<b>EVALUATION CRITERIA FOR ELIGIBILITY (TECHNICAL BID)</b>
	The details submitted by bidders will be evaluated in the following manner:  1. The initial criteria prescribed in para 3.3.2 in respect of experience, financial turnover etc.  2. The University may inspect the work completed by the agency before considering for opening of financial bid, if found necessary.  2. The department reserve the right to reject any prospective applicant without assigning any reason and to restrict the list of qualified contractors to any numbers deemed suitable by it, if many bids are received satisfying the laid down conditions.
10	<b>Opening of Financial bid:</b> After evaluation of bid documents, list of shortlisted bidder will be prepared. Thereafter the financial bid of only qualified and technically accepted bidders shall be opened at notified time, date & place in presence of representatives of bidders.
11	Even though any bidder may satisfy the above requirements, he would be liable to disqualification if he has:  i) Made misleading or false representation or deliberately suppressed the information in the forms, statements and enclosures required in the eligibility criteria documents.  ii) Record of poor performance such as abandoning work, not properly completing the contract, or financial failures / weaknesses etc.

<b>12</b>	<b>AWARD CRITERIA</b>
10.1	The employer reserves the right, without being liable for any damages or obligation to inform the bidder, to:
a)	Amend the scope and value of contract .
b)	Reject any or all of the applications without assigning any reason.



<b>13</b>	<b>Essential Submissions and Information</b>
<b>a)</b>	The bidder shall provide copies of work orders as well as completion certificates from the past Employer as documentary proof for having executed similar works. However, decision with regard to eligibility of the applicant/successful bidder will be taken by the appropriate authority on SAU, only after necessary documents provided by the Bidder have been examined.



**4.3 INFORMATION REGARDING ELIGIBILITY CRITERION****4.3.1 Letter of Transmittal**

From:

.....  
 .....  
 .....

To,

**The Registrar,  
 South Asian University,  
 Rajpur Road, Maidan Garhi,  
 Delhi - 110068**

**Sub: *Supplying and Installation of Pre-fabricated / Assembled Portacabin including masonry base at South Asian University campus, Maidangarhi, New Delhi 110068***

Sir,

Having examined the details given in **Tender Notice and Detailed Bid** document available on designated websites for the above work, I/we hereby submit the relevant information.

1. I/We hereby certify that all the statement made and information supplied in the enclosed forms A to H and accompanying statements are true and correct.
2. I/We have furnished all information and details necessary for eligibility and have no further pertinent information to supply.
3. I/We submit the requisite certified solvency certificate and authorize SAU, New Delhi to approach the Bank issuing the solvency certificate to confirm the correctness thereof. I/W e also authorize SAU, New Delhi to approach individuals, employers, firms and corporation etc. to verify our competence and general reputation.
4. I/We submit the certificates as per the form "E" in support of our suitability, technical.. knowledge and capability for having successfully completed the following works:-

S. No.	Name of work	Amount	Certificate issued by
1			
2			
3			

Part A

23



- 5. Technical / Eligibility bid documents are submitted online and Earnest money in the prescribed form is deposited in the University as per receipt attached herewith.
- 6. Financial bid is submitted online.

Enclosures:

Seal of bidder

Date of submission

**SIGNATURE(S) OF BIDDER(S)**



**4.3.2 FINANCIAL INFORMATION****Name of the firm / Contractor .....**

- I. Financial Analysis-Details to be furnished duly supported by figures in balance sheet / profit & loss account for the last five years duly certified and audited by the Chartered Accountants, as submitted by the Bidder to the Income Tax SAU (Copies to be attached).

S. No.	Particulars	Financial Years (Figures in Lakhs Rs)				
		2019-20	2020-21	2021-22	2022-23	2023-24
(i)	Gross Annual Turnover					
(ii)	Turnover on building Construction					
(iii)	Profit / Loss					

- II. Financial arrangements for carrying out the proposed work.
- III. The Firm /Bidder should have not posted loss in more than two financial years during the last Five Years.
- IV Solvency Certificate from Bankers of bidder in the prescribed Form "B".

**SIGNATURE OF BIDDER(S)****Signature of Chartered Accountant with Seal**

Part A



25

**FORM 'B'**

**4.3.3. Form of Bankers' Solvency Certificate from a Scheduled Bank**

This is to certify that to the best of our knowledge and information M/s./ Shri.....having marginally noted address, a customer of our bank are / is respectable and can be treated as good for any engagement up to a limit of Rs.....(Rupees.....).

This certificate is issued without any guarantee or responsibility on the bank or any of the officers.

(Signature) For the Bank

**NOTE:**

1. Bankers certificate should be on letter head of the Bank, sealed in cover addressed to the **Registrar, SAU, New Delhi- 110068, the tendering authority.**
2. In case of partnership firm, certificate should include names of all partners as recorded with the Bank.
3. The certificate should not be more than 6 months old.



FORM 'C'

**4.3.4. DETAILS OF WORKS OF SIMILAR NATURE COMPLETED DURING THE LAST SEVEN YEARS**

Name of the firm / Bidder.....

SIN	Name of work /project and location	Owner or sponsoring organization	Cost of work in Rs, Crores	Date of commencement as per contract	Stipulated date of completion	Actual date of completion	cases pending / in progress with details*	Litigation arbitration	(Postal & E- mail) / telephone number of officer to whom reference may be made	Name and Address	Remark
1	2	3	4	5	6	7	8	9	10	11	12

\* Indicate the gross amount claimed and amount awarded by the arbitrator.



SIGNATURE OF BIDDER(S) WITH STAMP

# Form 'D'

.....Deleted-----



**4.3.6. Performance Report of Works to be Considered for Eligibility**

Name of the Firm/Contractor: \_\_\_\_\_

1.	Name of work / Project & Location	
2.	Agreement No.	
3.	Estimated Cost	
4.	Tendered Cost	
5.	Date of Start	
6.	Date of completion	
	i) Stipulated Date of Completion (as mentioned in work order )	
	ii) Actual Date of Completion	
7.	i) Status of Compensation (Not Levied / Levied / Not Decided)	
	ii) Amount of compensation levied for delayed completion, if any	
8.	Amount of reduced rate items, if any.	
9.	Whether any litigation / arbitration case pending / in progress in respect of this work.	
10.	Performance Report	
	1) Quality of Work	Very Good / Good / Fair / Poor
	2) Financial Soundness	Very Good / Good / Fair / Poor
	3) Technical Proficiency	Very Good / Good / Fair / Poor
	4) Resource fullness	Very Good / Good / Fair / Poor
	5) General Behavior	Very Good / Good / Fair / Poor
11	Remarks(if any):	
Dated:		Engineer-in-Charge Equivalent to EE with stamp



**4.3.7 STRUCTURE & ORGANISATION OF THE FIRM/BIDDER**

1.	Name & Address of the bidder	
2	Telephone No. / Email ID / Telex No. / Fax No.	
3	Legal status of the bidder (attached copies of original document defining the legal status).	
(i)	An Individual	
(ii)	A Proprietary Firm	
(iii)	A Firm in Partnership	
(iv)	A Limited company or Corporation	
4.	Particulars of registration with various Government bodies (attach attested photo-copy).	
	<b>ORGANIZATION / PLACE OF REGISTRATION</b>	
	1.	
	2.	
	3.	
5	Names and Titles of Directors & Officers with designation to be concerned with this work.	
6.	Designation of Individuals authorized to act for the organization.	
7.	Was the bidder ever required to suspend work for a period of more than six months continuously after commencing the Work? If so, given the name of the project and reasons of suspension of work	
8	Has the bidder, or any constituent partner in case of partnership firm, ever abandoned the awarded work before its completion? If so, give name of the project and reasons for abandonment.	



9.	Has the bidder, or any constituent partner in case of partnership firm, ever been debarred/ black listed for tendering in any organization at any time? If so, give details	
10.	Have the bidder, or any constituent partner in case of partnership firm, ever been convicted by a court of law? If so, give details.	
11.	In which field of the bidder has specialization and interest?	
12.	Any other information considered necessary but not included above.	

Signature of bidder(s) with stamp



4.3.8 Deleted

--

Signature of bidder (With Stamp)



**4.3.9 Plant And Equipment Required at Site, To Be Owned / Taken On Lease  
By The Contractor**

Sl No.	Equipment	Minimum Numbers available
	<b>As given in clause 18 of Schedule F</b>	

.....

Signed by an Authorized Signatory of the firm  
With stamp



**5.0 PERCENTAGE RATE TENDER & CONTRACT FOR WORKS**

**Tender for the work of: *Supplying and Installation of Pre-fabricated / Assembled Portacabin including masonry base at South Asian University campus, Maidangarhi, New Delhi 110068***

- a. To be submitted up to **15:00 Hrs. on 05.02.2026** in Office of the Engineering Wing, 1<sup>st</sup> Floor, Administration Building, SAU Campus Delhi-68.
- b. To be opened in the presence of bidders who may be present at **15:30 Hrs. on 05.02.2025** in the office of the **Supt. Engineer, 1<sup>st</sup> Floor, Administration Building, SAU Campus Delhi-68.**

**(\* to be filled by University)**

**TENDER**

I/We have read and examined the notice inviting tender, schedule A, B, C, D, E & F, Specification applicable, Drawings & Designs, General Rules and Directions, Conditions of Contract (CPWD GCC 2023) with up to date amendments up to last date of submission of bid, clauses of contract, Special conditions, Schedule of Rate & other documents and Rules referred to in the conditions of contract/NIT and all other contents in the tender document for the above work

I/We hereby tender for the execution of the work specified for the President of South Asian University within the time specified in Schedule 'F' viz., schedule of quantities and in accordance in all respect with the specifications, designs, drawing and instructions in writing referred to in Rule-1 of General Rules and Directions and in Clause 11 of the Conditions of contract and with such materials as are provided for, by, and in respect of accordance with, such conditions so far as applicable.

We agree to keep the tender open for **Sixty (60)**days from the date of opening of **Technical Bid** and not to make any modification in its terms and conditions.

A sum of Rs \_\_\_\_\_ (Rupees \_\_\_\_\_) ( in words) is has been deposited in the bank acocount of south asian University.

A copy of receipt of deposition of earnest money is attached. If I/We, fail furnish to furnish the prescribed performance guarantee within prescribed period, I/We agree that the said President SAU or his successors, in office shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely. Further, if I/We fail to commence work as specified, I/We agree that President SAU or the successors in office shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said performance guarantee absolutely. The said performance guarantee shall be a guarantee to execute all the works referred to in the tender documents upon the terms and conditions contained or referred to those in excess of that limit at the rates to be determined in accordance with the provision contained in **clause 12** of the tender form.



Further, I/We agree that in case of forfeiture of Earnest Money & Performance Guarantee as aforesaid, I/We shall be debarred for participation in the re-tendering process of the work.

I/We undertake and confirm that eligible similar work(s) has/have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of SAU, then I/We shall be debarred for tendering in SAU in future . Also, if such a violation comes to the notice of SAU before date of start of work, the SAU shall be free to forfeit the entire amount of Earnest Money Deposit/ Performance Guarantee.

I/We hereby declare that I/We shall treat the tender documents drawings and other records connected with the work as secret/confidential documents and shall not communicate information/derived there from to any person other than a person to whom I/We am/are authorized to communicate the same or use the information in any manner prejudicial to the safety of the SAU/State.

**Dated:**.....\*\*

**Signature of Contractor\*\***

**Witness:\*\***

**Address:\*\***

**Postal Address \*\***

**Occupation:\*\***



**5.1 ACCEPTANCE**

The above tender (as modified by you as provided in the letters mentioned hereunder) is accepted by me for and on behalf of the SAU for a sum of Rs.....\*.....  
(Rupee.....\*.....  
.....)

The letters referred to below shall form part of this contract agreement:-

- (a) \*
- (b) \*
- (c) \*

**For & on behalf of SAU**

**Signature** .....\*

**Designation . Registrar, South Asian University**

**Dated:** .....\*



**5.1 PROFORMA OF SCHEDULES**

<b>SCHEDULE 'A'</b>	
Schedule of Quantities or SOQ	<b>The term schedule of quantities (SOQ) or BOQ means the same wherever mentioned in this NIT.</b>
<b>SCHEDULE 'B'</b>	
Schedule of materials to be issued to the	NIL
<b>SCHEDULE 'C'</b>	
Tools and Plants to be hired to the contractor:	NIL
<b>SCHEDULE 'D'</b>	
Extra schedule for specific requirements / documents for the work, if any	Nil
<b>SCHEDULE 'E'</b>	
Reference to General Condition of contract (GCC):	CPWD General Conditions of Contract 2023 for Civil works as amended as per applicability to SAU requirements and amended/modified up to the previous day of last date of submission of the tender/bid.  The Standard CPWD GCC I are amended from time to time through issue of OMs under series DG/CON which are available on CPWD official website at <a href="http://www.cpwd.gov.in/Documents/Official_Circulars/DG_CON">http://www.cpwd.gov.in/Documents/Official Circulars/ DG CON</a> .
Name Of Work	<b>Supplying and Installation of Pre-fabricated / Assembled Portacabin including masonry base at South Asian University campus, Maidangarhi, New Delhi 110068</b>
Estimated cost of work put to tender	: Rs.16,18,278/- ( plus GST as applicable)
(i) Earnest Money	:Rs.40,000/- (SAU being an International Organization, will not accept the exemption granted to MSME Category and Hence they also need to deposit the EMD as above.)
(ii) Performance Guarantee	:5% of accepted tendered value  (It shall be released after two months after successful completion of contract and after issuance of completion certificate by SAU.)



(ii) Security Deposit	:2.5% of accepted tendered value of work, to be deducted from each running bill.	
<b><u>SCHEDULE 'F'</u></b>		
<b>General Rules &amp; Directions: -</b>		
Officer inviting tender:	: Registrar, South Asian University	
<b>Definitions:</b>		
(i)	Engineer-in-Charge	<b>Superintending Engineer or Authorized representative of University</b>
(ii)	Accepting Authority	<b>President SAU</b>
(iii)	Percentage on cost of materials and Labour to cover all over heads and profits	<b>15%</b>
(ix)	Standard Schedule of Rates	<b>CPWD DSR2023 for Civil works and DSR 2022/2025 for electrical works with amendments up to date of submission of the bids/tender and market rates as applicable.</b>
(v)	Department	<b>South Asian University(SAU)</b>
(vi)	Standard Contract Form	<b>As per format attached</b>
<b>Clause 1</b>		
i)	Time allowed for submission of Performance Guarantee from the date of issue of letter of acceptance	:7 (seven) days
ii)	Maximum allowable extension with late fee @ 0.1% per day of performance guarantee amount beyond the period provided in (i) above.	:15 (fifteen) days
iii)	Time allowed for submission of programme chart (Time and Progress) and applicable labour licenses, registration with EPFO, ESIC and BOCW Welfare Board or proof of applying thereof from the date of issue of letter of acceptance.	: 10 Days



<b>Clause 2</b>	
Authority for fixing compensation under clause 2	: President, South Asian University or successor thereof
<b>Clause 2A</b>	
Whether Clause 2A shall be applicable(Early Completion)	: Not Applicable
<b>Clause 5</b>	
a) Number of days from the date of issue of letter of acceptance for reckoning date of start	: 7 (seven) days or date of handing over of site whichever is later
b) Contract Period	: 02 Month (Two month)
<b>Clause 5.1</b>	
<b>Authority to Decide:</b>	
(i) Extension of time	: President, SAU
(ii) Rescheduling of mile stones	: President, SAU
(iii) Shifting of date of start in case of delay in handing over of site	: President, SAU
<b>Clause 5.2</b>	
<b>Nature of Hindrance Register (either Physical or Electronic)</b>	: Physical
<b>Clause 6, 6A</b>	
Clause applicable - (6 or 6A)	: 6A ( Computerized Measurement Book)
<b>Clause 7</b>	
<b>Clause 7A ( EPFO, ESIC and BOCW)</b>	:Applicable as per Govt. Rules
<b>Clause 10A</b>	
List of testing equipment to be provided by the contractor	As per actual requirement
<b>Note: And any other equipment for quality assurance as desired by the engineer in charge.</b>	



<b>Clause 10B</b>	
Whether Clause 10 B (ii) and (iii) is applicable; Mobilization advance and advance for T&P	: Not Applicable
<b>Clause 10C</b>	Not Applicable
Component of labour expressed as percent of value of work	Not Applicable
<b>Clause 10CA</b>	Not Applicable
<b>Clause 10CC (Payment due to increase/decrease in the prices other than material under 10 CA)</b>	Not Applicable
<b>Clause 11</b>	
Specification & Mode of Measurement to be followed for execution of work	<p>i) CPWD specifications for Civil works and electrical works.</p> <p>ii) CPWD maintenance manual 2019.</p> <p>Specifications mean amended/ modified up to previous day of last date of submission of tender/bid.</p>
<b>Clause 12 (Extra/ deviation)</b>	
Type of Work	: Civil and MEP works
Maximum percentage for quantity of items of work to be executed/Deviation Limit beyond which clauses 12.2 & 12.3 shall apply.	30%
<b>Clause 16</b>	
Competent Authority for deciding reduced rates	: President SAU, New Delhi-110068
<b>Clause 17</b>	
Defects Liability Period	: <b>One Year from date of Completion</b>
<b>Clause 18</b>	
List of mandatory minimum machinery, tools & plants to be deployed by the contractor at site:- as per actual requirement	



**Note:** The contractor is required to deploy necessary equipment for achieving the progress as per Milestone Schedule given in Schedule F, Clause 5 and the completion of Entire Work within the stipulated time. These resources are minimum required. All plants and equipment need not to be mobilized simultaneously, plants and equipment as required as per the progress of work shall be brought at site timely. Any other machinery / equipment / tools and Plants as required as per the agreement / specification laid down in the agreement to be provided by the contractor at no extra cost and as per the actual requirement at site.

**Clause 19: Penalty for each default in following cases**

Clause 19C	Rs.500/- for each default
Clause 19D	Rs.500/- for each default
Clause 19G	Rs.500/- for each default
Clause 19H	Rs.500/- for each default

**Clause 25**

Constitution of Dispute Redressal Committee (DRC)	: <b>South Asian University (SAU)</b>
Chairman	Registrar, SAU or equivalent officer in SAU.
Member	Director Finance, SAU
Member	External Technical Expert (BWC member)
Presenting Officer	Engineer in charge, SAU.

1. The above constitution of Dispute Redressal committee is subject to change, for which necessary notification shall be issued by the competent authority of the SAU (i.e. the President SAU) as may be required.
2. The chairman of committee or President, SAU may substitute any member in case of their non-availability
3. In addition to above, more BWC Members or expert may be coopted/Nominated by Chairman of the committee or by the President , SAU, whenever such a need arises.



**Clause 32****Minimum Requirement of Technical Staff and Recovery Rates**

Manpower		Minimum experience In similar works (Years)	Designation	Rate at which Recovery shall be Made from the contractor in the event of not fulfilling provision of clause32(i)
Qualification	Number			
Graduate / Diploma in Civil Engg 100% deployment during Execution of schedule A,B,& C.	1	5 years (Having experience of similar nature of work)	<b>Site Engineer</b>	Rs.50000 per month



**6.0 PART B  
SPECIAL CONDITIONS, PARTICULAR SPECIFICATIONS & ADDITIONAL  
CONDITIONS,**



**6.1. SPECIAL CONDITIONS :**

6.1.1 The work shall be carried out as **per latest CPWD DSR and Specifications for Civil works** with up to date correction slips unless otherwise specified in the nomenclature of individual item or in the specifications and special conditions, where specifications are silent, the decision of Engineer- in-Charge shall be final and binding on contractors.

**Note:** The CPWD GCC Construction works 2023 suitably amended by SAU will not be issued along with the Bid document but same shall assumed to be part of the agreement to be drawn and signed by both the parties after acceptance of Bid.

6.1.2 All material as mentioned in BOQ will be arranged by the contractor as per actual requirement after obtaining prior approval of SAU.

6.1.3 In case of any discrepancy in the item given in the schedule of quantities appended with the Bid the final decision will be taken by the Engineer-in-Charge.

6.1.4 The bidder shall study carefully, specifications, schedule of quantities and conditions of the Bid documents to fully appreciate the scope of work before quoting his rates.

6.1.5 The bidder are advised to get acquainted with the proposed work and its site and also study the specifications and special conditions carefully before Biding. No claim of any sort shall be entertained on account of any site conditions and ignorance of specifications and special conditions.

6.1.6 The rates quoted by the bidder shall be taken as net and nothing extra shall be paid on any account i.e. royalty, cartage, sales tax and stacking at required places & working in restricted area etc.

6.1.7 The rates for different items of work shall apply for all heights and depths, leads and lifts unless otherwise specified in the agreement or specifications applicable to the agreement.

6.1.8 Any damage done by the contractor to any existing work during the course of execution of the work shall be made good by him at his own cost.

6.1.9 Material as approved by Engineer-in-Charge shall only be used. Only articles classified, as 'first quality' by the manufacturer shall be used unless otherwise specified. In case articles bearing ISI certification are not available in the market, quality of samples brought by the contractor shall be judged by standards laid down in the relevant CPWD specifications. The sample of materials to be brought to site for use in work shall be got approved from the Engineer-in-Charge before actual execution of work.

6.1.10 The rate for all items of work, shall unless otherwise clearly specified include cost of all labour, material and other inputs involved in the execution of the items.

6.1.11 The contractor shall submit a detailed programme of work within 07 days of the date of issue of letter of intent. Detailed programme should include all the time lines, cash flow, material procurement, manpower deployment.

a) The Engineer-in-Charge can modify the programme and the Contractor shall have to work accordingly. During review of work progress, Engineer in Charge can ask to modify the programme. Contractor shall resubmit the modified programme in 2 days.

b) The quantities of each item shall not be exceeded beyond the agreement quantities without prior permission of Engineer-in-Charge.



- 6.1.12 The Contractor shall make his own arrangement for getting the permission to ply the trucks from the traffic police.
- 6.1.13 No payment shall be made to the Contractor for any damage caused by rain, snow fall, floods or any other natural causes whatsoever during the execution of work. The damage caused to work shall have to be made good by the contractor at his own cost and no claim on this account shall be entertained.
- 6.1.14 Other agencies may also simultaneously be executing the work of electrification, Horticulture or external services and other building works for the same building along with this work. The contractor shall afford necessary facilities for the same and no claim in the matter shall be entertained. The Contractor shall especially co-ordinate with the other agency carrying out his work.
- 6.1.15 Some restrictions may be imposed by the security staff etc. on the working and or movement of labour and materials, etc., the Contractor shall be bound to follow all such restrictions / instructions and nothing shall be payable on this account.
- 6.1.16 The Contractor shall take all precautions to avoid accidents by exhibiting necessary caution boards. He shall be responsible for all damages and accidents caused due to negligence on his part. No hindrance shall be caused to traffic during the execution of the work by storing materials on the road, VIP's corridor extra.
- 6.1.17 The Contractor shall be fully responsible for the safe custody of the material issued or brought by him to site for doing the work.
- 6.1.18 All tools and plants etc. required for work will be provided by the contractor at no extra cost and as per the actual requirement at site.
- 6.1.19 Testing of materials: -**
- i. The contractor shall arrange transportation of all tests samples including materials required for testing under the agreement to the laboratory as approved by the Engineer-in-Charge for which nothing extra shall be paid.
  - ii. All the testing charges for the samples sent to outside approved laboratories shall be borne by the contractor/ SAU in the manner indicated below:
    - a) By the contractor, if the results show that the material does not conform to relevant specifications and BIS codes or any other relevant code for which confirmatory test is carried out.
    - b) By the SAU, if the results show that the material confirms to relevant specifications and BIS codes or any other relevant code for which confirmatory test is carried out.
- 6.1.20 The contractor shall procure the required materials in advance so that there is sufficient time for testing of the materials and clearance of the same before use in the work. The contractor shall provide at his own cost suitable weighing and measuring arrangements at site for checking the weight / dimensions as may be necessary for execution of work. The sealed samples are to be handed over to the testing lab by contractor in the presence of Engineer-in-charge of work.
- 6.1.21 There may be any difference or discrepancy between the description of items as given in the schedule of quantities, specifications for individual items of work (including special



conditions, particular specifications) and I.S. Codes etc., the following order of preference shall be observed.

- a) Description of items as given in Schedule of quantities/BOQ
- b) Particular Specifications / Technical Specifications
- c) Special Conditions
- d) Additional conditions
- e) CPWD Specifications.
- f) General Conditions of Contract for CPWD
- g) Indian Standards Specifications of B.I.S.
- h) General / Prevalent Industry Practice/ direction of Engineer In Charge.

Any reference made to any Indian Standard Specifications and other specifications mentioned in the respective items in these documents, shall imply to the latest version of that standard, including such revisions / amendments as issued by the Bureau of Indian Standards up to last date of receipt of Bids. The contractor shall keep at his own cost all such publications of relevant Indian Standards applicable to the work at site.

- 6.1.22 The malba /garbage generated at site due to construction activities shall be removed from the site immediately & shall be disposed off by the contractor to the approved dumping site identified by the Engineer-in-charge free of cost.
- 6.1.23 The contractor shall clean the site thoroughly of scaffolding materials, rubbish, equipment's left out of his work and dress/clean the site around the building to the complete satisfaction of the Engineer- in-charge before the work is treated as completed.
- 6.1.24 Maintenance of Register of Tests- All the registers of tests carried out at Construction Site or in outside laboratories shall be maintained by the contractor which shall be issued to the contractor by Engineer-in-Charge.
- 6.1.25 Maintenance of Material at Site (MAS) Register- All the MAS Registers shall be maintained by Contractor which shall be issued to the contractor by Engineer-in-Charge.
- 6.1.26 Contractor shall be responsible for safe custody of all the test registers.
- 6.1.27 The several documents forming the Bid are to be taken as mutually complementary to one another. Detailed drawings shall be followed in preference to small scale drawings and figured dimensions in preference to scale dimensions.
- 6.1.28 The Contractor(s) shall take instructions from the Engineer-in-Charge regarding collection and stacking of materials at any place. The stacking shall take place as per stacking plan however, if any change is required, the same shall be done with the approval of Engineer-in-Charge.
- 6.1.29 The Contractor shall bear all incidental charges for cartage, storage and safe custody of materials, if any as to those materials also arranged by the contractor.
- 6.1.30 PREVENTION OF NUISANCE AND POLLUTION CONTROL; The contractor shall take all necessary precautions to prevent any nuisance or inconvenience to the owners from pollutants like smoke, dust, noise. The contractor shall use such methodology and equipment



so as to cause minimum environmental pollution of any kind during and minimum hindrance to road users or other services running adjacent/near vicinity. The contractor shall make good at his cost and to the satisfaction of the Engineer-in-Charge, any damage to roads, paths, drainage works, building, plumbing & sanitary pipeline whatsoever caused due to the execution of the work or by work force thereon by the contractor. All waste or superfluous materials shall be carried away by the contractor, without any reservation, entirely to the satisfaction of the Engineer-in-Charge and disposed at designated place only. The Contractor shall take all precautions to abide by the environmental related restrictions imposed by any statutory body having jurisdiction in Delhi as well as prevent any pollution of streams, ravines, river bed and waterways

**The contractor shall follow the guidelines of South Delhi Municipal Corporation, Delhi Pollution Control Board, National Green Tribunal and all other concerned government departments and statutory bodies regarding the above work.**

- 6.1.31 Proper safety measure like safety belts, netting or barrier will be used by the Contractor for safe execution of work. Nothing extra shall be payable on this account. The Contractor shall maintain it during the complete period of execution and realign it if required, for execution of works. A suitable penalty/fine per day may be levied for not maintaining the above safety gadgets in good condition or breach of any of the above conditions as per the direction of Engineer-in-charge.
- 6.1.32 The Contractor shall take all precautions to avoid accidents by exhibiting necessary caution boards in day and night. In case of any accident of labours /contractual staff the entire responsibility will rest on the part of the Contractor and any compensation under such circumstances, if becomes payable, shall be entirely borne by the contractor.
- 6.1.33 The contractor shall be responsible for the watch and ward/guard of the safety of all equipment, services provided by him against pilferage and breakage during the period of installations and thereafter till the work is physically handed over to SAU.

#### **6.1.34 RESPONSIBILITY**

- a) The Contractor shall protect and indemnify SAU and its officials & employees against any claim and /or liability arising out of violations of any such laws, ordinances, orders, decrees, by himself or by his employees or his authorized representatives. Nothing extra shall be payable on these accounts.
- b) The Contractor shall assume all liability, financial or otherwise in connection with this contract and shall protect and indemnify SAU from any and all damages and claims that may arise on any account.
- c) The Contractor shall be responsible for any liability imposed by law for any damage to the Work or any part thereof or to any of the materials or other things used in performing the Work or for injury to any person or persons or any property damage in or based under Work limit.

#### **6.1.35 SUPERVISION OF WORK**



The Contractor shall depute Supervisor & skilled workers as required for the work. He shall submit organization chart along with details of supervisory staff. It shall be ensured that all decision making powers shall be available to the representatives of the Contractor.

6.1.36 **RATES:** The rates quoted by the Contractor are deemed to be inclusive of;

- a. The site clearance, setting out work, taking spot levels, location assessment survey with, all safety and protection devices, compulsory use of helmet and safety shoes, and other appropriate safety gadgets by workers, imparting continuous training for all the workers, barriers, preparatory works, working during monsoon or odd season, working beyond normal hours, working at all depths, height, lead, lift, levels and location, implementation of green building norms and any other unforeseen but essential incidental works required to complete this work. Nothing extra shall be payable on this account and no extension of time for completion of work shall be granted on these accounts.
- b. Unless otherwise specified in the schedule of quantities, the rates for all items of work shall be considered as inclusive, for which no extra payment shall be made. This shall also include water encountered from any source such as rains water pipe, soil pipe and/or due to any other cause whatsoever.
- c. The rates for all items of work, shall unless clearly specified otherwise, include cost of all operations and all inputs of labour, material, T & P, wastages, watch and ward, all incidental charges, all taxes, cess, duties, levies etc. except GST, required for execution of the work except which are exempted as specified in the Bid documents.
- d. **Taxes:** The South Asian University is an Inter-Governmental Organization established by the SAARC (South Asian Association for Regional Co-operation) Nations and has been extended the Privileges and Immunities under Section -3 of the United Nations (Privileges and Immunities) Act, 1947 by the Government of India. The University is exempted from paying and collecting all Direct and Indirect Taxes in India. The contractor / agency therefore advised to settle his tax liability accordingly.

In terms of Article 4(1) of the Agreement among SAARC Nations for establishment of South Asian University, “the (South Asian) University and its campuses and centers shall be exempted, in the state where they are located, from paying and from collecting all direct and indirect forms of taxes and duties for the establishment and operations of the University”. In terms of Section-3 of the South Asian University Act 2008 (Act No. 8 of 2009) passed by the Parliament of the Republic of India, notwithstanding anything contrary contained in any other law, the provisions of the above referred Agreement among SAARC Nations for establishment of South Asian University shall have the force of law in India.

e. **Goods and Services Tax (GST):**

- a. SAU is entitled by Govt. of India for reimbursement of GST paid to the contractors to give effect to tax exemption status of the South Asian University for the work of its campus at Maidan Garhi, New Delhi-110068
- b. **The estimated rates in SOQ are as per CPWD DSR 2023 for Civil works, DSR 2022/2025 for Electrical works and market rates for NDSR items but without GST. The agency may quote their rates without GST. Contractor has to pay and claim GST as per applicable rates and he will be paid for the same by SAU.**



- c. As Goods and Services Tax (GST) is reimbursable to SAU, the Contractor shall mention UIN no; 0717UNO00175UNQ and HSN / SAC code in all invoices raised to SAU. The invoice should be in conformity with the various provisions of respective GST Act.
- d. The agency shall file GST returns in a timely manner so that the GST reimbursement claims of SAU are not being dishonored. If this happens the amount will be deducted from the dues of the Contractor:
- e. **Labour Cess;** Labour Cess shall not be deducted from the value of work done

6.1.37 **ELECTRICITY;** Contractor shall make his own arrangement for electricity. Nothing extra shall be paid for this account. In case of the agency may request SAU to provide electricity at will be on payment basis through sub meter as per actual consumption on BSES rates prevailing at that time. Alternatively, the power will be supplied by SAU and recovery shall be made @ 1% of gross value of work.

6.1.38 **Water;** Contractor has to make his own arrangement for construction water or water shall be allowed to be taken from the nearest available source and 1% water charges shall be deducted from contractors bill.

#### 6.1.39 CLEANLINESS OF SITE

- a) The contractor shall take instructions from the Engineer- In Charge regarding collection and stacking of material at any place. No wastage/material shall be stacked on areas like other buildings, roads, services, approach roads etc.

#### 6.1.40 Safety Practices;

Warning/ Caution Boards: All temporary warning / caution boards / glow signage display such as " Construction work in Progress", "Keep Away", "No Parking", Diversions & protective Barricades etc. shall be provided and displayed during day time by the Contractor, wherever required and as directed by the Engineer-in- Charge.



- 6.1A Special Conditions to Comply Directives of Hon'ble National Green Tribunal /DPCC / and EIA Guidance Manual**
- 6.1A.1 The contractor shall not store/dump construction material or debris on metalled road.
- 6.1A.2 The contractor shall get prior approval from Engineer-in-Charge for the area where the construction material or debris can be stored beyond the metalled road. This area shall not cause any obstruction to the free flow of traffic/inconvenience to the pedestrians. It should be ensured by the contractor that no accidents occur on account of such permissible storage.
- 6.1A.3 The contractor shall ensure that all the trucks or vehicles of any kind which are used for work purposes/or are carrying construction material like cement, sand, paint and other allied material are fully covered. The contractor shall take every necessary precaution that the vehicles are properly cleaned and dust free to ensure that en-route their destination, the dust, sand or any other particles are not released in air/contaminate air.
- 6.1A.4 The contractor shall provide mask to every worker working on the construction site and involved in loading, unloading and carriage of construction material and construction debris to prevent inhalation of dust particles.
- 6.1A.5 The contractor shall provide all medical help, investigation and treatment to the workers involved in the construction of building and carry of construction material and debris relatable to dust emission.
- 6.1A.6 The contractor shall ensure that C&D waste is transported to the C & D Waste site only and due record shall be maintained by the contractor.
- 6.1A.7 The contractor shall comply all the preventive and protective environmental steps as stated in the MoEF guidelines, 2010.
- 6.1A.8 The contractor shall use vehicles having pollution under control certificate. The emissions can be reduced by a large extent by reducing the speed of a vehicle to 20 kmph. Speed bumps shall be used to ensure speed reduction. In cases where speed reduction cannot effectively reduce fugitive dust, the contractor shall divert traffic to nearby paved areas.
- 6.1A.9 The contractor shall ensure that the construction material is covered by tarpaulin. The contractor shall take all other precaution to ensure that no dust particles are permitted to pollute air quality as a result of such storage.
- 6.1A.10 Health and safety norms of CPWD (as given in the GCC) should be followed during the work.
- 6.1A.11 Proper measures should be adopted to control dust emissions during work.
- 6.1A.12 Ambient noise levels should conform to prescribed residential standards both during day and night hours. Adequate measures should be made to reduce ambient air and noise level during work and operation phase. So as to conform to the



- norms stipulated by CPCB/DPCC. Ambient air and noise monitoring should be done by an accredited lab and data should be submitted along with compliance report in every six months.
- 6.1A.13 Advanced equipment may be used to minimize the pollution.
- 6.1A.14 Health and safety norms of CPWD (as given in the GCC) should be followed during the execution of work.
- 6.1A.15 Proper measures should be adopted to control dust emissions during execution of work by providing adequate numbers of water sprinklers.
- 6.1A.16 Soil and water samples of the site should be tested by the Project Proponent from any laboratory recognized by MOEF/DPCC to ascertain that there is no threat to ground water quality by leaching of contaminants, on quarterly basis for inclusion in the six monthly reports.
- 6.1A.17 Vehicles hired for bringing material for the work to the site should be in good condition, have pollution check certificate, and conform to applicable air & noise emission standards. These vehicles should be operated only during non-peak hours. The material loaded or unloaded should be covered (especially sand, excavated soil, etc.) before transportation to avoid fugitive emissions, air pollution etc.
- 6.1A.18 Relevant requirements of applicable GRIHA LD 5 STAR rating should be followed.
- 6.1A.19 Regular supervision of the above and other measures for monitoring should be in place all through the work phase, so as to avoid disturbance to others.
- 6.1A.20 Officials from Ministry of Environment & Forests, Regional Office, Chandigarh and Delhi Pollution Control Committee, who would be monitoring the implementation of environmental safeguards, should be given full co-operation to inspect the facilities and documents/data on site during their site inspection. As and if be required, monitoring reports shall be prepared and submitted to Ministry of Environment & Forests, Regional Office Chandigarh & also to DPCC, Delhi.
- 6.1A.21 Failure to adhere to any of the above mentioned items, shall be deemed as a violation of contract and the contractor shall be held liable for penalty as per terms of the agreement/law.

***NOTE: - Failure to adhere to any of the above mentioned items, shall be deemed as a violation of contract and the contractor shall be held liable for penalty as per terms of the agreement.***



**6.2. PARTICULAR SPECIFICATIONS – Construction work (Civil Work).**

- a) The contractor shall provide all Construction operations and services specified in the drawing, schedule of quantities as specified herein or both, including all material, Labour, Equipment, Services and Transport for all material, tool and plants required for smooth execution of intended work.
- b) The work is to be carried out as per BOQ Specification, CPWD specification for civil works 2019.
- c) The contractor has to take the prior approval of makes and sample of items before use.
- d) Supply of material as specified in SOQ complete.
- e) All the required machinery/equipment's/water lorry for should be procured/hired by the Bidder for execution of the work.
- f) Contractor shall use recycled or the treated sewage water available to the possible extent by using their own water lorry/pipeline. The contractor will be responsible for all kind of damage or theft of property/damages through animal's or trespassers and will be bound to restore the same within a period of week.
- g) The contractor should provide well experienced Masons, painters, electricians and Supervisors for carrying out work. SAU reserves the right to direct the contractor to replace any or all of the employees in case of any complaint of misbehavior or misconduct.
- h) All the engaged workers are to be equipped with photo identity cards issued by the contractor and will maintain their particulars (i.e. Name, Father's Name, Local Address and permanent address and police verification etc.). A copy of the same will be provided to the SAU. The expenditure on this account will be borne by contractor and nothing extra will be paid for it.

**6.2.6 Cleaning and Handover**

Upon completion of work the contractor shall leave the site in a tidy condition, free from garbage/ rubbish and surplus excavated materials to the satisfaction of the and the Engineer in Charge.



### 6.3 ADDITIONAL CONDITIONS:

- 6.3.1 These additional conditions of contract shall be read along with the general and special conditions of contract, Schedule of Quantities, Particular Specifications, Drawings and other documents relating to the work
- 6.3.2 All the T&P, related spare parts, its repairing, fuel, shall be arranged by the contractor at his own cost, noting extra will be paid.
- 6.3.3 The contractor will be responsible for police verification of the labour & permission of vehicles deployed for the execution of work. They have to follow all the relevant security norms/guidelines of the concerned Department.
- 6.3.4 All the engaged workers are to be equipped with photo identity cards issued by the contractor and contractor will maintain their particulars (i.e. Name, Father's Name, Local Address and permanent address and police verification etc.). A copy of the same will be provided to the SAU. The expenditure on this account will be borne by contractor and nothing will be reimbursed for it.
- 6.3.5 No area shall be provided for labour hutments within SAU Campus.
- 6.3.6 The contractor shall be responsible for behaviour and conduct of his workers. No worker with doubtful integrity or having a bad record shall be engaged at site of work by the contractor.
- 6.3.7 While executing the work, the contractor shall ensure that existing services on the site, civil work and fittings are not damaged; the same shall be set right at no extra cost to the owner if it is damaged.
- 6.3.8 The trucks carrying soil,/Debris/ sand/ manure etc. should be duly covered to avoid spilling.
- 6.3.9 The contractor shall at all times during work keep the premises free from accumulated waste material or rubbish caused by his employee on the work and on completion of the work he shall clear away whole site. He will leave the whole site and works clear in a professional/work man like manner. Nothing extra shall be paid to the contractor for this clearing up.



## **PART-C**

### **SCHEDULE OF QUANTITY (SOQ) / FINANCIAL QUOTE**

*( To be submitted in separate sealed envelope)*



**Name of Work: Supplying and Installation of Prefabricated / Assembled Porta Cabin Shops including masonry base at South Asian University campus, Maidangarhi, New Delhi 110068.**

<b>OVERALL ABSTRACT OF SCHEDULES A, B,</b>		
<b>S.No.</b>	<b>Description of Work</b>	<b>Amount (Rs.)</b>
1	SCHEDULE A - Supplying and Installing Porta Cabin and other NDSR Items	₹ 11,04,280
2	SCHEDULE B - DSR ITEMS Providing masonry plantform for Porta Cabin.	₹ 5,13,998
<b>TOTAL</b>		<b>₹ 16,18,278</b>
Percentage quoted by the tenderer above/below/at Par of the Total Amount (in %) in figures		
Percentage quoted by the tenderer above/below/at Par of the Total Amount (in %) in words		
Total Quoted Amount in Figures (in Rs.)		
Total Quoted Amount in Words		
<b>*GST extra as applicable</b>		

Authorised Signatory of Bidder  
(with Company Seal)



*[Handwritten signature]*  
SE

## SCHEDULE OF QUANTITIES - A ( NDSR ITEMS )

**Name of Work: Supplying and Installation of Prefabricated / Assembled Porta Cabin Shops including masonry base at South Asian University campus, Maidangarhi, New Delhi 110068.**

S. No.	Item Discription	Unit	QTY	Rate	Amount	Remarks
1	Supplying and Installing Factory Made / site assembled Porta Cabin shops of clear internal size 10' x 12' x 10' height -4 no's, with roof projecting 1'6" beyond wall external face. All four shops are continious side by side having one common wall. <u>Refer detail Specifications attached as Annexure -1.</u> Only plan area at floor level shall be measured without roof projections but including walls. all inclusive.	Sqm	46.62	21404	9,97,854.48	
2	Providing and fixing C.P. brass long body Pillar Cock cock of approved quality conforming to IS standards and weighing not less than 690 gms.15 mm nominal bore of approved make, model and design. Complete.	Each	4	1900	7,600.00	
3	Providing and fixing PVC pipes including all PVC plain fittings i.e. elbow, bend sockets, cleanout, This includes jointing of pipes & fittings including cleanout plug with one step PVC solvent cement, trenching, refilling & testing of joints complete as per direction of Engineer in Charge.					
a	100 mm nominal dia Pipes	RMT	50	351.00	17,550.00	
4	Supply and installation of Floor Trap 100mm dia inlet with 100 mm dia outlet with ss perforated jaali complete. The agency to take the prior approval of sample before installation.	No's	6	250.00	1,500.00	
5	Providing and Fixing undercounter wash basin of Hindware approved shade and including CP waste coupling of required dia complete .	No's	2	4163.00	8,326.00	
6	Supply, loading, transportation unloading at site, storages at site ,shifting from storage place to site of following sizes of alluminium cable as per specifications.3.5c x 3.5 sqr.mm Armourred cable, 1100 V handling capacity. (Make: KEI/Finolex/Polycab.)	RM	50	569	28,450.00	



S. No.	Item Discription	Unit	QTY	Rate	Amount	Remarks
7	Supply, installation, testing, commissioning at site IP-65 lockable electrical panel made of minimum 1 mm thick sheet with following rating / specs (drawing to be approved by SAU before fabrication) on concrete foundation and duly painted MS support structure complete as required					
	Incomer of 415 Volt 4 pole 100 Amp MCCB 25KA					
	100 Amp TP + N aluminium bus-bar					
	Outgoing; 32A DP MCB with single phase energy meter of accuracy class of 1.0, a rated voltage of 240V (phase to neutral), a frequency of 50 Hz, and minimum current range of 5-30A (6 sets) (Switchgear L&T / Havells, Meter HPL/L&T)	Each	1	43000	43,000.00	
<b>Total amount</b>					<b>11,04,280</b>	

GST Extra as applicable



### SCHEDULE OF QUANTITIES - B ( DSR ITEMS )

Name of Work: Supplying and Installation of Prefabricated / Assembled Porta Cabin Shops including masonry base at South Asian University campus, Maidangarhi, New Delhi 110068.

S. No.	DSR Code	Item Description	Unit	QTY	Rate without GST	Amount	Remarks
<b>CIVIL ITEMS</b>							
1	2.8	Earth work in excavation by mechanical means (Hydraulic excavator) / <b>manual means</b> over areas (exceeding 30 cm in depth, 1.5 m in width as well as 10 sqm on plan) including getting out and disposal of excavated earth lead upto 50 m and for all lift, as directed by Engineer-in-charge. 2.6.1 All kinds of soil	Cum	50	220.59	11,030	
2	2.25	Filling available excavated earth (excluding rock) in trenches, plinth, sides of foundations etc. in layers not exceeding 20cm in depth, consolidating each deposited layer by ramming and watering, lead up to 50 m and lift upto 1.5 m	Cum	40	166.10	6,644	
3	2.28	Surface dressing of the ground including removing vegetation and inequalities not exceeding 15 cm deep and disposal of rubbish, lead up to 50 m and lift up to 1.5 m. 2.28.1 All kinds of soil	Sqm	200	28.94	5,788	
4	4.1	Providing and laying in position cement concrete of specified grade excluding the cost of centering and shuttering - All work up to plinth level :					
a)	4.1.8	1:4:8 (1 Cement : 4 coarse sand (zone-III) derived from natural sources : 8 graded stone aggregate 20 mm nominal size derived from natural sources) to be casted in panels with provision of groves 10 mm after every 3 metre.	Cum	7	5772.88	40,410	
b)	4.1.4	1:2:4 (1 Cement : 2 coarse sand (zone-III) derived from natural sources : 4 graded stone aggregate 20 mm nominal size derived from natural sources) <i>this item includes cutting groves of size 10mm x 40mm at grid of 2m x 2 m</i>	Cum	7	6593.47	46,154	
5	6.1.1	Brick work in foundation & plinth with non modular bricks. Cement mortar 1:4 (1 cement : 4 coarse sand)	Cum	8	6246.31	48,272	
6	13.1.1	12 mm cement plaster of mix 1:4 (1 cement: 4 fine sand) sqm 294.85	Sqm	37	294.11	10,882	
7	6.13	Half brick masonry with common burnt clay F.P.S. (non modular) bricks of class designation 7.5 in superstructure above plinth level up to floor V level.Cement mortar 1:4 (1 cement :4 coarse sand)	Sqm	10	952.37	9,524	
8	17.2 8.2	Providing and fixing P.V.C. waste pipe for sink or wash basin including P.V.C. waste fittings complete.Flexible pipe 32 mm dia	each	6	101.31	608	
9	18.2 1.2	Providing and fixing uplasticised PVC connection pipe with brass unions : 600 mm lenth.	No's	10	82.83	828	



S. No.	DSR Code	Item Discription	Unit	QTY	Rate without GST	Amount	Remarks
10	18.5	Providing and fixing C.P. brass stop cock (concealed) of standard design and of approved make conforming to IS:8931. 18.52.1 15 mm nominal bore	each	10	568.18	5,682	
11	17.1	Providing and fixing Stainless Steel A ISI 304 (18/8) kitchen sink as per IS:13983 with C.I. brackets and stainless steel plug 40 mm, including painting of fittings and brackets, cutting and making good the walls wherever required :					
a)	7.10.	510x1040 mm bowl depth 250 mm	each	2	5886.10	11,772	
b)	17.1 0.2.3	470x420 mm bowl depth 178 mm	each	2	2887.45	5,775	
12	18.5	Providing and fixing C.P. brass long body bib cock of approved quality conforming to IS standards and weighing not less than 690 gms. 15 mm nominal bore	EACH	2	677.07	1,354	
13	18.7	Providing and fixing Chlorinated Polyvinyl Chloride (CPVC) pipes, having thermal stability for hot & cold water supply, including all CPVC plain & brass threaded fittings and fixing the pipe with clamps at 1.00 m spacing. This includes jointing of pipes & fittings with one step CPVC solvent cement and including testing of joints complete as per direction of Engineer in Charge.					
a)	18.7.1	15 mm nominal dia Pipes	RM	28	243.05	6,805	
b)	18.7.3	25 mm nominal dia Pipes	RM	200	340.29	68,058	
14	19.3	Constructing brick masonry chamber for underground C.I. inspection chamber and bends with bricks in cement mortar 1:4 (1 cement : 4 coarse sand) C.I. cover with frame (light duty) 455x610 mm internal dimensions, total weight of cover with frame to be not less than 38 kg (weight of cover 23 kg and weight of frame 15 kg), R.C.C. top slab with 1:1.5:3 mix (1 cement : 1.5 fine sand : 3 graded stone aggregate 20 mm nominal size), foundation concrete 1:5:10 (1 cement : 5 fine sand : 10 graded stone aggregate 40 mm nominal size), inside plastering 12 mm thick with cement mortar 1:3 (1 cement : 3 coarse sand), finished smooth with a floating coat of neat ce					
a)	19.30.3	Inside dimensions 600x 850 mm and 45 cm deep for pipe line with three or more inlets :With common burnt clay F.P.S. (non modular) bricks of class designation 7.5	EACH	1	8130.8	8,131	
b)	19.30.1	Inside dimensions 455x610 mm and 45 cm deep for single pipe line :					
15	19.30.1.	With common burnt clay F.P.S. (non modular) bricks of class designation 7.5	EACH	4	5879.57	23,518	



S. No.	DSR Code	Item Discription	Unit	QTY	Rate without GST	Amount	Remarks
16	8.31	Providing and fixing 1st quality ceramic glazed wall tiles conforming to IS: 15622 (thickness to be specified by the manufacturer), of approved make, in all colours, shades except burgundy, bottle green, black of any size as approved by Engineer-in-Charge, in skirting, risers of steps and dados, over 12 mm thick bed of cement mortar 1:3 (1 cement : 3 coarse sand) and jointing with grey cement slurry @ 3.3kg per sqm, including pointing in white cement mixed with pigment of matching shade complete.	sqm	16	1074.53	17,192	
17	19.32	Making soak pit 2.5 m diameter 3.0 metre deep with 45x45 cm dry brick honey comb shaft with bricks abd S. W. drain pipe 100 diametre , 1.8 m long complete as per standard design.					
a)	19.32.1	With common burnt clay F. P. S. ( non modular ) bricks of class designation 7.5	Nos.	2	22764.32	45,529	
18	18.53A	Providing and fixing C.P. Brass extension nipple (size 15 mm x 50 mm) of approved make and quality as per direction of Engineer-in-charge.	Nos.	8	63.39	507	
19	18.17.1	Providing and fixing gun metal gate valve with C.I. wheel of approved quality (screwed end) :25 mm nominal size	Nos.	6	527.45	3,165	
20	5.22.6	Steel reinforcement for R.C.C. work including straightening, cutting, bending, placing in position and binding all complete upto plinth level. Thermo-Mechanically Treated bars of grade Fe-500D or more.	KG	50	91.40	4,570	
21	NDSR	Providing and Fixing undercounter wash basin of Hindware approved shade and including CP waste coupling of required dia complete .	No's	2	4163.00	8,326	
22	18.6A	Providing and fixing 3 layer PP-R (Poly propylene Random copolymer) pipes confirming to IS:15801 UV stabilized & anti - microbial fusion welded, having thermal stability for hot & cold water supply, including all PP - R plain & brass threaded polypropylene random fittings, including trenching, refilling & testing of joints complete as per direction of Engineer-in-Charge.					
a)	18.6A 2	PPR Union 25mm	No's	4	283.05	1,132	
		<b>ELECTRICAL ITEMS</b>					
23	DSR 10.1.1	Laying of one number PVC insulated and PVC sheathed / XLPE power cable of 1.1 KV grade of following size direct in ground including excavation, sand cushioning, protective covering and refilling the trench etc as required Upto 35 sq. mm (including moulting of 7-8 mtrs of 100 mm dia at 1 location with hard PVC pipe)	RM	50	608	30,400	



S. No.	DSR Code	Item Discription	Unit	QTY	Rate without GST	Amount	Remarks
24	DSR 11.1.21	Supplying and making end termination with brass compression gland and aluminium lugs for following size of PVC insulated and PVC sheathed / XLPE aluminium conductor cable of 1.1 KV grade as required. 3½ X 35 sq. mm (32'mm) (Make: dowell/ Action)	Each	2	383	766	
25	DSR 5.2	Earthing with G.I. earth pipe 4.5 Meter long, 40 mm dia including accessories, and providing masonry enclosure with cover plate having locking arrangement and watering pipe etc. with charcoal/ coke and salt as required.	Each	2	6 715	13,429	
26	DSR 5.9	Supplying and laying 25 mm X 5 mm G.I strip at 0.50 metre below ground as strip earth electrode, including connection/ terminating with G.I. nut, bolt, spring, washer etc. as required. (Jointing shall be done by overlapping and with 2 sets of G.I. nut bolt & spring washer spaced at 50mm)	RM	40	140	5,612	
27		Any DSR 2023 Item				72,134	
		<b>Total amout</b>				<b>5,13,998</b>	

GST Extra as applicable



## SPECIFICATION FOR PORTA CABIN.

S. No.	Specification
1	<b>WALLS.</b> Supply and installation of Wall Panels (External & Internal) made out of sandwich panel, made of two fiber reinforced cement facing sheets on either sides of a lightweight concrete core This panel is called AROCON PANEL (Make; HIL/ Birla) the overall thickness of panel will be 75 mm thick. the fixing will be done with best quality adhesion layer as specified by manufacturer and accessories as required. The building will be finished by water proof textured point externally and internally by oil base distemper paint finish in any desired shade Walls shall be Fire Proof.
2	<b>ROOF:</b> The roof shall be made out of MS hollow pipes 50mm×50mm x 3.2 mm perlin grid of 900 mm distance with insulation glass wool 50mm thick covered by GI chickenwire mesh underneath and on Top 0.5mm pre-painted galvanized steel sheets of galvanized Iron Sheet plain (,Jindal, JSW, ANMS, ,indra-dhanush , Bhushan, Make) with high Zinc roof Coating Chemical Treatment.
3	<b>Structure Frame :</b> 1) MS Square Hollow Section Column 72mm×72mm x 3.2 ( one at each corner of shop) and two No's each shop to support rolling shutter. 2) Rafter RHS -80 x 40 x 3.5 mm connecting pole to pole and projections along span. 3) Perlin MS pipe SHS 50mm ×50mm x 3.2 @900 c/c grid. 4) U channel Clamp wherever required at column junctions. 5) 5mm thick GI self tapping screw with rubber washers.
4	Shutters -each shop shall have one rolling shutter of size 7ft x 8ft made with 0.5mm thick GI sheet. with locking arrangement and lock, duly painted with one coat of red oxide prime and two coats of enamel paint of approved shade. The shutter should be strong built and should be durable.
5	<b>WINDOWS-</b> each shop must have sliding window of size 1200 x 900 mm. Supply of Window will be Aluminum framed Bombay Sliding type two tracks with 6mm clear normal clear glass. With MS grill of approved designed fixed from outside.
5	Electrical:- Cost of electrical points anchor Roma/havells make including internal wiring (wire use Finolex/Kei/ Polycab) external is out of scope electrical (open Fitting ) - <b>Each shop should have one small Distribution Board with two nos light point internal and two no's power point , two no's 6 amp point., one light point outside each shop and a ceiling fan point including coast of light fixture and ceiling fan.</b> This also include providing one earthing pit, earthing strips and earthing the system complete. Approved Make : Havells/ Crompton Greves.
6	<b>FALSE CEILING -</b> each shop should have False ceiling made out of calcium silicate 2x2 grid type ceiling with the help of 8mm thick calcium silicate board framed by G I Channels and supported by G I wires.
7	<b>FINISHING:</b> The shops will be finished in any desired shade by waterproof texture paint on both sides
8	Floor should made of 16mm thick fiber cement board (fixed with self tapping screw )with 2 mm thick vinyl floor topping supported on Main frame for floor shall be of 50x50x3.2mm laid and welded at 600 x 900 mm grid. and fixing 30mm size square pipe @ 150 mm c/c in one direction. The frame should be painted with anticorrosive paint. Floor should be 6 inch above from ground level.
9	<b>For other items and clarity in specification CPWD Specification 2019 shall be referred.</b>
10	in case of any discrepancy the decision of Engineer-in-charge shall be deemed final and binding.

